



JAMAICA CONSTABULARY FORCE

TENDER INVITATION

THE PROVISION OF MEALS FOR POLICE OFFICERS ISLANDWIDE
- FRAMEWORK AGREEMENT FOR THREE YEARS
LCB #: JCF/2019/03/0026

The Jamaica Constabulary Force now invites sealed bids from eligible and qualified suppliers for the provision of meals for Police Officers Islandwide – Framework Agreement for three (3) years. Bidding will be conducted through the Local Competitive Bidding (LCB) procedures as outlined in the Government of Jamaica handbook of Public Sector Procurement Procedures, **March 2014** (<http://www.mof.gov.jm>) and is open to all bidders locally.

Eligibility for Bid Submission:

In order to qualify bidders shall:

- Submit a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter with their proposals.
- Submit with their proposals a valid certificate showing that their company is registered with the National Contracts Commission (NCC) in the category of "Catering Services". For more information see: <http://www.ocg.gov.jm>.
- Valid Food Establishment Licence
- The proprietor/operator valid Food Handlers Permit

Collection of Bid Documents

A complete set of Bidding Documents in English will be available from **Wednesday March 20, 2019**. Interested bidders are required to purchase the Bidding Documents for a non-refundable fee of **Two Thousand Dollars (\$2,000.00)** payable by cash or manager's cheque at the Cashier, Ground Floor, North Tower, NCB Building, 2 Oxford Road, Kingston 5 between **9:00 a.m. to 3:00 p.m. Mondays to Fridays**. The name of the contact person, company name, mailing address, telephone number, and email address must be provided to facilitate processing. A Bidder's failure to directly purchase the Tender/Bid documents from the Jamaica Constabulary Force (JCF) will result in ineligibility/non-responsiveness of that bid from participating in the procurement process.

Bids must be placed in the designated Tender Box located in the Procurement Unit, Corporate and Special Services, 3rd Floor, South Tower, NCB Building, 2 Oxford Road, Kingston 5, on or before **Thursday April 11, 2019 at 2:00 p.m.** Bids must be returned in a plain, sealed envelope appropriately marked on the outer envelope **"THE PROVISION OF MEALS FOR POLICE OFFICERS ISLANDWIDE - FRAMEWORK AGREEMENT FOR THREE YEARS" – LCB #: JCF/2019/03/0026"**

Senior Procurement Officer
Jamaica Constabulary Force
3rd Floor, South Tower
NCB Building
2 Oxford Road
Kingston 5

Tenders will be opened publicly at **2:15 p.m. Thursday April 11, 2019** at the above address. Bidders or their representatives are invited to attend the tender opening.

Late bids will be rejected.

Tenders shall be valid for a period of 120 days after tender closing.

For further information, contact:

Senior Procurement Officer
Jamaica Constabulary Force
3rd Floor, South Tower
NCB Building
2 Oxford Road
Kingston 5
Telephone: 876-754-0486 or 876-754-0600
sophia.clarke@mns.gov.jm



DEVON HOUSE DEVELOPMENT LIMITED AN AGENCY OF THE MINISTRY OF TOURISM

INVITATION FOR BIDS (IFB) PROVISION OF SECURITY GUARD SERVICES REF#: LCB201901

Scope To provide security guard services for the Devon House Heritage Site over a one-year period. The nature of these services will include, *inter alia*, provision of:

- PSRA Certified Security Supervisors
- Unarmed PSRA Certified Security Guards;
- Supporting tools & equipment

NCC Category General Security Services

Other Certifications Tax Compliance Certificate
Private Security Regulation Authority

Procurement Method Local Competitive Bidding (LCB)

Contact Property Manager
Property Management Department

Address of Entity Devon House Development Co. Ltd.
26 Hope Road, Kgn 10

Telephone No(s) 876-926-0815/876-618 3622

Email Address assistantpropertymanager@devonhouseja.com

Availability Of Bid Documents Bid Documents will be available from **March 18, 2019** at a cost of \$500

Collection and Submission Information:

Bids shall be valid for a period of 120 days after bid closing and shall be deposited in the tender box located at the Property Management Department, Devon House Development Co. Ltd., Main Office, 26 Hope Road, Kgn 10, on or before **April 5, 2019 at 1:00 p.m. Late Bids will not be accepted.**

Bids will be opened at the Multi-Purpose Facility on **April 5, 2019 at 1:15 p.m.** in the presence of the Bidder's Representative who choose to attend.

NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:

jisadvertising@gmail.com,
procurement@jis.gov.jm

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- Verify Supplier's details;
- Allow for retrieval of Tax Compliance information for Supplier and;
- Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- Login to the system (www.gojep.gov.jm);
- Select the Supplier management link (under the Supplier Administration section on the left);
- Select the Edit organisation link/button;
- For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
 - The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@jis.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.