



Bulletin #1/2019

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
 - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
 - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

Organization Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@care@mof.gov.jm.

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



Invitation to Tender

HOUNSLOW WATER SUPPLY & UPGRADING PROJECT (EXTENSION TO FORT CHARLES ST. ELIZABETH WILLIAMSFIELD SQUARE TO HOPEWELL WELL SITE TRANSMISSION AND DISTRIBUTION PIPELINE (NWCECP/HWS3B/HWNS/WOK/2019/04))

Procuring Entity: The National Water Commission

Description of Works: The works will include the complete construction and commissioning into service of approximately 1.6 kilometres of 250 mm nominal diameter ductile iron pipelines, with the provisions for numerous appurtenances of stated Contract Specifications and Conditions.

Eligibility Requirements: Tenderers must submit:

- A valid Tax Compliance Certificate (TCC),
- A valid National Contracts Commission (NCC) registration certificate indicating a minimum Grade 2 in the category of Pipe-laying and/or minimum Grade 2 for Civil Engineering.
- Tender Security in the amount and format specified.
- Completed, signed and sealed Form of Tender

Contact Information: Manager, Purchasing Department, 18 Oxford Road, Kingston 5, Jamaica, WI 876-926-5825-7, Fax: 876-929-1480
Tel: 876-926-5825-7, Fax: 876-929-1480
Email: purchasing.manager@nwc.com.jm

Availability of Documents: Documents may be downloaded as of **Wednesday, April 03, 2019** from the NWC's tender page free of charge.

Return of Tenders: No later than **Wednesday, April 24, 2019 at 11:00 a.m.** to; **"The Tender Box"**
Ground Floor Reception Area
National Water Commission
18 Oxford Road
Kingston 5

Tender Opening: Public opening on **Wednesday, April 24, 2019**, at the 1st Floor Conference Room, 18 Oxford Road, Kingston 5, commencing at **11:15 a.m.**

The National Water Commission is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.

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Note: Failure to directly register and download the Tender/Bid Documents from the Procuring Entity's website will result in ineligibility/non-responsiveness of that bid from participating in the procurement process.



INVITATION TO TENDER

1. PROJECT IDENTIFICATION & FUNDING

Title of Project: Jerusalem Housing Scheme Road Rehabilitation

Scope of Work: Road Rehabilitation Works

2. ELIGIBILITY, ORIGIN AND CONTRACTOR REGISTRATION CRITERIA FOR TENDERING

The basic pre-qualification of all Tenders is – registration on the National Contracts Commission (NCC's) Register of Public Sector Contractors within the necessary category, rating and pre-qualification to undertake works of this nature and value (Grade 1-3-{Category – General Road Works, Civil engineering})

3. TENDERING

Project Location: Jerusalem Housing Scheme
Santa Cruz
St. Elizabeth

Tendering period: Fourteen Days

Contract period: Six Months from the signing of the contract

Tender validity period: Tenders will be required to remain valid for a period of 90 days.

PROJECT AUTHORITY
Superintendent – Roads & Works
St. Elizabeth Municipal Corporation
Roads & Works Department
58 High Street
Black River P.O.
St. Elizabeth

4. TENDER DOCUMENTS

Tenders may pick up the Tender documents on **April 3, 2019 after 10:00 a.m.** from Roads & Works Department at a cost of J\$6,000.00 for each Document (payable by cash or certified cheque).

Tenders must be accompanied by:

- A valid Tax Compliance Certificate
Tenders not accompanied by this submission will be regarded as non-compliant and will be rejected.

5. RECEIPT AND OPENING OF TENDERS

Date of return of submission **April 23, 2019**

Time return of submissions: no later than 12 noon.

Submissions are to be returned to:

"The Tender Box"
Jerusalem Housing Scheme Rehabilitation
St. Elizabeth Municipal Corporation
58 High Street
Black River P.O.
St. Elizabeth

Note: Applicants are entirely responsible for ensuring that submissions are deposited in the "Tender Box" on or before the date and time for the returned of submissions.

Date of opening of submissions April 23rd, 2019

Time of opening of submissions: 1:00 p.m. (local time)

Location of opening of submissions: Council Chamber

6. QUERIES

All queries in relation to the Tender shall be in writing and addressed to:

Superintendent – Roads & Works
St. Elizabeth Municipal Corporation
Roads & Works Department
58 High Street
Black River P.O.
St. Elizabeth

7. SUBMISSION RETURN PROCEDURE

Completed tender documents together with all required enclosures shall be placed in an envelope marked "Tender Document for the Rehabilitation of the Jerusalem Housing Scheme Roads)".

The envelope shall be placed in the Tender Box at the date, time and location stated above.

Submissions will be opened in the presence of the representative or any tenderer who wishes to attend at the date, time and location stated above. Envelopes will be opened and the name of each tenderer, amount of tender and the presence and/or absence of a valid Tax Compliance Certificate will be read out.