



Invites sealed bids for

PROVISION OF GROUNDS MAINTENANCE SERVICES

Scope: Petrojam Limited hereby invites sealed bids from eligible and qualified bidders for the Provision of Grounds Maintenance Services at its facilities located at 75-96 Marcus Garvey Drive, Kingston 15; Lot 3 Newport West, Kingston 15 and Freeport, Montego Bay facility.

The expected duration of the contract is two (2) years.

Eligibility Requirements: (1) Valid Tax Compliance Certificate (TCC); (2) Valid National Contracts Commissions (NCC) Letter of Registration in the category of Janitorial, Sanitation Services including grounds maintenance.

A complete set of Bidding Documents in English will be available for download as at **Monday, February 25, 2019** on the Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Registration instructions are available on the website listed on the system. **Registration is required for vendors to participate in the Tender.**

Bids shall be valid for a period one hundred and eighty (180) calendar days after the bid closing date. Bids must be submitted online via www.gojep.gov.jm no later than **Tuesday, March 12, 2019 at 2:00 p.m.**

Online Bid Opening takes place on **Tuesday, March 12, 2019 at 2:05 p.m.** An online bid opening report will be sent to all bidders that submitted a proposal.

For additional information, please visit Petrojam Limited's website at <http://www.petrojam.com>.

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids.

To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm.

Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at: 876-932-5220.

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - b. Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
 - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@mf.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



HOUSING AGENCY OF JAMAICA LIMITED

INVITATION FOR PRE-QUALIFICATION PROPOSED HOUSING DEVELOPMENT FOR

**The Vistas at Runaway Bay (The Savannah, Phase 2) St. Ann
BID No. W/19-001**

This phase will feature 50 housing solutions including townhouses, 2-Bedroom, 3-Bedroom and 5-Bedroom units set to go to market in the upcoming financial year (2019/20).

The development adheres to green design principles that encourage environmental sustainability, including water and energy conservation. The Savannah has been outfitted with all the physical and social amenities necessary for a modern housing development

HAJL intends to pre-qualify Contractors registered with the National Contracts Commission (NCC) for Infrastructure Works to be implemented for the Proposed Housing Development for The Vistas at Runaway Bay (The Savannah, Phase 2), St. Ann. Interested Contractors must be currently registered with the National Contracts Commission in the categories – **Building Construction and Civil Engineering Works at Grade 1.**

AVAILABILITY & COST OF PRE-QUALIFICATION DOCUMENT

The Pre-Qualification Document will be available from the Procurement Unit, Housing Agency of Jamaica Limited, 13 Caledonia Avenue, Kingston 5, as of **Monday, February 4, 2019, between 9:00 a.m. and 4:00 p.m.** for the (non-refundable) fee of **Three Thousand Jamaican Dollars (J\$3,000.00)**. The method of payment shall be by debit card or by cash, deposited to HAJL's Chequing Account at National Commercial Bank (NCB) using the Customer #99-555555.

CONTACT INFORMATION

All queries related to this Pre-Qualification Document shall be directed to:

**The Procurement Officer
Shane.Smith@hajl.gov.jm**

Address: Housing Agency of Jamaica Limited
13 Caledonia Avenue
Kingston 5

Tel. No.: 876-968-7422-4

DEADLINE FOR SUBMISSION OF PRE-QUALIFICATION BIDS

Applications for Pre-Qualification must be submitted in sealed envelopes labelled "**Pre-Qualification – Proposed Housing Development for The Vistas at Runaway Bay (The Savannah, Phase 2), St. Ann.**", and deposited in the Tender Box located in the Procurement Unit, 2nd Floor, Finance & Information Systems Department, at the Housing Agency of Jamaica Limited, 13 Caledonia Avenue, Kingston 5, on or before **3:00 p.m. on Wednesday, February 27, 2019**. Bids will be opened on the same day at **3:15 p.m.** at HAJL's 4th Floor Meeting Room.

LATE BIDS WILL BE REJECTED.

HAJL reserves the right to terminate the Pre-qualification process at any time without thereby incurring any liability.



GENERATOR PREVENTATIVE MAINTENANCE SERVICES NHT Head Office and Regional Offices

Procuring Entity:	National Housing Trust
Scope:	Provide maintenance services to generators located at NHT offices island-wide.
NCC Grade/Category:	Minimum Grade 3 rating in the category of Electrical Works OR Equipment Maintenance with a Specialization in Maintenance of Generators OR General Services with a Specialization in Repair and Servicing of Generators.
Procurement Method:	Local Competitive Bidding
Contact Information:	Manager, Procurement Unit
Address of Entity:	4 Park Boulevard, Kingston 5
Telephone Number(s):	876-929-6500-9, Ext. 7265/7280
Email Address:	procurement@nht.gov.jm

Bid packages are available on the payment of a non-refundable fee of \$1,000 (payable in cash or Manager's Cheque at the NHT Cashier – 4 Park Blvd.) from **Monday, February 25, 2019**. Bids must be submitted to the Procurement Unit, on or before **10:00 am on Tuesday, March 19, 2019**. Public opening of bids will take place same day immediately after bid submission deadline. Please visit the website at www.nht.gov.jm for details.

Note: Failure to purchase the bid documents directly from the procuring entity, will make that bid ineligible/non-responsive for participating in the procurement process.