



# GOJ PUBLIC PROCUREMENT PAGE

## Bulletin #1/2019

### Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
  - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
  - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

#### TRN Format Rules:

Organization Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@care@mof.gov.jm](mailto:papucustomer@care@mof.gov.jm).

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



# JAMPRO

TRADE & INVESTMENT JAMAICA

## JAMAICA PROMOTIONS CORPORATION (JAMPRO)

### INVITATION TO BID

**Scope:** JAMPRO invites eligible and qualified individuals to submit bids for General Services, Goods & Works For Air-Conditioning Chiller Condenser Coils (Quantity - 12) at its head office located at 18 Trafalgar Road, Kingston 10.

**NCC Category:** Heating, Ventilation, Air-Conditioning, Refrigeration (Level 1)

**Eligibility:** Bidders must possess a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL), proof of valid registration with the National Contracts Commission (NCC).

**Site visit:** Friday, May 3, 2019 at 11:00 a.m.

**Bid Collection:** Bid documents will be available in soft copy. Requests should be sent to [asamuels@jamprocorp.com](mailto:asamuels@jamprocorp.com). For a Hard copy a non-refundable payment of Two Thousand Five Hundred Jamaica Dollars (J\$2,500) per document should be made payable to JAMPRO in the form of a manager's cheque, cash or credit/debit cards at the Accounts Department. Collection can be done between 9:00 a.m. and 4:00 p.m. from Wednesday, May 1, 2019 - Friday, May 17, 2019 at JAMPRO's Head Office (front desk), 18 Trafalgar Road, Kingston 10.

**Deadline for submission/ Closing date:** Bids must be submitted no later than Friday, May 17, 2019 at 11:00 a.m. in a plain sealed envelope and be inserted into the tender box located by the Security/ Receptionist desk in the lobby.

Bids should be addressed to:  
**Mrs. Adella Gordon Samuels**  
Finance & Corporate Services Division  
Jamaica Promotions Corporation (JAMPRO)  
18 Trafalgar Road  
Kingston 10  
Ref No: ADMIN - 2019-02

**Bid Opening:** Friday, May 17, 2019 at 11:15 a.m., JAMPRO's Broadroom, 2<sup>nd</sup> floor, 18 Trafalgar Road, Kingston 10.



## TRELAWNY MUNICIPAL CORPORATION

The Trelawny Municipal Corporation in collaboration with the National Housing Trust (NHT) now invites sealed bids from eligible and qualified bidders for the rehabilitation of roadway at Vanziland Housing Development, Falmouth Trelawny.

**Scope:** To Provide full compensation for Labour, tools, materials and equipment to rehabilitate roadway at Vanziland Housing Development, Trelawny, 1,000m long and 7.5m wide

**NCC Registration:** Minimum Grade 2 in the category of General Roadworks

**Procurement Method:** Local Competitive Bidding

**Collection Date:** As of Monday, April 15, 2019 (Mondays-Thursday @ 8:30 a.m. to 4:00 p.m. and Fridays, 8:30 a.m. to 3:30 p.m.)

Bid documents are available at a cost of \$5,000.00 (non-refundable) payable in cash or Manager's cheque to the Trelawny Municipal Corporation. Bids shall be valid for a period of 120 days after bid closing date.

The required Bid Security should be 2% of the Bid Amount.

**Submitted documents should be labelled with "Rehabilitation of Roadway at Vanziland Housing Development Falmouth Trelawny". It should be addressed to the "Chief Executive Officer, Trelawny Municipal Corporation". Bids must be submitted in one inner envelope and, one outer envelope with the outer envelope bearing the above-mentioned caption.**

Bids along with supporting documents must be submitted by 2:00 p.m., Friday, May 10, 2019. Bid opening will take place at Friday, May 10, 2019 at 2:15 p.m. in the Trelawny Municipal Corporation's Town Hall Building.

**Contact information:** Domonic Hart  
Procurement Officer  
[dominich@trelawnypc.org](mailto:dominich@trelawnypc.org)

**Address:** Trelawny Municipal Corporation  
Water Square Falmouth  
Telephone No. 876-954-3228  
CUG: 876-550-2869