



## Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

### The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
  - II. Allow for retrieval of Tax Compliance information for Supplier and;
  - III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.
- To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:
- I. Login to the system ([www.gojep.gov.jm](http://www.gojep.gov.jm));
  - II. Select the **Supplier management** link (under the Supplier Administration section on the left);
  - III. Select the **Edit organisation** link/button;
  - IV. For the **Taxation Registration Number (TRN)**: prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
  - V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
    - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
    - b. Tax eligibility information for your organization will print on the Tender Opening Reports generated by the system;
    - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organization's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
  - VI. Select the Save button once you have entered the above information.

### TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the **Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251** or by sending an email to: [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

**GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.**



## INVITATION FOR BIDS

### St. Thomas Municipal Corporation

#### INSURANCE PLACEMENT 2019 -2022

Tenders are invited from insurance companies and brokers, which are pre-qualified by the Financial Services Commission (FSC) and registered with the National Contracts Commission (NCC) to provide insurance services to the:

#### ST. THOMAS MUNICIPAL CORPORATION

Pre-qualified brokers and insurers will be required to submit in their tenders:

- i. Copies of valid Tax Compliance Certificates (TCCs) indicating tax compliance at the time of submission of tenders;
- ii. Copies of valid National Contracts Commission's (NCC) registration, reflecting validity at the time of tender;
- iii. One (1) like-for-like proposal and their best alternative proposal; plus

#### Cover is required for the following classes of insurance:-

- Commercial All Risks
- Computer All Risks
- Fidelity Guarantee
- Loss of Money
- Public Liability
- Employer's Liability
- Private Comprehensive Motor
- Commercial Comprehensive Motor
- Motor Contingent Liability
- Personal Accident

The period of placement will be for three (3) years.

Tender Packages can be obtained as of **Monday, March 11, 2019** at a cost of \$3,000.00 from:

**The Procurement Officer  
Ministry of Local Government & Community Development  
61 Hagley Park Road  
Kingston 10  
(Telephone No. 876-618-7360-9)**

Payments are accepted by Manager's Cheque or Cash, only.

Each tender should contain a summary of the risk(s) and should be submitted in duplicate (two identical copies) in sealed envelopes bearing the name of the bidder and clearly marked and addressed as follows:

**INSURANCE PLACEMENT  
ST. THOMAS MUNICIPAL CORPORATION  
11 CHURCH STREET  
MORANT BAY P.O.  
ST. THOMAS**

Tenders must be deposited in the Tender Box, at:

**The Main Entrance Lobby  
Ministry of Local Government & Community Development  
61 Hagley Park Road  
Kingston 10**

Tenders should be deposited by **3:00 p.m. on Tuesday, 9<sup>th</sup> April 2019.**

**TENDERS SUBMITTED AFTER THIS TIME AND DATE WILL BE REJECTED.**

**Sgd. Judy McKenzie-Lawrence (Mrs.)  
Chief Executive Officer  
St. Thomas Municipal Corporation**



## SOUTHERN REGIONAL HEALTH AUTHORITY

### Invitation to Bid

This is an online Tender where tenders will only be accepted via the electronic Government Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical tender box for drop-off of Tender documents.

To Submit Tender, please Register on the e-GP System ([www.gojep.gov.jm](http://www.gojep.gov.jm)).

For assistance, please contact the support desk at: **876-932-5220.**

**Procuring Entity:** Southern Regional Health Authority (SRHA)

**Funding Agency:** National Health Fund (NHF)

**Title of Project:**

1. Construction of a Tertiary Wastewater Treatment Plant at the **May Pen Hospital**
2. Construction of a Tertiary Wastewater Treatment Plant at the **Black River Hospital**

**Scope:** Demolition of existing sewer system and construction of a new tertiary wastewater treatment plant.

**NCC Grade &/Or Category:** Civil Engineering; Grade 1-2

**Eligibility for Tender:**

- Supply proof of registration with the National Contracts Commission (NCC) in the category Civil Engineering, Grade 1-2
- Provide copy of a valid Tax Compliance Certificate (TCC)
- Qualification Information as stipulated in the Bidding Document
- Tender security in the amount of \$1,000,000.00 in the form of
  - (a) Manager's cheque or
  - (b) Tender bond from a Bank/ Insurance Company (Stamped by the Stamp Duty Division of Tax Administration Jamaica)

**Non-compliance with any of the above criteria will result in disqualification**

**Contact Information:** Senior Projects Manager ([ggrp\\_projects@srha.gov.jm](mailto:ggrp_projects@srha.gov.jm))

**Address of Entity:** 3 Brumalia Road, Mandeville, Manchester

**Telephone No(s):** 876-961-8344, 876-962-8232, 876-625-0612-3

**Cost of Tender Document:** N/A

**Bid Documents Available as at:** **Tuesday, March 5, 2019**

**Bid Closes on:**

- 1 Construction of a Tertiary Wastewater Treatment Plant at the May Pen Hospital – **Tuesday, March 26, 2019 @ 12:00 noon**
- 2 Construction of a Tertiary Wastewater Treatment Plant at the Black River Hospital – **Tuesday, March 26, 2019 @ 2:00 p.m.** (Late bids will be rejected)



## INVITATION TO TENDER

**Procuring Entity:** Broadcasting Commission

**Scope:** To submit a Proposal for the Development and Execution of a PR/Advertising Campaign and Social Media Management Services for a period of eleven (11) months.

**NCC Category:** Consultancy

**Procurement Method:** Local Competitive Bidding

**Contact Information:** **Chairman, Procurement Committee** [info@broadcom.org](mailto:info@broadcom.org)

**Address:** **5<sup>th</sup> Floor, Victoria Mutual Building**  
**53 Knutsford Boulevard**  
**Kingston 5**

**Telephone Numbers:** 876-920-9537-9

**Collection & Submission Information:** The tender documents will be available as of **March 1, 2019** and may be downloaded at <http://www.broadcastingcommission.org/news-reports/tenders>

**Completed proposals along with all required documents must be deposited by 2:30 p.m. local time Wednesday March 27, 2019 in the tender box located at the Broadcasting Commission's Office; public opening of bids same day at 2:45 p.m. in the Broadcasting Commission's Large Conference Room.**



**National Housing Trust**  
*...the key to your home*

## SUPPLY OF PAINTING MATERIALS Darliston & Shrewsbury Housing Developments, Westmoreland

<b>Procuring Entity:</b>	National Housing Trust
<b>Scope:</b>	Supply, deliver, and off-load 2,250 gallons of paint, 1,485 gallons of primer, 565 gallons of thinner and 125 gallons of water-proofing compound at the Darliston and Shrewsbury Housing Developments.
	<i>Note: Two separate contracts will be awarded from this tender process. Therefore, suppliers are permitted to bid on one or both locations.</i>
<b>NCC Grade/Category:</b>	Hardware and Haberdashery
<b>Tender Security:</b>	N/A
<b>Procurement Method:</b>	Local Competitive Bidding
<b>Contact Information:</b>	Manager, Procurement Unit
<b>Address of Entity:</b>	4 Park Boulevard, Kingston 5
<b>Telephone Number(s):</b>	876-929-6500-9, Ext. 7271/7280
<b>Email Address:</b>	<a href="mailto:procurement@nht.gov.jm">procurement@nht.gov.jm</a>

Bid packages are available on the payment of a non-refundable fee of \$1,000 (payable in cash or Manager's Cheque at the NHT Cashier – 4 Park Blvd.) from **Tuesday, March 5, 2019**. Bids must be submitted to the Procurement Unit, on or before **11:00 am on Tuesday, April 2, 2019**. Public opening of bids take place same day immediately after submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for the full details.

*Note: Failure to purchase the bid documents directly from the procuring entity, will make that bid ineligible/non-responsive for participating in the procurement process.*