



# GOJ PUBLIC PROCUREMENT PAGE

## Bulletin #1/2019

### Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
  - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
  - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

#### TRN Format Rules:

Organization Type	Format	Rules
Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered TRN must begin with Zero and must be nine digits. No '-' or space shall be entered TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered
Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered
Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered
Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



## Jamaica Deposit Insurance Corporation

### Invites sealed bids from eligible bidders for the provision of Public Relations Services

RFP #: JDIC-PEAP2019-04-18

Procurement Method: Local Competitive Bidding

Scope: To develop a comprehensive public education and awareness programme to promote the Jamaica Deposit Insurance Corporation (JDIC, the Corporation) and the Deposit Insurance Scheme (DIS).

- Eligibility Requirements:
- Copy of valid and current National Contracts Commission (NCC) Registration in the category of Public Relation and/or Advertising
  - Copy of the valid Tax Compliance Letter (TCL)
  - Copy of Certificate of Incorporation
  - Minimum 3 Client References

Contact Information: Mickel Brown, Procurement Officer

Address of Entity: 30 Grenada Crescent, Kingston 5

Telephone No(s): 876-926-5225/876-968-8382

Email Address: [mickel.brown@jdic.org](mailto:mickel.brown@jdic.org)

#### Collection Information:

Bids will be made available via email on contacting the above mentioned party as of **Tuesday, April 23, 2019 between 9:30 a.m. and 4:00 p.m.**

#### Tender Submission:

Bids must be submitted in sealed envelopes by **3:00 p.m. on Friday, June 7, 2019.**

The opening will be conducted on the same day at **3:15 p.m.**

## MINISTRY OF FINANCE AND THE PUBLIC SERVICE

### STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT

#### REQUEST FOR EXPRESSIONS OF INTEREST

JAMAICA  
STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT  
Loan No./Credit No./Grant No.: 8406JM

Assignment Title: Consulting Firm to provide Auditing Services

Reference No.: JM-MOFPS-7363-CS-LCS

The Government of Jamaica (GOJ) has received financing from the World Bank towards the cost of the Strategic Public Sector Transformation Project (SPSTP), and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") include conducting an audit of the resources managed by the Ministry of Finance and the Public Service under the Strategic Public Sector Transformation Project financed by an IBRD Loan (#8496JM) during the period 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019 and 1<sup>st</sup> April 2019 to 31<sup>st</sup> of January 2020. The consultancy will have a duration of 2 months.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: Ministry of Finance and the Public Service, [www.mof.gov.jm](http://www.mof.gov.jm) or can be obtained at the address given below.

The Ministry of Finance and the Public Service now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- At least five years experience relative to the engagement
- Five years experience working with public bodies, department or agencies

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Firms is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Least Cost Selection Method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours **Mondays to Thursdays, 9:00 a.m. to 5:00 p.m. and Fridays 9:00 a.m. to 4:00 p.m.**

Expressions of interest must be delivered in a written form to the address below (in person, by mail, fax or email) by **May 30, 2019 at 3:00 p.m.**

Ministry of Finance and the Public Service  
Strategic Public Sector Transformation Project  
Attn: The Procurement and Administrative Manager  
30 National Heroes Circle  
Kingston 4, Jamaica, WI  
Tel: 1-876-932-5474  
Fax: 1-876-932-5977  
Email: [spstp@mof.gov.jm](mailto:spstp@mof.gov.jm)

## THE MINISTRY OF JUSTICE INVITATION TO TENDER

### Professional Services for St. Andrew Justice Centre – Stony Hill

The Ministry of Justice invites Firms to submit proposals for the above-stated Project.

#### ELIGIBILITY REQUIREMENT

To be considered eligible at the time of tender opening your tender must include the following:

- Copy of a valid Tax Compliance Certificate (TCC)

**Non-compliance with the requirement above will result in automatic disqualification of tender.**

#### SCOPE OF WORK

Provision of architectural services to allow for the completion and operationalization of the St. Andrew Justice Centre, Stony Hill. Services will include initial concept review, provision of detailed designs to include electrical, mechanical, and structural.

#### AVAILABILITY OF TENDERS

Tender documents will be available on the Ministry of Justice website: [www.moj.gov.jm](http://www.moj.gov.jm) as at **May 17, 2019.**

A mandatory pre-proposal conference is scheduled for **May 24, 2019 at 10:00 a.m.**

Contact Information  
Director, Procurement  
Ministry of Justice  
61, Constant Spring Road, Kingston 10  
Telephone: 876-906-4923-31

#### RETURN OF TENDERS

Tenders must be deposited in the Tender Box marked "Professional Services for St. Andrew Justice Centre – Stony Hill", located in the Procurement Unit (Block A, Ground Floor) of the Ministry of Justice, 61 Constant Spring Road, Kingston 10, on or before **10:00 a.m. Friday, June 7, 2019.**

Tenders will be opened on the same date, in the Procurement Unit of the Ministry of Justice at the address stated above, at **10:10 a.m.** Interested Firms or their Authorized Representatives are invited to attend the opening.

The Ministry of Justice reserves the right to accept or reject all bids.

Visit our website at [www.moj.gov.jm](http://www.moj.gov.jm)

THE PROJECT IS BEING FUNDED BY THE MINISTRY OF JUSTICE.

## MINISTRY OF HEALTH

### Request for Bids – Three (3) Double Cab Pickups

Procuring Entity: North-East Regional Health Authority (NERHA)

Scope: The Supply of Three (3) Double Cab Pickups to the North-East Regional Health Authority

Eligibility Requirements: 1. Copy of a valid National Contracts Commission (NCC) Certificate in the category **Motor Vehicles and Spares**  
2. Copy of a valid Tax Compliance Certificate (TCC)

Procurement Method: National Competitive Bidding

Availability of tender documents: Bidding Documents will be available for download on the Government of Jamaica Electronic Procurement website [www.gojep.gov.jm](http://www.gojep.gov.jm) as of **Monday, May 20, 2019 at 10:00 a.m.**

Deadline for Bid submission: Bid must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) on **Friday, June 07, 2019 at 2:00 p.m. Late bids will be automatically rejected by the system.**

Bid Opening: An online bid opening will take place on **Friday June 07, 2019 at 2:15 p.m.** An online bid opening report will be sent to all bidders that submitted a proposal.

Bids shall be valid for a period of **120 days** after bid closing date. Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Friday, June 07, 2019 at 2:00 p.m.** There will be no physical tender box for drop-offs of bids.

For additional information, please visit the North-East Regional Health Authority's website at <http://www.nerha.gov.jm>.

This is an online Tender where tenders will only be made available and accepted via the electronic Government Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, Suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at: 876-932-5220/932-5246/932-5253 or via email at [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

GOVERNMENT  
PUBLIC  
PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.