



FACTORIES CORPORATION OF JAMAICA LIMITED
TENDER NOTICE
PROVISION OF EXTERNAL AUDIT SERVICES
FOR FINANCIAL YEAR 2018-2021

- The Factories Corporation of Jamaica Limited** now invites sealed bids from eligible and qualified Audit Firms/Chartered Accounting Firms for the provision of External Audit Services via a Local Competitive Bidding Process.
- The Audit/Chartered Accounting Firm must have the following qualifications:
 - Minimum of five (5) years' experience in the field
 - Valid Practising Certificate
 - Valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL)
- The Audit Firm will be required to:**
 - Examine FCJ's Annual Financial Statements in accordance with the provision of International Financial Reporting Standards (IFRS), the Company's Act of Jamaica and the Public Bodies Management and Accountability Act.
 - Conduct Maintenance Audit
- The contract period will be for three (3) years subject to periodic performance reviews.
- Tender documents will be available as of **February 13, 2019**, between **9:00 a.m. and 3:00 p.m., Mondays to Fridays** at the Reception desk, 17 Knutsford Boulevard, Kingston 5. A non-refundable payment of J\$1,500.00 payable in Cash or Manager's Cheque is required.
- Bids shall be valid for a period of **Ninety (90) days**, after bid closing and shall be deposited in tender box located in the FCJ Lobby, 17 Knutsford Boulevard, Kingston 5 on or before **3:00 p.m. on Friday, March 8, 2019** addressed to:
The Procurement Department
Factories Corporation of Jamaica Limited
17 Knutsford Boulevard
Kingston 5
- Bids will be opened in the presence of bidders' representatives, who choose to attend bid opening at **3:15 p.m.**, in the FCJ's Meeting Room, Ground Floor on **Friday, March 8, 2019**.
- Bidders are invited to attend a Bidders' Conference on **Monday, February 18, 2019 at 2:00 p.m. in the FCJ's Meeting Room, Ground Floor, 17 Knutsford Boulevard, Kingston 5**.
- Interested eligible bidders may obtain further information from the Procurement Officer at 876-968-4766 Ext. 254 or bmorgan@factoriesjamaica.com.

JAMAICA SOCIAL INVESTMENT FUND
ISO 14001:2015 CERTIFIED



"Investing for Community Development"

EXPRESSIONS OF INTEREST

FOR ORGANISATIONS TO HOST INTERNS UNDER AN EMPLOYMENT INTERNSHIP PROGRAMME

The Jamaica Social Investment Fund (JSIF) was established in 1996 as a component of the Government of Jamaica's strategy to reduce poverty. The Fund promotes, appraises, finances and supervises social and economic infrastructure projects, including but not limited to schools, roads, agro-processing, water sanitation, health centres, community centres, scholarship programmes, internships, and capacity building training.

This exercise seeks to identify and create a shortlist of entities willing to facilitate interns for temporary employment within their organizations under the JSIF's Vocational Employment Internship Programme which will be implemented in 2019/2020.

The interns to be placed are certified in the following areas:

Construction	Data Entry	Cosmetology	Carpentry	Welding
Business Administration	Commercial Food Preparation	Customer Service	Housekeeping	Bartending

Expressions of Interest (EOI) are now invited **solely from private sector institutions or non-governmental organizations** to host interns in their workplace as a means of providing work experience and increasing employability for young adults from these target communities. Organizations responding to this EOI must provide the following:

- Detailed company profile with proof of registration/legal status
- Information on organizational structure and management
- Information on the job type/tasks for which interns are required within the organization
- The number of interns the entity is willing to temporarily host and the desired duration of internship
- Indication of why the organization would like to participate in the Vocational Employment Internship Programmes

Host entities will be responsible for routine supervision of interns, including submission of attendance registers and performance reviews. Hosts will not receive any remuneration if selected to participate in the programme, and intern stipends will be solely the responsibility of the JSIF.

Please note that only organizations with offices in the parishes of Kingston & St. Andrew, St. Catherine, Clarendon and St. James will be considered.

Expression of Interest and supporting documents must be delivered to the address below or emailed to contracting@jsif.org on or before **4:00 p.m.** on **Friday, March 15, 2019**.

Procurement Manager
Jamaica Social Investment Fund
Ground Floor, The Dorchester
11 Oxford Road (Entrance on Norwood Avenue), Kingston 5
Phone: 876-968-4545
Fax: 876-929-3784
Website: www.jsif.org



NATIONAL LAND AGENCY

Invites sealed bids for the
SUPPLY AND DELIVERY OF MOTOR VEHICLES (3 LOTS)

Scope: Supply and delivery of four (4) Motor Vehicles, as follows:

- Lot 1 – Two (2) Double-Cab Four-Wheel Drive Pick-Up Vehicles**
- Lot 2 – One (1) 27-Seater Bus**
- Lot 3 – One (1) Four-Wheel Drive Mini Sport Utility Vehicle**

Eligibility Requirements: (1) Valid Tax Compliance Letter (TCL) or Valid Tax Compliance Certificate (TCC), if current/not expired; (2) Valid National Contracts Commission (NCC) Certificate in the category of **Motor Vehicles and Spares**.

A complete set of Bidding Documents in English will be available for download as at **Monday, February 18, 2019** on the Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Registration instructions are available on the website listed on the system. Registration is required for vendors to participate in the Tender.

Bids shall be valid for a period One Hundred and Twenty (120) calendar days after the bid closing date. Bids must be submitted online via www.gojep.gov.jm no later than **Tuesday, March 5, 2019 at 2:00 p.m.** Online Bid Opening takes place on **Tuesday, March 5, 2019 at 2:15 p.m.** An online bid opening report will be sent to all bidders that submitted a proposal.

Bid Submission will only be accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender drop box for drop-off of tender documents.

To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm. Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance in regard to registration, training, access to tender document and upload of bid proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Service Desk at: 876-932-5220, 876-932-5246, 876-932-5253/ 876-932-5251/876-932-5244.



Nutrition Products Limited

INVITATION TO BID

Provision of Janitorial Services

Nutrition Products Limited invites Tax Compliant companies registered with the National Contracts Commission to submit sealed tenders for the Provision of Janitorial Services at its head office and plant located at 6 Marcus Garvey Drive, Kingston 15.

Companies will be required to supply all labour and supervision. Along with the general evaluation criteria, contractors will also be evaluated on their experiences with 24-hour manufacturing entities and food processing entities.

Interested companies must fulfil the following criteria and provide proof at the time of tendering, to be considered eligible:

- Registration with the National Contracts Commission as an approved supplier in the category "Janitorial, Sanitation Services".
- Possession of a valid Tax Compliance Certificate (TCC)
- Present the requisite Tender Security
- Present proof of Liability Insurance

Tender Documents

Tender documents will be available as of **Friday, February 22, 2019** from the "Accounts Department" upon payment of a non-refundable fee of Three Thousand Jamaican Dollars (J\$3,000.00) made payable in cash or manager's cheque. Completed tender documents must be deposited in sealed envelope marked "**PROVISION OF JANITORIAL SERVICES**" in the Tender Box situated in the lobby at Nutrition Products Limited no later than **3:00 p.m. on Monday, March 11, 2019** at the address below.

Tenders will be opened publicly in the Boardroom at the same address at **3:15 p.m. (local time) on Monday, March 11, 2019**. Interested tenderers may obtain further information from the Procurement & Contracts Manager as of **Friday, February 22, 2019** from **9:00 a.m. to 4:00 p.m. (local time)** at 876-922-4227 or from the address below:

NUTRITION PRODUCTS LIMITED
6 Marcus Garvey Drive, Kingston 15, Jamaica
Tel: 876-922-4227/876-922-4388, Fax 876-922-8725
Email: procurement@npl.gov.jm

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- Verify Supplier's details;
- Allow for retrieval of Tax Compliance information for Supplier and;
- Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- Login to the system (www.gojep.gov.jm);
- Select the **Supplier management** link (under the Supplier Administration section on the left);
- Select the **Edit organisation** link/button;
- For the **Taxation Registration Number (TRN)**: prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - Tax eligibility information for your organization will print on the Tender Opening Reports generated by the system;
 - The system will send you an email reminder, fourteen (14) days prior to the expiration of your organization's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the **Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251** or by sending an email to: papucustomer@mf.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.