



GOJ PUBLIC PROCUREMENT PAGE

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - b. Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
 - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@mf.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



invites sealed bids for

Supply and Commissioning of a New Vibration Monitoring Data Collector

Petrojam Limited invites eligible and qualified bidders to respond to this Request for Quotations for the **Supply and Commissioning of a Vibration Monitoring Data Collector** to satisfy its business needs. Further details of the procurement are available in the Bidding Documents.

Bidders are not required to provide a Jamaican Tax Compliance Certificate (TCC) and National Contracts Commission (NCC) certificate at the time of bid submission.

Collection of Bidding Documents: A complete set of Bidding Documents in English will be available for download from **Monday, March 18, 2019** on the Government of Jamaica's Electronic Procurement website www.gojep.gov.jm.

Bids must be submitted online via www.gojep.gov.jm no later than **Tuesday, April 2, 2019 at 11:00 a.m. Jamaica time (UTC-05:00)**. **Late Bids will be rejected.** A prospective Bidder requiring any clarification of the Bidding Documents, including the contract document, must seek clarifications no later than **Friday March 29, 2019 at 2:00 p.m.** All clarifications will be facilitated through the electronic platform only (www.gojep.gov.jm). Online Bid Opening will take place on **Tuesday, April 2, 2019 at 11:05 a.m. Jamaica time (UTC-05:00)**. An online opening report will be sent to all bidders that submitted a bid.

Petrojam reserves the right to accept or reject any bid, and to annul the tender process and reject all bids at any time, without thereby incurring any liability to Bidders.

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm.

Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at: : 876-932-5220.

NOTICE
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm



THE TRELAWNY MUNICIPAL CORPORATION

TENDER NOTICE

INSURANCE PLACEMENT

Offers are invited for tenders from pre-qualified registered insurance companies and Brokers registered with the Financial Services Commission (FSC) and which are on the National Contracts Commission (NCC) register for insurance services to the Trelawny Municipal Corporation

Procurement Method: Local Competitive Bidding

Eligibility: Registered Pre-Qualified Brokers and Insurers will be required to submit along with their tenders:

1. Copies of a valid Tax Compliance Certificate (TCC) indicating tax compliance at the time of tender submission
2. Copies of valid NCC registration
3. One (1) like-for-like proposal and a maximum of two (2) alternative proposals

Collection of Documents: As of **Monday, March 18, 2019 (Mondays-Thursday from 8:30 a.m. to 4:30 p.m. and Fridays, 8:30 a.m. to 3:30 p.m.)**

Tender Packages are available at a cost of \$2,000.00 (non-refundable) payable in cash or Manager's cheque to the Ministry of Local Government and Community Development.

The period of placement will be for three (3) years with the successful Broker.

Cover is required for the following classes of insurance: -

- Group Personal Accident
- Private Comprehensive Motor
- Commercial Comprehensive Motor
- Fidelity Guarantee
- House owner's Comprehensive
- Public Liability
- Employer's Liability
- Electronic Equipment All Risks
- Computer All Risks
- All Risks
- Commercial All Risks
- Renewal – HOC
- Private Comprehensive–Motorcycle
- Loss of Money

Return of Tenders: Sealed Bids must be deposited in the designated tender box located in the lobby area at Ministry of Local Government & Community Development by **3:00 p.m. on Thursday, April 11, 2019**. Bid opening follows at **3:15 p.m.** in the Conference Room at the Ministry. **Late submissions will not be accepted.**

Contact information: Procurement Officer
dominich@trelawnypc.org

Address of Entity: Trelawny Municipal Corporation
Water Square Falmouth, Trelawny
Telephone No. 876-954-3228

Failure to directly purchase the Tender/Bid document from the Procuring Entity will result in ineligibility/non-responsiveness of that bid from the procurement process.

Recommendations for award(s) will not necessarily be made to the lowest tender, but in respect of the best overall proposal(s).