



## Bulletin #1/2019

### Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
  - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
  - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

#### TRN Format Rules:

Organization Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



## MINISTRY OF HEALTH

### REQUEST FOR BIDS

NCB#TCCC/ 2019/04-23

### SELECTION OF COMMUNICATION CONSULTING FIRM TO DEVELOP AND IMPLEMENT TOBACCO CONTROL COMMUNICATION CAMPAIGN

The Ministry of Health, Non-Communicable Disease Unit (NCD) now invites proposals from eligible and qualified consulting firms/consultants to Develop and Implement Tobacco Control Communication Campaign.

Bidding will be conducted through the National Competitive Bidding (NCB) Procedures specified in the Government of Jamaica procurement policies.

#### Eligibility Requirements:

Bidders must submit the following with their bid at the time of bid submission:

- Copy of a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL)

Tender submissions that do not comply with all the above requirement will be deemed non-responsive.

#### Availability of Bid documents and Bid Submission:

This is an online tender where tender documents, clarifications and bid submission will only be made available and accepted via the Government of Jamaica Electronic Portal – GOJEP ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical drop box for drop-off of tender documents.

- Tender documents can be downloaded as of **Monday, April 29, 2019**
- Clarification period – **Tuesday, May 14, 2019**

#### Submission deadline:

Tenders must be submitted via GOJEP no later than **Monday, May 20, 2019 at 11:00 a.m.**

Late bids will be automatically rejected by the system.

To participate in this tender opportunity, suppliers must first be registered on GOJEP at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a supplier" link from the system's home page.

For assistance regarding training, registration, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, the Office of Public Procurement Policy Customer Care Desk at 876-932-5220/932-5246/932-5253/932-5251/932-5244 or email at [oppccustomer@mf.gov.jm](mailto:oppccustomer@mf.gov.jm).

The Ministry of Health reserves the right to accept or reject any tenders or to abandon the tender process without any explanation to prospective bidders.



## JAMAICA URBAN TRANSIT COMPANY LIMITED (JUTC)

### INVITATION TO BID

LO-0294/19

### ADMINISTRATIVE STAFF UNIFORMS (2019-2021)

#### Scope:

To provide uniforms for approximately four hundred and ninety five (495) Administrative Staff as set out in the Standard Bidding Document.

#### Procurement Method

National Competitive Bidding

#### Eligibility

- Valid Tax Compliance Certificate (TCC)
- Valid National Contracts Commission Certificate (NCC) in the respective category of "Textiles and Garments"
- Other documents as outlined in the Instructions to Bidders

#### Tender documents

Will be available at a non-refundable cost of **\$3,500** (payable in cash or manager's cheque) as of **Wednesday, May 01, 2019** between **9:00 a.m. and 4:00 p.m. Mondays to Fridays** and **MUST** be delivered to the Tender Box at the Reception area of the:

**Jamaica Urban Transit Company Limited**  
**Corporate Office**  
**Michael Manley Drive**  
**Twickenham Park, St. Catherine**

It is the responsibility of the parties tendering to ensure that their proposal is placed in the box provided **on or before Tuesday, May 21, 2019 at 3:00 p.m.** at which time Bidding will be closed. Bid will be opened the same day at **3:15 p.m. in the presence of the bidders who wish to attend.**

Bidders are being encouraged to carefully peruse the Instructions to Bidders/Bidding Document in its entirety.

**NOTE: Late bids will be rejected. The JUTC reserves the right to reject any and ALL bids and is not obligated to accept the lowest priced Bid.**



**JAMPRO**  
 TRADE & INVESTMENT JAMAICA

### INVITATION TO BID

#### Scope:

JAMPRO invites eligible and qualified individuals/firms to submit bids for an Economic Impact Study for Jamaica's Film, Animation and Music Industries

**Duration of Contract:** Four (4) months

**Estimated Start Time:** June 2019

#### Collection:

Official bid documents can be requested using [procurement@jamprocorp.com](mailto:procurement@jamprocorp.com)

#### Submission:

The completed bid documents must be submitted to: [procurement@jamprocorp.com](mailto:procurement@jamprocorp.com)

Attention: Kaymara Barrett  
Ref: RFP #: RBO-2019-03  
Economic Impact Study for Jamaica's Film, Animation and Music Industries

**Bid Closure Date:** Monday, May 13, 2019 at 12:00 noon

**Bid Opening Date:** Monday, May 13, 2019 at 12:15 p.m.