



Bulletin #1/2019

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
 - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
 - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organization Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@moj.gov.jm.

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



JAMAICA CONSTABULARY FORCE

INVITATION TO TENDER

RENOVATION WORKS AT THE CHAPLAINCY HEADQUARTERS KINGSTON RFP:JCF-2019-03-0029

The Jamaica Constabulary Force now invites sealed bids from eligible and qualified contractors for renovation works at the Chaplaincy Headquarters. Bidding will be conducted through the Local Competitive Bidding (LCB) procedures as outlined in the Government of Jamaica Handbook of Public Sector Procurement Procedures, March 2014 (<http://www.mof.gov.jm>) and is open to all bidders locally.

Eligibility for Bid Submission:

In order to qualify bidders Shall:

- Submit a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter with their proposals.
- Submit with their proposals a valid certificate showing that their company is registered with the National Contracts Commission (NCC) in any of the following categories: "Building Construction/Interior Construction Works – Grades 2-3". For more information see: <http://www.ocg.gov.jm>
- Bid Security – \$170,000.00 in the form of a Manager's Cheque.

Collection of Bid Documents

A complete set of Bidding Documents in English will be available from **Wednesday 2019 April 10**. Interested bidders are required to purchase the Bidding Documents for a non-refundable fee of **Two Thousand Dollars (\$2,000.00)** payable by cash or manager's cheque at the Cashier, Ground Floor, North Tower, NCB Building, 2 Oxford Road, Kingston 5 between **9.00 a.m. and 3.00 p.m. Mondays to Fridays**. The name of the contact person, company name, mailing address, telephone number, and email address must be provided to facilitate processing. A Bidder's failure to directly purchase the Tender/Bid documents from the Jamaica Constabulary Force (JCF) will result in ineligibility/non-responsiveness of that bid from participating in the procurement process.

Bid must be placed in the designated Tender Box located in the Procurement Unit, Corporate and Special Services, 3rd Floor, South Tower, NCB Building, 2 Oxford Road, Kingston 5, on or before **Tuesday 2019 April 30 11:00 a.m.** Bids must be returned in a plain, sealed envelope appropriately marked on the outer envelope **"RENOVATION WORKS AT THE CHAPLAINCY HEADQUARTERS"** addressed to:

**Jamaica Constabulary Force
3rd Floor, South Tower
NCB Building
2 Oxford Road
Kingston 5**

Tenders will be opened publicly at **11:15 a.m. Tuesday 2019 April 30** at the above address. Bidders or their representatives are invited to attend the tender opening.

Late bids will be rejected.

Tenders shall be valid for a period of 90 days after tender closing.

For further information, contact:

**The Procurement Unit
Jamaica Constabulary Force
3rd Floor, South Tower
NCB Building
2 Oxford Road
Kingston 5
Telephone: 876-754-0688 or 876-754-0600
darrian.green@jcf.gov.jm**

Ministry of Finance & the Public Service

PRE-QUALIFICATION PROVISION OF SECURITY SERVICES MOF-PROC #0006/2019

Ministry of Finance & the Public Service (MoFPS) invites firms to submit pre-qualification applications for the provision of security services for its Heroes Circle and Shalimar Avenue Complexes # **MOF-PROC#0006/2019**.

Eligibility: To be considered eligible, applicants must submit the following:

- a. Valid Tax Compliance Certificate (TCC)
- b. Proof of registration with the NCC in the category of **'Safety and Security Services'**
- c. Valid Private Security Regulation Authority Registration

Availability: Pre-qualification Documents will be available for download from **Wednesday, April 10, 2019** on the Government of Jamaica electronic procurement website www.gojep.gov.jm. Registration instructions for the pre-qualification documents can be found on www.gojep.com. All interested applicants are required to register.

Telephone Number: 876-932-4635

Email Address : mofprocure@mof.gov.jm

Deadline: Prequalification Documents should be clearly marked **'Provision of Security Services MOF-PROC#0006/2019'** and addressed to

**Acting Director, Procurement Unit
Ministry of Finance & the Public Service
30 National Heroes Circle
KINGSTON 4**

Applications are to be uploaded to the electronic portal www.gojep.gov.jm no later than **May 3, 2019 at 3:00 p.m. (1500 hrs)**.

Contact Information: All requests for clarification/information must be submitted via the electronic portal.

For assistance in regard to registration, training, access to tender documents and upload of bids, please contact the Ministry of Finance & the Public Service, Procurement and Asset Policy Unit Customer Care Help Desk at: papucustomer@mof.gov.jm, oppccustomer@mof.gov.jm or 876-932-5220, 876-932-5246, 876-932-5253/876-932-5251/876-932-5244.



National Housing Trust
...the key to your home

DEADLINE EXTENDED Infrastructure Works Anchovy Housing Development, St. James

Procuring Entity:	National Housing Trust
Scope:	The contractor will undertake infrastructure works to support 163 serviced lots, which includes: <ul style="list-style-type: none"> • roads • storm water drainage system • water distribution system, and • sewage network system and waste water treatment system.
NCC Grade/Category:	Grade 1 rating in Civil Engineering Works
Tender Security:	Tender security of \$4,500,000 is required
Procurement Method:	Local Competitive Bidding
Contact Information:	Manager, Procurement Unit
Address of Entity:	4 Park Boulevard, Kingston 5
Telephone Number(s):	876-929-6500-9, Ext. 7279/7298
Email Address:	procurement@nht.gov.jm

Bid packages are available on the payment of a non-refundable fee of \$4,500 (payable in cash or Manager's Cheque at the NHT Cashier – 4 Park Blvd.) from **Tuesday, February 5, 2019**. Bids must be submitted to the Procurement Unit, on or before **10:00 am on Monday, May 6, 2019**. Public opening of bids will take place same day immediately after bid submission deadline. Please visit the website at www.nht.gov.jm for details.

NB: Pre-bid meeting will be held on Wednesday, February 27, 2019 at 10:00 am in the Procurement & Stores Meeting Room

Note: Failure to purchase the bid documents directly from the procuring entity, will make that bid ineligible/non-responsive for participating in the procurement process.