



Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system (www.gojep.gov.jm);
- II. Select the **Supplier management** link (under the Supplier Administration section on the left);
- III. Select the **Edit organisation** link/button;
- IV. For the **Taxation Registration Number (TRN)**: prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below:
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - b. Tax eligibility information for your organization will print on the Tender Opening Reports generated by the system;
 - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organization's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the **Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251** or by sending an email to: papucustomer@carer@mof.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



STATISTICAL INSTITUTE OF JAMAICA REQUEST FOR EXPRESSIONS OF INTEREST

ORGANIZATIONAL REVIEW CONSULTANCY FOR THE RESTRUCTURING OF THE STATISTICAL INSTITUTE OF JAMAICA

The Statistical Institute of Jamaica (STATIN) has committed funds from its operating budget towards the undertaking of an Organizational Review Consultancy for the restructuring and reclassification of posts.

There is an urgent need for STATIN to realign its organisational structure and to improve the efficiency of its operational management and internal processes.

The overall objective of the consultancy is to conduct an organization review and prepare relevant documentation for a new organizational structure and job reclassifications for submission to the Corporate Management Development (CMD) Unit in the Ministry of Finance and the Public Service (MOFPS). The ultimate aim of this project is to allow STATIN to have a new organizational structure, reclassified posts and job descriptions for all posts. This will allow STATIN to be in a better position to respond to the growing demands for data.

The consultancy will have a duration of nine (9) months.

STATIN now invites eligible firms to indicate their interest in providing the consultancy services. Interested Consultant Firms should provide the following information to demonstrate and establish that they have the required qualifications and relevant experience to perform the services required:

1. General background of the Consulting firm
2. A minimum of ten (10) years' experience in conducting job analysis, organizational review or assignments of a similar nature with a proven track record.
3. Experience of at least seven (7) years working with public sector entities.
4. Availability of key staff with a combination of education, training, practical experience and expertise (supported by curriculum vitae) to carry out the project in a cost effective and quality manner.

A Consultant will be selected in accordance with the Quality Based Selection Method set out in the Government of Jamaica Procurement Guidelines (Handbook for Public Sector Procurement (March 2014)) and is open to all eligible Consultants as defined in the policies.

The Handbook can be found at www.mof.gov.jm.

Clarifications to the Request for Expressions of Interest may be obtained by sending an email to procurement@statinja.gov.jm.

Expressions of interest along with a copy of the firm's registration certificate must be submitted in a PDF format by **3:00 p.m. Monday, March 4, 2019** to the address below:

**Expression of Interest – STATIN Organizational Review
Statistical Institute of Jamaica
Attn: Human Resource Manager
procurement@statinja.gov.jm**

The Statistical Institute of Jamaica will not be responsible for any costs or expenses incurred by applicants in connection with the preparation or delivery of the expressions of interest.

Request for Curriculum Vitae

CONSULTANT TO DEVELOP CLIENT SERVICES FRAMEWORK AND PROGRAMME

COUNTRY: JAMAICA
PROJECT NAME: STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT
IBRD LOAN NO.: 8406JM
COMPONENT: FOSTERING INDUSTRIAL GROWTH AND TRADE FACILITATION
BID NO: JM-MOFPS-83480-CS-INDV
SELECTION METHOD: INDIVIDUAL CONSULTANT SELECTION

The Government of Jamaica (GOJ) has received loan financing from the International Bank for Reconstruction and Development (IBRD) towards the cost of the Strategic Public Sector Transformation Project (SPSTP) and intends to apply part of the proceeds for the consulting services. The Project Development Objective (PDO) is to strengthen public resource management and support selected public sector institutions in facilitating a more enabling environment for private sector growth.

The objective of the Client Servicing Programme (CSP) is to facilitate the growth, development and competitiveness of Jamaican businesses through the provision of services related to standardization, training, coaching, Intellectual property etc. The Client Servicing Programme will provide assistance to local entities in the establishment and maintenance of effective quality systems that will result in the production of safe and quality goods.

The Ministry of Finance and the Public Service now invites eligible individuals to indicate their interest in providing the consultancy service. Interested individuals should provide information demonstrating that they have the required qualifications and relevant experience to perform the service. The shortlisting criteria are:

- A Bachelor's Degree in the Natural Sciences or Social Sciences or related area from an accredited institution
- Minimum of 5 years working experience in Policy Development, Strategic Management, Business Development or Research

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, Revised November 2017 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A consultant will be selected in accordance with the Individual Consultants Selection Method set out in the Procurement Regulations. Further information can be obtained at the address below during office hours **Mondays to Thursdays, 9:00 a.m. to 5:00 p.m. and Fridays, 9:00 a.m. to 4:00 p.m.**

Expressions of interest (including Curriculum Vitae) must be delivered in a written form to the address below (in person, by mail, fax, or email) by **March 15, 2019**. The detailed Terms of Reference for the Consultancy Service are available on the website of the Ministry of Finance and the Public Service at www.mof.gov.jm.

Interested consultants may submit Expressions of Interest/CV to:

**Ministry of Finance and the Public Service
Strategic Public Sector Transformation Project
Attn: The Procurement and Administrative Manager
30 National Heroes Circle
Kingston 4, Jamaica, WI
Tel: 876-932-5474
Fax: 876-932-5977**

Email: spstp@mof.gov.jm or terryann.frith@mof.gov.jm



National Solid Waste Management Authority

REQUEST FOR PROPOSAL

The National Solid Waste Management Authority (NSWMA) invites qualified companies to submit a proposal to conduct an Audit of Financial Statements of the NSWMA, and its regional subsidiaries (SPM, WPM, NEPM and MPM) in accordance with the requirements set out in the Request for Proposal Tender Document.

PROCUREMENT METHOD: Local Competitive Bidding

DOCUMENT AVAILABLE: As of Tuesday, February 19, 2019.

ELIGIBILITY: Valid Tax Compliance Certificate (TCC); Current Certificate of Registration with the Institute of Chartered Accountants (ICAJ); Current registration with the Public Accountancy Board.

CLOSING DATE: Tuesday, March 12, 2019 at 11:00 a.m.

CONTACT INFORMATION: Sheenique Johnson-Corporate Services Director
Corporateservicesdirector@nswma.gov.jm

ADDRESS OF ENTITY: 61 Half-Way Tree Road, Kingston 10

TELEPHONE NO(S): 876-926-8559, 876-960-4511,
Fax: 876-920-1415

COST OF TENDER DOCUMENT: \$2,000.00 (Non-refundable)

"Failure to directly purchase the Tender documents from the Procuring Entity will result in ineligibility/non-responsiveness of that bid from participating in the procurement process."

The NSWMA reserves the right not to accept the lowest, or any other tender or to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.

Late submissions will not be accepted.

NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm