



# GOJ PUBLIC PROCUREMENT PAGE

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
  - b. Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
  - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

#### TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/ 0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



**Westmoreland Municipal Corporation**  
 Shop 1, Dunbar Mall  
 Savanna-la-Mar  
 Westmoreland

**INVITATION TO SUBMIT BIDS  
 REHABILITATION TO THE BETHEL TOWN HOUSING  
 SCHEME ROADS, BETHEL TOWN DIVISION**

The Westmoreland Municipal Corporation intends to utilize funds allocated from the **National Housing Trust (NHT)** to carry out Rehabilitation to the Bethel Town Housing Scheme Roads at the Bethel Town Division. You are invited to submit an offer to the Westmoreland Municipal Corporation to undertake the construction of kerb & channel drains, 'v' drains, concrete 'u' drain, asphaltic concrete cross drain, sub-base/fill material, base material, provide 38mm broken stone and repair to sections of pavement with Double Surface Dressing; delivered within three (3) months.

Bidding will be conducted through the National Competitive Bidding procedures as per GOJ Procurement Guidelines as specified in the Handbook for Public Sector Procurement Updated March 2014.

Bidding Documents may be purchased for a non-refundable fee of Three Thousand Jamaican dollars (J\$3,000.00) at the Westmoreland Municipal Corporation, Shop 1 Dunbar Mall, Dunbar River, Savanna-la-Mar from **Tuesday February 19, 2019 from 9:00 a.m. to 5:00 p.m. (Mondays to Thursdays) and 9:00 a.m. to 4:00 p.m. on Fridays.** The method of payment should be in the form of cash, certified cheque, bank draft or manager's cheque made payable to the Westmoreland Municipal Corporation.

Bid documents **MUST** be returned with – a copy of a Valid Tax Compliance Certificate (TCC) and proof of current relevant National Contracts Commission (NCC) Registration Certificate, **GRADE 3 OR HIGHER IN CIVIL ENGINEERING OR GENERAL ROAD WORKS.** Bidders should also complete the Standard Form: Qualification Information. Failure to submit valid TCC, relevant NCC certificate and uncompleted Qualification Information shall result in the bids being deemed non-responsive.

Bids shall be valid for a period of ninety (90) days after bid closing and shall be marked **QUOTATION FOR WORKS AT BETHEL TOWN HOUSING SCHEME ROADS.** The bids should be **deposited in the tender box located at Administrative Office of the Westmoreland Municipal Corporation** at the address given below on or before **Tuesday, March 5, 2019 at 2:00 p.m.** Late Bids will be rejected.

Bids will be opened in the presence of the bidders' representatives who choose to attend on **Tuesday March 5, 2019 at 2:30 p.m.** at the Westmoreland Municipal Corporation, Shop 1, Dunbar Mall, Savanna-la-Mar, Westmoreland.

For further information, contact can be made with the Chief Engineering Officer, Roads and Works – Westmoreland Municipal Corporation, 96 Great George Street, Savanna-la-Mar, Westmoreland. Telephone: 876-918-1537.

By Order: Chief Executive Officer, Westmoreland Municipal Corporation



**Westmoreland Municipal Corporation**  
 Shop 1, Dunbar Mall  
 Savanna-la-Mar  
 Westmoreland

**INVITATION TO SUBMIT BIDS  
 REHABILITATION TO THE CULLODEN HOUSING SCHEME  
 ROADS, WHITEHOUSE DIVISION**

The Westmoreland Municipal Corporation intends to utilize funds allocated from the **National Housing Trust (NHT)** to carry out Rehabilitation to the Culloden Housing Scheme Roads at the Whitehouse Division. You are invited to submit an offer to the Westmoreland Municipal Corporation to undertake the construction of kerb & channel drains, 'v' drains, asphaltic concrete cross drain, sub-base/fill material, base material, provide 38mm broken stone and repair to sections of pavement with Double Surface Dressing and Asphaltic Concrete; delivered within three (3) months.

Bidding will be conducted through the National Competitive Bidding procedures as per GOJ Procurement Guidelines as specified in the Handbook for Public Sector Procurement Updated March 2014.

Bidding Documents may be purchased for a non-refundable fee of Three Thousand Jamaican dollars (J\$3,000.00) at the Westmoreland Municipal Corporation, Shop 1 Dunbar Mall, Dunbar River, Savanna-la-Mar from **Tuesday February 19, 2019 during from 9:00 a.m. to 5:00 p.m. (Mondays to Thursdays) and 9:00 a.m. to 4:00 p.m. on Fridays.** The method of payment should be in the form of cash, certified cheque, bank draft or manager's cheque made payable to the Westmoreland Municipal Corporation.

Bid documents **MUST** be returned with – a copy of a Valid Tax Compliance Certificate (TCC) and proof of current relevant National Contracts Commission (NCC) Registration Certificate, **GRADE 3 OR HIGHER IN CIVIL ENGINEERING OR GENERAL ROAD WORKS.** Bidders should also complete the Standard Form: Qualification Information. Failure to submit valid TCC, relevant NCC certificate and uncompleted Qualification Information shall result in the bids being deemed non-responsive.

Bids shall be valid for a period of ninety (90) days after bid closing and shall be marked **QUOTATION FOR WORKS AT CULLODEN HOUSING SCHEME ROADS.** The bids should be **deposited in the tender box located at Administrative Office of the Westmoreland Municipal Corporation** at the address given below on or before **Tuesday, March 05, 2019 at 2:00 p.m.** Late Bids will be rejected.

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