



## Bulletin #1/2019

### Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
  - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
  - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

Organization Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@care@mof.gov.jm](mailto:papucustomer@care@mof.gov.jm).

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

## MINISTRY OF NATIONAL SECURITY

### PRE-QUALIFICATION FOR CONSTRUCTION & ASSOCIATED WORKS TO BUILD AUTOPSY SUITE FOR THE JAMAICA CONSTABULARY FORCE (JCF)

AT  
149 ORANGE STREET  
KINGSTON

The Ministry of National Security (MNS) seeks to undertake the development of approximately 3,391.73 square feet of land situated at 149 Orange Street, Kingston, to Construct an Autopsy Suite for the Jamaica Constabulary Force (JCF).

#### Scope

The work will involve excavation and associated works, construction of new walls, concrete and block laying, installation of windows and doors, flooring, roofing, steel works and other metal fabrication, installation of electrical, plumbing, and drainage systems.

#### Eligibility

Individual Contractors or Group of Contractors wishing to be pre-qualified for this project must demonstrate the ability to satisfy ALL the criteria listed below in order to be considered:

1. Evidence of up-to-date National Contracts Commission registration in Interior and Exterior Construction Works (Grade 1) Electrical Work (Grade 1) Plumbing (Grade 1).
2. Valid Tax Compliance Certificate (TCC)
3. Evidence of having performed similar works expressed in this invitation on previous projects to include referrals and listing of projects completed within the last five (5) years.
4. Specialist personnel in areas of construction, electrical installation and plumbing.
5. Information on personnel, level of expertise and supervising capability
6. Must be a Grade 1 Contractor

#### Availability

pre-qualification document will be available at the Ministry of National Security, Procurement Department, on the NCB North Tower, 4<sup>th</sup> Floor, on **Wednesday, April 17, 2019 between 9:00 a.m. and 4:00 p.m.**

#### Deadline

Pre-qualification documents should be submitted in a sealed envelope clearly marked 'Construction & Associated Works to Build JCF Autopsy Suite' to the address below on or before **2:00 p.m., Friday, May 17, 2019.**

**Ministry of National Security  
Douglas Stewart  
Director, Procurement  
NCB (North) Tower, 4<sup>th</sup> Floor,  
2 Oxford Road, Kingston 5  
Telephone: 876-906-4908-22 Ext. 2059/2074  
Email Address: [douglas.stewart@mns.gov.jm](mailto:douglas.stewart@mns.gov.jm)**

Please visit the website at [www.mns.gov.jm](http://www.mns.gov.jm) for details.

**NOTICE**  
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:  
[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)



## INVITATION FOR PRE-QUALIFICATION

### Deep Energy Retrofit of Seven Government Hospitals

#### GENERAL INFORMATION

**Institution:** Inter-American Development Bank (IDB), Japan International Cooperation Agency (JICA), and European Union Caribbean Investment Facility (EU-CIF)

**Country:** Jamaica

**Project:** Energy Management and Efficiency Programme (EMEP)

**Sector:** Energy

**Abstract:** Deep Energy Retrofit of 7 Government Hospitals

**Loan/Grant No.:** GRT/ER-16412-JA

**Contract/Bid No.:** EMEP - 1.1.1/EU

**Deadline:** May 22, 2019

#### Amended: Scope changed from Eight to Seven Hospitals

The Government of Jamaica has received financing from the Inter-American Development Bank (IDB), Japan International Cooperation Agency (JICA) and European Union-Caribbean Investment Facility (EU-CIF) toward the cost of the Energy Management and Efficiency Programme (EMEP), and intends to apply part of the proceeds to payments under the contract for the deep energy retrofitting of seven (7) Government hospitals.

The PCJ intends to prequalify contractors and/or firms for the design, supply and installation services for deep energy retrofitting of seven (7) public hospitals in Jamaica. This procurement process requires bidders to have experience in Electrical Works and Energy Efficiency/Renewable Energy Retrofits; with specific experience implementing energy savings and solar PV systems valuing at least US\$1 million.

Prequalification will be conducted through the procedures specified in the Inter-American Development Bank's: **Policies for the Procurement of Goods and Works financed by the Inter-American Development Bank**, GN-2349-9, the EU Rules on participation in procurement procedures and grants (PRAG) annex A2a, and the Government of Jamaica (GoJ) Public Sector Procurement Procedures. Prequalification is open to all eligible and qualified bidders as defined in the Inter-American Development Bank policies and the European Union eligibility rules and procedures. Bidders eligible to participate are those who are nationals of member countries of the IDB and EU eligible countries.

Eligible bidders may download the Pre-Qualification Document from the Government of Jamaica Electronic Procurement website – [www.gojep.gov.jm](http://www.gojep.gov.jm) from **Wednesday, April 17, 2019**. Registration instructions are available at [www.gojep.gov.jm](http://www.gojep.gov.jm) and all interested eligible Applicants are required to be registered.

Applications must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Wednesday, May 22, 2019 at 2:00 p.m. (local time)**.

The Petroleum Corporation of Jamaica is not obliged to accept any application and reserves the right to terminate the prequalification process at any point prior to the award of contract without incurring liability to any of the participants.

This is an online managed tender and bidding documents and bids will only be made available and accepted via the electronic Government Procurement portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copy) bids will be accepted and there will be no physical tender box for bid submission. To participate in this tender opportunity, bidders must first be registered and know how to use the electronic Procurement System, [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a supplier" link from the system home page. For assistance regarding registration, download of prequalification documents and upload of tender proposals please contact the Ministry of Finance, Office of Public Procurement Policy Unit Customer Care Desk at: 876-932-5220/876-932-5246/876-932-5253 or via email at [oppccustomer@care@mof.gov.jm](mailto:oppccustomer@care@mof.gov.jm).

For additional information regarding the prequalification process you may contact the Procurement Specialist at:

**Petroleum Corporation of Jamaica  
36 Trafalgar Road, Kingston 10  
Jamaica, W.I.  
Tel # 876-929-5380/9  
Email: [peu-emep@pcj.com](mailto:peu-emep@pcj.com)**