



# GOJ PUBLIC PROCUREMENT PAGE

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
  - b. Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
  - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

#### TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



## JAMAICA CONSTABULARY FORCE

### TENDER INVITATION

#### FOR THE SUPPLY AND DELIVERY OF LOAD BEARING VESTS RFP:JCF-2018-12-0019

The Jamaica Constabulary Force now invites sealed bids from eligible and qualified suppliers for the supply and delivery of load bearing vests. Bidding will be conducted through the Local Competitive Bidding (LCB) procedures as outlined in the Government of Jamaica Handbook of Public Sector Procurement procedures, March 2014 (<http://www.mof.gov.jm>) and is open to all bidders locally.

#### Eligibility for Bid Submission:

In order to qualify bidders shall:

- Submit a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter with their proposals.
- Submit with their proposals a valid certificate showing that their company is registered with the National Contracts Commission (NCC) in any of the following categories: "Textiles and Garments". For more information see: <http://www.ocg.gov.jm>.

#### Collection of Bid Documents

A complete set of Bidding Documents in English will be available from **Wednesday 2018 December 19**. Interested bidders are required to purchase the Bidding Documents for a non-refundable fee of Two Thousand Dollars (\$2,000.00) payable by cash or manager's cheque at the Cashier, 1<sup>st</sup> Floor, North Tower, NCB Building, 2 Oxford Road, Kingston 5 between **9.00 a.m. and 3.00 p.m. Mondays to Fridays**. The name of the contact person, company name, mailing address, telephone number, and email address must be provided to facilitate processing. A Bidder's failure to directly purchase the Tender/Bid documents from the Jamaica Constabulary Force (JCF) will result in ineligibility/non-responsiveness of that bid from participating in the procurement process.

Bids must be placed in the designated Tender Box located in the Procurement Unit, Corporate and Special Services, 3<sup>rd</sup> Floor, South Tower, NCB Building, 2 Oxford Road, Kingston 5, on or before **Monday 2019 January 28 11:00 a.m.** Bids must be returned in a plain, sealed envelope appropriately marked on the outer envelope "**FOR THE SUPPLY AND DELIVERY LOAD BEARING VESTS**" addressed to:

**The Procurement Unit  
Jamaica Constabulary Force  
3<sup>rd</sup> Floor, South Tower  
NCB Building  
2 Oxford Road  
Kingston 5**

Tenders will be opened publicly at **11:15 a.m. Monday 2019 January 28** at the above address. Bidders or their representatives are invited to attend the tender opening.

#### Late bids will be rejected.

Tenders shall be valid for a period of 120 days after tender closing.

#### For further information, contact:

**The Procurement Unit  
Jamaica Constabulary Force  
3<sup>rd</sup> Floor, South Tower  
NCB Building  
2 Oxford Road  
Kingston 5  
Telephone: 876-754-0485 or 876-754-0600  
[darrian.green@jcf.gov.jm](mailto:darrian.green@jcf.gov.jm)**

## MINISTRY OF LABOUR & SOCIAL SECURITY NATIONAL INSURANCE FUND

### INVITATION FOR PROPOSALS INSURANCE SERVICES

**Procuring Entity:** NATIONAL INSURANCE FUND  
C/o Ministry of Labour & Social Security

**Scope:** To provide insurance services for the Braco Hotel property, located in Rio Bueno, Trelawny, Jamaica.

The Scope of coverage is Commercial All Risks of direct physical loss or damage including Machinery Breakdown and Business Interruption.

**NCC Category:** Insurance Services

**Procurement Method:** Local Competitive Bidding

**Collection of Documents:** The Request For Proposal (RFP) will be available for collection on weekdays as of **Thursday, December 20, 2018 between 9:00 a.m. and 3:00 p.m.** from the offices of the **National Insurance Fund, 4<sup>th</sup> Floor, 40 Knutsford Boulevard, Kingston 5**. A non-refundable fee of \$5,000.00, payable by Manager's Cheque ONLY, is required for the Tender documents. The cheque is to be made payable to National Insurance Fund.

#### Date and Time For Submission of Proposals:

Proposals must be clearly marked "**Braco Hotel Insurance**" and shall be deposited in the Tender Box located in the Lobby of the offices of the National Insurance Fund, 4<sup>th</sup> Floor, 40 Knutsford Boulevard, Kingston 5, on or before **Thursday, January 24, 2019 at 3:00 p.m.** Late bids will not be accepted.

Public Opening of proposals will take place on **Thursday, January 24, 2019 at 3:15 p.m.** in the Conference Room of the National Insurance Fund.

#### For further information, please contact:

Manager, Property/Projects  
National Insurance Fund  
4<sup>th</sup> Floor, 40 Knutsford Boulevard  
Kingston 5

**Telephone No (s):** 876-908-0019-22

**Email:** [secretariat@nif.gov.jm](mailto:secretariat@nif.gov.jm)

**NOTICE**  
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

**For Bookings Email:**  
[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)