



GOJ PUBLIC PROCUREMENT PAGE



GOVERNMENT OF JAMAICA

Ministry of Industry, Commerce, Agriculture and Fisheries Essex Valley Agriculture Development Project (EVADP) (GA 49/JAM)

CONSULTING SERVICES FOR FINANCIAL AUDITING FIRMS

REQUEST FOR EXPRESSIONS OF INTEREST

The Government of Jamaica (GOJ) has received financing from the Caribbean Development Bank (CDB) – United Kingdom Caribbean Infrastructure Partnership Fund (UKCIF) in an amount equivalent to £35,515,000 towards the cost of the **Essex Valley Agriculture Development Project (EVADP)** and intend to apply a portion of the proceeds of this financing to eligible payments under a contract for which this invitation is issued. Payments by CDB will be made only at the request of GOJ and upon approval by CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than GOJ shall derive any rights from the Financing Agreement or have any claim to the proceeds of the Financing.

The **Ministry of Industry, Commerce, Agriculture and Fisheries (MICAF)**, the Executing Agency, now wishes to procure consultancy services for the conduct of a Financial Audits of the Essex Valley Agriculture Development Project.

The objective of this assignment is to undertake an independent professional audit of the Project. The Auditor will be required to give an opinion on the financial position of the Project as at year-end, and to ensure that the funds – CDB UK CIF and GOJ – granted to the Project have been used for their intended purposes.

The duration of this assignment for the audit firm is two (2) months each year during the time of each annual audit over the life of EVADP. The Project is slated for completion in August 2022. Four (4) audits must be conducted over this period.

MICAF now invites interested eligible consulting firms to submit Expressions of Interest for the provision of this consultancy service.

Consultants shall be eligible to participate if:

- (a) In the case of a body corporate, it is legally incorporated or otherwise organised in an eligible country, has its principal place of business in an eligible country and is more than 50 per cent beneficially owned by citizen(s) and/or bona fide resident(s) of eligible country(ies) or by a body(ies) corporate meeting these requirements;
- (b) In the case of unincorporated firms, the persons are citizens or bona fide residents of an eligible country;

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The Procurement Specialist
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- (c) In all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or bona fide resident of an eligible country; and
- (d) The consultant is not subject to any restrictions under European Council Regulation No. 2580/2001 of 27 December 2001 or the Terrorism (United Nations Measures) 2009 of the UK with a view to combating terrorism.

Eligible countries are member countries of CDB.

The attention of interested Consultants is directed to paragraph 1.9 of CDB's Guidelines for the Selection and Engagement of Consultants (2011), setting forth CDB's policy on conflict of interest.

In the assessment of submissions, consideration will be given to technical competence, qualifications and experience, local and regional experience on similar assignments, financial capability and existing commitments. Specifically, the consulting firm should have persons with appropriate professional and academic qualifications and have the relevant experience in accounting and auditing of development projects, especially donor-funded operations.

All information must be submitted in English. Further information may be obtained from the first address below between **9:00 a.m. and 3:00 p.m. Monday to Friday**. Five (5) hard copies of the Expressions of Interest must be received at the first address below no later than **2:00 p.m. on Thursday, February 28, 2019** and one hard copy must be sent simultaneously to CDB at the second address below. The sealed envelope containing each submission should include the name and address of the applicant and shall be clearly marked **"Expression of Interest – Consultancy Services for the Conduct of a Financial Audit of the Essex Valley Agriculture Development Project"**.

Following the assessment of submissions, a shortlist of not less than three (3) and not more than six applicants will be issued a "Request for Proposal". GOJ and MICAF reserve the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not shortlisting any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

Address Two
Procurement Officer Procurement Policy Unit
Caribbean Development Bank
P.O. Box 408, Wildey
St. Michael
Barbados, W.I.
Tel: +1-246-431-1600
Fax: +1-246-426-7269
Or email: procurement@caribank.org

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - b. Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
 - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/ 0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered. No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@mf.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.