



Bulletin #1/2019

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
 - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
 - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organization Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@mf.gov.jm.

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



Planning Institute of Jamaica

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

JAMAICA FOUNDATIONS FOR COMPETITIVENESS AND GROWTH PROJECT

Loan No.: 8408-JM

Assignment Title: Business Process Review and Re-Engineering For Three Selected Municipal Corporation/ Councils and Related Agencies

Reference No. (as per Procurement Plan): FCG/CON/065

The Government of Jamaica has received financing from the World Bank towards the cost of the Foundations for Competitiveness and Growth Project, and intends to apply part of the proceeds for consulting services.

The Consulting Services ("the Services")

The Government of Jamaica (GOJ) is seeking to engage the services of a team of Consultants to:

Review the current core business processes for the planning, building construction, subdivision and environmental permit approvals in three (3) pilot municipal corporation/councils (i.e. St. Ann, St. James and KSAMC), referral agencies and NEPA.

The anticipated duration of the assignment is **six (6) months**.

The full Terms of Reference can be found at:

<http://www.pioj.gov.jm/VacanciesTenders/TenderNotices/tabid/116/Default.aspx>

<http://www.jamaicatradeandinvest.org/about/tender-invitations>

The Planning Institute of Jamaica now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Expressions of interest must be delivered in a written form to the address below (in person, by mail or email) by **May 15, 2019 at 11:45 p.m.** The procurement reference number should be clearly identified on the outer packaging or in the subject heading as appropriate.

Referral Agencies include: National Works Agency; Mines and Geology Division; Office of Disaster Preparedness and Emergency Management; Jamaica Bauxite Institute; National Water Commission; Ministry of Economic Growth and Job Creation; Jamaica Fire Brigade; Ministry of Agriculture and Fisheries; Water Resources Authority; Ministry of Health – Environmental Health Unit

**Planning Institute of Jamaica
Attn: Monique Harper-Griffiths
16 Oxford Road, Kingston 5, Jamaica
Tel: 876-935-5082 | Fax: 876-906-5011
Email: mhgriffiths@pioj.gov.jm with copy to dwint@pioj.gov.jm**



INVITATION TO TENDER

1. PROJECT IDENTIFICATION & FUNDING

Title of Project: Lower Works Road Rehabilitation

Scope of Work: Road Rehabilitation Works

2. ELIGIBILITY, ORIGIN AND CONTRACTOR REGISTRATION CRITERIA FOR TENDERING

The basic pre-qualification of all Tenders is – registration on the National Contracts Commission (NCC's) Register of Public Sector Contractors within the necessary category, rating and pre-qualification to undertake works of this nature and value (Grade 1-2-{Category – General Road Works, Civil Engineering})

3. TENDERING

Project Location: Lower Works
Black River
St. Elizabeth

Tendering period: Fourteen Days

Contract period: Six Months from the signing of the contract

Tender validity period: Tenders will be required to remain valid for a period of 90 days.

**PROJECT AUTHORITY
Superintendent – Roads & Works
St. Elizabeth Municipal Corporation
Roads & Works Department
58 High Street
Black River P.O.
St. Elizabeth**

4. TENDER DOCUMENTS

Tenders may pick up the Tender documents on **April 3, 2019 after 10:00 a.m.** from Roads & Works Department at a cost of J\$6,000.00 for each Document (payable by cash or certified cheque).

Tenders must be accompanied by:

- A valid Tax Compliance Certificate
- Tenders not accompanied by this submission will be regarded as non-complaint and will be rejected.

5. RECEIPT AND OPENING OF TENDERS

Date of return of submission **April 23, 2019** Time return of submissions: no later than 12 noon.

Submissions are to be returned to:

**"The Tender Box"
Lower Works Rehabilitation
St. Elizabeth Municipal Corporation
58 High Street
Black River P.O.
St. Elizabeth**

Note: Applicants are entirely responsible for ensuring that submissions are deposited in the "Tender Box" on or before the date and time for the returned of submissions.

Date of opening of submissions **April 23rd, 2019**

Time of opening of submissions: 1:00 p.m. (local time)

Location of opening of submissions: Council Chamber 6.

QUERIES

All queries in relation to the Tender shall be in writing and addressed to:

**Superintendent – Roads & Works
St. Elizabeth Municipal Corporation
Roads & Works Department
58 High Street
Black River P.O.
St. Elizabeth**

7. SUBMISSION RETURN PROCEDURE

Completed tender documents together with all required enclosures shall be placed in an envelope marked **"Tender Document for the Rehabilitation of Lower Works Roads"**.

The envelope shall be placed in the Tender Box at the date, time and location stated above.

Submissions will be opened in the presence of the representative or any tenderer who wishes to attend at the date, time and location stated above. Envelopes will be opened and the name of each tenderer, amount of tender and the presence and/or absence of a valid Tax Compliance Certificate will be read out.