



GOJ PUBLIC PROCUREMENT PAGE



THE ELECTORAL OFFICE OF JAMAICA

INVITATION TO TENDER

Request for Quotation (RFQ)

The Electoral Office of Jamaica invites eligible bidders to submit quotations for the supply of 10 Enterprise Printers.

Eligibility Requirements

Companies must submit valid copies of the following documents with their quotation:

- Possess a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL)
- National Contracts Commission (NCC) – as an Approved Supplier under the category Computers and Related Services

Collection of Documents

Bidding documents will be available for download as at **February 27, 2019** on the Government of Jamaica Electronic Procurement website – www.gojep.gov.jm. Registration instructions are also available on the website. Registration is required for vendors to participate in this tender opportunity.

Return of Tenders

Bids must be submitted online via www.gojep.gov.jm no later than **March 7, 2019 at 3:00 p.m.** An online bid opening will take place on the same date at **3:15 p.m.** An online bid opening report will be sent to all bidders who submit a bid.

This is an online Tender where tenderers will only be made available and accepted via electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) of bids will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at www.gojep.gov.jm.

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/876-932-5253 or email papucustomer@care@mof.gov.jm.

Recommendations for award of contract will be based on the best overall proposal and not necessarily cost.

THE ELECTORAL OFFICE OF JAMAICA RESERVES THE RIGHT TO REJECT ALL TENDERS.



HOUSING AGENCY OF JAMAICA LIMITED

INVITATION FOR BIDS (IFB)

Infrastructure Rehabilitative Works at Eden Park, St. Mary.

The Housing Agency of Jamaica Limited (HAJL) invites contractors with suitable experience and resources to submit bids for the **Infrastructure Rehabilitative Works at Eden Park, St. Mary**

The Scope of Works and Specifications includes but is not limited to the supply of labour, supervision, materials, equipment, tools and transportation necessary to carry out the **Infrastructure Rehabilitative Works at Eden Park, St. Mary**

Eligibility Criteria

Interested bidders are required to submit the following with their bids:

1. Copy of valid Tax Compliance Letter (TCL) or valid Tax Compliance Certificate (TCC), if current/not expired
2. Proof of registration with the National Contracts Commission in the category of **"Civil Engineering Grade 2 minimum"**
3. Bid Security of **J\$250,000.00** in one of the forms specified in the Bidding Document.

Collection of Bidding Documents

Bidding Documents will be available from the Procurement Unit, Housing Agency of Jamaica Limited, 13 Caledonia Avenue, Kingston 5, as of **Monday, February 25, 2019** between **10:00 a.m. and 4:00 p.m.** for a non-refundable fee of **Three Thousand Dollars (J\$3,000.00)** payable by debit card or by lodgement to HAJL's NCB Account using the Customer #99-555555.

Clarifications

Clarifications related to this bid may be directed to Shane.Smith@hajl.gov.jm, no later than **Monday, March 11, 2019**.

Deadline for Submission of Bids

Bids shall be valid for a period of One Hundred and Twenty (120) days after bid closing and shall be deposited in the tender box labeled **"Infrastructure Rehabilitative Works at Eden Park, St. Mary"** in the Procurement Unit, 2nd Floor, Finance and Information Department, Housing Agency of Jamaica Limited, 13 Caledonia Avenue, Kingston 5, no later than **Wednesday, March 13, 2019 at 3:00 p.m.** Late bids will be rejected.

Bid Opening

Bids will be opened at the Housing Agency of Jamaica's 4th Floor Meeting Room, 13 Caledonia Avenue, Kingston 5, on **Wednesday, March 13, 2019 at 3:15 p.m.** Bidders and/or their representatives are invited to attend the opening.

The Housing Agency of Jamaica Limited is not obliged to accept the lowest or any bid and reserves the right to terminate the bid process at any point prior to the award of contract without incurring any liability to any of the participants.

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- Verify Supplier's details;
- Allow for retrieval of Tax Compliance information for Supplier and;
- Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- Login to the system (www.gojep.gov.jm);
- Select the Supplier management link (under the Supplier Administration section on the left);
- Select the Edit organisation link/button;
- For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
 - The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/ 0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@care@mof.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:

jisadvertising@gmail.com, procurement@jis.gov.jm