



Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system (www.gojep.gov.jm);
- II. Select the **Supplier management** link (under the Supplier Administration section on the left);
- III. Select the **Edit organisation** link/button;
- IV. For the **Taxation Registration Number (TRN)**: prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - b. Tax eligibility information for your organization will print on the Tender Opening Reports generated by the system;
 - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organization's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the **Ministry of Finance, Public Procurement Customer Care Help Desk** numbers: **876-932-5220/932-5251/932-5244/932-5251** or by sending an email to: papucustomer@mf.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



Tourism Product Development Company Limited

INVITATION TO TENDER

Architectural Consultancy Services for Devon House Development Company Limited, St. Andrew

Procuring Entity: Tourism Product Development Company Limited (TPDCo)

Scope: The Consultant/Architect will be required to prepare the requisite documentation and provide the required professional services to meet the objective of the Project.

Eligibility Criteria: Up-to-date Tax Compliance Letter or Tax Compliance Certificate if current/not expired

Procurement Method: Local Competitive Bidding

Collection Date: As of **February 20, 2019 to March 1, 2019 (9:00 a.m. - 4:00 p.m. Mondays - Fridays)**
TPDCo, 64-70 Knutsford Boulevard, Kingston 5

Note: Failure to directly purchase the Tender Document from the Tourism Product Development Company Limited will result in the ineligibility/non-responsiveness of that bid from participating in the procurement process.

Cost of Tender Document: \$3,000.00

Bid Validity Period: 120 days after bid closing date

Bid Submission Deadline: **March 5, 2019 at 11:00 a.m.**

Bid Opening: **March 5, 2019 at 11:15 a.m.**

Contact Information: Procurement Unit

Tel: 876-968-3441 Ext. 5390 or 5396

Email: procurement@tpdco.org

For full details, please visit the Tourism Product Development Company Limited's website at www.tpdco.org

MINISTRY OF LABOUR AND SOCIAL SECURITY

NATIONAL INSURANCE SCHEME

INVITATION FOR EXPRESSIONS OF INTEREST

The objective of this Consultancy is to capture and analyse information on the self-employed population of Jamaica. This research will seek to segment this target group first by occupation and profession and within each group by sex, age, geographic location (rural/urban), parish, level of education, salary/wage, industry and the level of awareness. It will also seek to analyse the opinions of individuals and specific groups.

CONSULTANCY SERVICE TO CONDUCT RESEARCH ON SELF-EMPLOYED POPULATION IN JAMAICA AND THEIR COVERAGE BY THE NATIONAL INSURANCE SCHEME (NIS)

The specific tasks related to this Consultancy include:

- Reviewing NIS literature, objectives and meeting with the NIS team in order to fully understand the role and goals of the NIS.
- Designing an appropriate research strategy for the collection of data to segment and analyse the self-employed population in Jamaica.
- Developing appropriate research and sampling methodology to ensure all groups are captured in order to establish a baseline.
- Developing the instruments required to collect data which will allow for the rigorous assessment of key evaluation questions.
- Making appropriate arrangements for the collection of the data and the production of relevant data sets.
- Using appropriate data analysis techniques to interrogate, analyse and draw inferences from answers provided by respondents.
- Preparing reports to address key evaluation questions and providing pertinent information on the context within which the NIS operates, paying close attention to issues which affect the programme's effectiveness.
- Segmenting and analysing the data first by occupation and profession, and within each group by sex, age, geographic location (rural/urban), parish, level of education, salary/wage, industry and the level of awareness, as well as the level of awareness of the NIS and its benefits and the reason for not contributing. It will also examine emerging occupations.
- Conducting a comparative analysis of the various groups.
- Submitting the details of the findings in the form of presentations and reports.
- Delivering all final reports, documents, files, and other materials to the Chief Technical Director with responsibility for the Social Security Division, MLSS.

The Ministry of Labour and Social Security now invites eligible Consulting Firms to indicate their interest in providing the services. Interested Consulting Firms may submit expressions of interest for the above services. Firms must provide information indicating the following:

- Qualifications in the field of the assignment;
- Technical and Managerial capabilities of the firm;
- Core business and years in business;
- Qualifications of key staff; Client references; and
- Administrative and Financial strength.

The firm will be selected in accordance with the procedures set in the Government of Jamaica Handbook of Public Sector Procurement Procedures, Volume 3 of 4, Procedures for the Procurement of Consulting Services, Revised March 2014.

Interested Consulting Firms may obtain further information at the address below from **0900 to 1700 hours, Mondays to Thursdays and 0900 to 1600 on Fridays.**

Expressions of Interest must be delivered to the address below by **March 15, 2019.**

Ministry of Labour and Social Security, National Insurance Scheme, Attn: Procurement Consultant, 1F North Street, Jamaica, W.I. Tel: 876-948-7104 or Email: josephrichards@mlss.gov.jm

THE MINISTRY OF LABOUR AND SOCIAL SECURITY RESERVES THE RIGHT TO ANNUL THE TENDER PROCESS AND TO REJECT ALL TENDERS AT ANY TIME PRIOR TO THE AWARD OF CONTRACT WITHOUT INCURRING ANY LIABILITY.



Jamaica Defence Force

Invitation to Pre-qualify ICB:2019-20/01/Engr

UPGRADE OF GENERATOR CENTRE AT UP PARK CAMP, KINGSTON 5

The Jamaica Defence Force invites sealed submissions from eligible and suitably qualified bidders for pre-qualification for the provision of Works for the upgrade of its Generator Centre located at its main base, Up Park Camp, Kingston 5.

NCC Registration: Electrical Works, Grade 1 (Upon qualification)

TCC Registration: Current valid registration (Local bidders only)

Procurement Method: International Competitive Bidding (ICB)

Address of Entity: Jamaica Defence Force, Up Park Camp, Kingston 5

Contact: Major Markland Lloyd
Staff Officer Acquisitions and Disposals
acquisitions.disposals@jdf.mil.jm

Email:

Telephone: Office: 876-926-8121 ext 2399

Bid Document Available: A complete set of pre-qualification documents in English will be available electronically on **Wednesday 20 February 2019** from the procurement page on the JDF's website at www.jdfmil.org.

Pre-qualification Closing Date: **Wednesday 03 April 2019 at 3:00 p.m.**, in tender box at the Finance Office, Headquarters Jamaica Defence Force, Up Park Camp, Kingston 5.
Late submissions will be rejected.

Site Visit: **10:00 a.m. on Friday 01 March 2019 at Headquarters 1 Engineer Regiment (JDF), Jamaica Defence Force, Up Park Camp, Kingston 5.**



REHABILITATION OF ROADS & STORM WATER DRAINS Rosemount Housing Development, St. James

Procuring Entity: National Housing Trust

Scope: Undertake infrastructure works to include rehabilitation of roads and construction of storm water drains at the Rosemount Gardens Housing Development, St. James.

NCC Grade/Category: Civil Engineering Works or General Road Works with Grade 1 rating

Tender Security: Tender Security of \$900,000 is required

Procurement Method: Local Competitive Bidding

Contact Information: Manager, Procurement Unit

Address of Entity: 4 Park Boulevard, Kingston 5

Telephone Number(s): 876-929-6500-9, Ext. 7271/7289

Email Address: procurement@nht.gov.jm

Bid packages are available on the payment of a non-refundable fee of \$3,500 (payable in cash or Manager's Cheque at the NHT Cashier – 4 Park Blvd.) from **Monday, February 25, 2019**. Bids must be submitted to the Procurement Unit, on or before **10:00 am on Monday, April 1, 2019**. Public opening of bids will take place same day immediately after bid submission deadline. Please visit the website at www.nht.gov.jm for details.

Note: Failure to purchase the bid documents directly from the procuring entity, will make that bid ineligible/non-responsive for participating in the procurement process.