



Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - b. Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
 - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered. No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomercare@mof.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



THE REGISTRAR GENERAL'S DEPARTMENT

INVITATION TO BID

The Registrar General's Department invites qualified bidders to submit electronic bids for the following: -

- **Provision of Protection and Security Services Procure/Con/202/18-19**

Funding will be provided by the Registrar General's Department.

The details of the procurement may be viewed at the electronic Government Procurement Portal (www.gojep.gov.jm) as of **Tuesday December 11, 2018.**

Procurement Method: Local Competitive Bidding (LCB)

NCC Category: Protection and Security Services

The closing date for the Bid submission is **January 14, 2019.**

Contact: Mr. Lamar Thaxter – lamar.thaxter@rgd.gov.jm

Tel: **Cell:** 876-854-1274 or **Landline:** 876-619-1260 Ext. 6106

LATE SUBMISSIONS WILL NOT BE ACCEPTED.

This is an online managed Tender and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids – Proposals.

To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm. Please register on the e-GP system by selecting the Register as a Supplier link from the home page.

For assistance and training, please contact the support desk at 876-932-5220.



Government of Jamaica

Ministry of Economic Growth and Job Creation



NATIONAL WORKS AGENCY

Invitation To Tender

The National Works Agency invites eligible contractors to submit tenders for **Road Rehabilitation Works: Williamfield To Glengoffe, St. Catherine.** The works include but is not limited to demolition and site clearance, clean of side drain, application of 38mm asphaltic concrete overlay, the construction of kerb and channel along the road section as specified.

Eligibility: It is mandatory that contractors be on the National Contracts Commission (NCC) List of Registered Contractors at the specified level in any of the following categories for their tenders to be eligible: Grades 1 or 2 in the Civil Engineering or General Road works category.

Availability: Tender Documents will be made available between **Monday, December 17, 2018, and Wednesday, January 9, 2019** from the National Works Agency, Corporate Office, 140 Maxfield Avenue, Kingston 10 from the Directorate of Regional Implementation & Special Projects.

Fee: A non-refundable payment of J\$5,000 in cash or Managers' Cheque, payable to the Chief Executive Officer, National Works Agency, is required for each tender document.

Tender Security: A tender bond issued by a registered bank or insurance company in the amount of \$600,000.00 or a manager's cheque in the sum of \$300,000.00 made payable to the "Chief Executive Officer - National Works Agency".

The closing date for the return of Tenders is **10:00 a.m. on Wednesday, January 9, 2019** and tenders will be opened **on the same day at 10:15 a.m.** Please log on to www.nwa.gov.jm OR contact **Maira Williamson, Major Projects Manager (Acting)** at 1-876-733-4069 / email: moirawilliamson@nwa.gov.jm for further details.

INSURANCE PLACEMENT

Procuring Entity: PORT AUTHORITY OF JAMAICA

Scope: Tenders are invited from pre-qualified, registered Insurance Companies and Brokers with the Financial Services Commission (FSC) and the National Contracts Commission (NCC) for the provision of insurance services to The Port Authority.

Pre-qualified Brokers and Insurers will be required to submit in their tenders:

1. Copies of a valid Tax Compliance Certificate (TCC) indicating tax compliance at the time of submission of tenders;
2. Copies of valid NCC registration, reflecting validity at the time of tender; and
3. A like-for-like proposal and a maximum of two (2) alternative proposals.

Cover is required for the following classes of insurance:-

USD Property, Equipment, Consequential Loss, Property Terrorism, Liability Terrorism, General Liability, Marine Hull and Marine Consequential Loss

JAD Office Commercial, Machinery Breakdown, Computer, Radio & Electronic Equipment, Fidelity Guarantee, Loss of Money, Employer's Liability, Houseowner's Comprehensive, Special Type Liability, Private Motor Comprehensive and Third Party, Commercial Motor Comprehensive and Third Party, Motorcycles, Motor Contingent Liability, Personal Accident, Employer's Liability (PMSL), Public Liability (PMSL) Private Motor Comprehensive (PMSL), Industrial All Risks (JIFZDL), Public & Property Owner's Liability (JIFZDL)

The period of placement will be for three (3) years with the successful Broker.

NCC Grade/Category: Insurance Services

Contact Information: Risk/Insurance Officer

Address of Entity: 15-17 Duke Street, Kingston

Telephone No(s): 876-922-0290-9

Email Address: klamb@portjam.com

Tender packages will be available as of **Monday, December 3, 2018, from 10.00 a.m. to 4.00 p.m.** for a non-refundable fee of \$3,000 which must be paid for in cash or by manager's cheque.

A Briefing Session will be held in the Third Floor Conference Room, The Port Authority, 15-17 Duke Street, Kingston, on **Friday, December 14, 2018 at 10:00 a.m.**

Each tender should contain a summary of the risk(s) and should be submitted in duplicate (two identical copies) in sealed envelopes bearing the name and seal of the Bidder and clearly marked and addressed as follows:- **INSURANCE PLACEMENT FOR THE PORT AUTHORITY.**

Tenders should be deposited by **3:00 p.m. on THURSDAY JANUARY 10, 2019** in the tender box located at The Ground Floor Lobby, The Port Authority, 15-17 Duke Street, Kingston.

TENDERS SUBMITTED AFTER THIS TIME AND DATE WILL BE REJECTED. The Tender Opening will be at **3:15 p.m.** in the Third Floor Conference Room, The Port Authority, 15-17 Duke Street, Kingston.

Recommendations for award(s) will not necessarily be made to the lowest tender, but in respect of the best overall proposal(s). Please visit the website at www.portjam.com.