



## THE TRELAWNY MUNICIPAL CORPORATION

### TENDER NOTICE

### INSURANCE PLACEMENT

Offers are invited for tenders from pre-qualified registered insurance companies and Brokers registered with the Financial Services Commission (FSC) and which are on the National Contracts Commission (NCC) register for insurance services to the Trelawny Municipal Corporation

**Procurement Method:** Local Competitive Bidding

**Eligibility:** Registered Pre-Qualified Brokers and Insurers will be required to submit along with their tenders:

1. Copies of a valid Tax Compliance Certificate (TCC) indicating tax compliance at the time of tender submission
2. Copies of valid NCC registration
3. One (1) like-for-like proposal and a maximum of two (2) alternative proposals

**Collection of Documents:** As of **Monday, March 18, 2019** (Mondays-Thursday from 8:30 a.m. to 4:30 p.m. and Fridays, 8:30 a.m. to 3:30 p.m.)

Tender Packages are available at a cost of \$2,000.00 (non-refundable) payable in cash or Manager's cheque to the Ministry of Local Government and Community Development.

The period of placement will be for three (3) years with the successful Broker.

Cover is required for the following classes of insurance: -

- Group Personal Accident
- Private Comprehensive Motor
- Commercial Comprehensive Motor
- Fidelity Guarantee
- House owner's Comprehensive
- Public Liability
- Employer's Liability
- Electronic Equipment All Risks
- Computer All Risks
- All Risks
- Commercial All Risks
- Renewal – HOC
- Private Comprehensive – Motorcycle
- Loss of Money

**Return of Tenders:** Sealed Bids must be deposited in the designated tender box located in the lobby area at Ministry of Local Government & Community Development by **3:00 p.m. on Thursday, April 11, 2019**. Bid opening follows at **3:15 p.m.** in the Conference Room at the Ministry. **Late submissions will not be accepted.**

**Contact information:** Procurement Officer  
dominich@trelawnypc.org

**Address of Entity:** Trelawny Municipal Corporation  
Water Square Falmouth, Trelawny  
Telephone No. 876-954-3228

Failure to directly purchase the Tender/Bid document from the Procuring Entity will result in ineligibility/non-responsiveness of that bid from the procurement process.

Recommendations for award(s) will not necessarily be made to the lowest tender, but in respect of the best overall proposal(s).

## Ministry of National Security

### CANCELLATION OF A SUPPLY TENDER PROCEDURE

#### Supply of furniture for the National Police College of Jamaica

- 1. Publication reference**  
EuropeAid call reference: 139902/ID/SUP/JM
- 2. Date of publication**  
November 02, 2018.
- 3. Programme title**  
The Justice, Security, Accountability and Transparency (JSAT) Project
- 4. Contracting authority**  
The Ministry of National Security on behalf of the Government of Jamaica.
- 5. Reason for cancellation**  
Irregularities in the evaluation procedure.



## Jamaica Defence Force

**Invitation to Pre-qualify**  
ICB: 2019-20/01/Engr

### DESIGN AND CONSTRUCTION OF PHASE 1, MILITARY WORKING DOGS FACILITY IN MONEAGUE, ST ANN

The Jamaica Defence Force invites sealed bids from eligible and suitably qualified bidders for the construction (Design and Build) of a Military Working Dogs facility in Moneague, St. Ann.

**NCC Registration:** Building Construction, Grade 1

**TCC Registration:** Current valid registration

**Procurement Method:** Local Competitive Bidding (LCB)

**Address of Entity:** Jamaica Defence Force, Up Park Camp  
Kingston 5

**Contact:** Major Markland Lloyd  
Staff Officer Acquisitions and Disposals  
**Email:** [acquisitions.disposals@jdf.mil.jm](mailto:acquisitions.disposals@jdf.mil.jm)

**Telephone:** Office: 876-926-8121 ext 2399

**Bid Document Available:** A complete set of bid documents in English will be available electronically on **Monday 18 March 2019** from the procurement page on the JDF's website at [www.jdfmil.org](http://www.jdfmil.org).

**Bid Validity Period:** 120 days

**Closing Date:** **Tuesday 16 April 2019 at 3:00 p.m.**, in tender box at the Finance Office, Headquarters Jamaica Defence Force, Up Park Camp, Kingston 5. **Late submissions will be rejected.**

**Bid Opening:** **Tuesday 16 April 2019 at 3:45 p.m.** the Force Conference Room, Up Park Camp, Kingston 5

**Site Visit:** **10:00 a.m. on Wednesday 27 March 2019 at Moneague Training Camp, Moneague PO, St Ann.**



### CIVIL ENGINEER LED TEAM OF CONSULTANTS FOR THE COLBECK CASTLE HOUSING DEVELOPMENT, PHASE 4 – ST. CATHERINE

**Procuring Entity:** National Housing Trust  
**Scope:** Provide post-contract administration services to facilitate the construction of 252 housing units comprising of 163 detached two-bedrooms and 89 duplex townhouses at the Villages of Colbeck Castle Housing Development, Phase 4 in St. Catherine.

**NCC Grade/Category:** N/A - Consultant

**Procurement Method:** Local Competitive Bidding

**Contact Information:** Manager, Procurement Unit

**Address of Entity:** 4 Park Boulevard, Kingston 5

**Telephone Number(s):** 876-929-6500-9, Ext. 7271/7280

**Email Address:** [procurement@nht.gov.jm](mailto:procurement@nht.gov.jm)

Tender packages are available for download from the e-procurement website at <https://www.gojep.gov.jm> from **Tuesday, March 19, 2019**. Proposals must be submitted online on or before **11 am on Monday, April 8, 2019**; opening of proposals will be done online via the e-procurement website at <https://www.gojep.gov.jm> same day immediately following proposal submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for the full details.

This is an online Tender where tenders will only be made available and accepted via the electronic Government Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) proposal will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at [www.gojep.gov.jm](http://www.gojep.gov.jm). To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, registration or how to download tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at: 876-932-5220/932-5246/932-5253 or via email at [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

### Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

#### The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the **Supplier management** link (under the Supplier Administration section on the left);
- III. Select the **Edit organisation** link/button;
- IV. For the **Taxation Registration Number (TRN):** prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
  - b. Tax eligibility information for your organization will print on the Tender Opening Reports generated by the system;
  - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organization's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

#### TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the **Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251** or by sending an email to: [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

**GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.**

**NOTICE**  
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:

[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com)  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)