



INSTITUTION: INTER-AMERICAN DEVELOPMENT BANK
COUNTRY: JAMAICA
PROJECT: FISCAL ADMINISTRATION MODERNISATION PROGRAMME
SECTOR: INSTITUTIONS FOR DEVELOPMENT/ FISCAL & MUNICIPAL MANAGEMENT

Abstract: GOJ is seeking to commission a national communications campaign to create awareness to support the implementation of the Trade Single Window (TSW) and to engage all stakeholders, including Ministries, Departments and Agencies, the private sector and the general public. It is against this background that the Trade Single Window Project seeks to contract a communication firm with the knowledge and experience to support this awareness campaign through the following tasks to develop a communication strategy with an overarching/umbrella campaign promoting the benefits of the TSW; Develop sub-campaigns focusing on thematic areas that are geared towards specific target audiences; Develop content and information packs using research to inform messages for the various stakeholders involved in the TSW project; and Liaise with JCA Public Communication Department and TSW Project Implementation Team to develop communication content and roll out the awareness

Loan/Credit/Grant No.: Loan Contract 2658/OC-JA
Contract/Bid No.: FAMP/JCA/TSW 0001
Deadline: December 17, 2018

The Ministry of Finance and the Public Service has received financing from the Inter-American Development Bank (IDB), towards the cost of the Fiscal Modernisation and Administration Programme, and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") include an inception report, detailed Communication Framework and Strategy, the Communication Plan, National Branded Multimedia Campaign, building a well coordinated working group from the public and private sectors and to train key personnel to implement and manage the communication campaign. The Consultant will also develop and design the Trade Single Window LOGO, website, commercials and brand material. The Consultant will also produce a final report detailing the outcome of the consultancy and assessment of its success.

The Consultant will need to provide proof that the firm is an Integrated Marketing Communication (IMC) Firm and proof of experience in IMC and at least two (2) similar assignments. The consultancy is expected to last for 12 months.

The Ministry of Finance and the Public Service now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlist may comprise entirely national Consultants.

Consultants will be selected in accordance with the procedures set out in the Inter-American Development Bank: *Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank* GN-2350-9 and is open to all eligible bidders as defined in the policies.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. For the purpose of establishing the shortlist, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it.

A Consultant will be selected in accordance with the Consultants Qualification Selection (CQS) method set out in the Consultant Policies.

Further information can be obtained at the address below during office hours **Monday to Friday between 9:00 a.m. to 5:00 p.m.**

Expressions of interest must be delivered in a written form to the address below (in person, by mail, fax or email) by **December 17, 2018**.

Ministry of Finance and the Public Service
Attn: Winsome Johns-Gayle – Procurement & Technical Specialist
Fiscal Administration and Modernisation Programme
30 National Heroes Circle
Kingston 4
Tel: 876-816-0191
Email: winsome.johns-gayle@mof.gov.jm



Invitation for Bids

Provision of Mechanical Manpower Regen 2019

Scope: Petrojam Limited hereby invites bids from eligible and qualified bidders for the procurement **Provision of Mechanical Manpower Regen 2019** to be conducted at Petrojam Limited's Kingston refinery located at 75 Marcus Garvey Drive, Kingston 15.

Eligibility Requirements: Valid Tax Compliance Certificate and Valid National Contracts Commission Registration in the category of **Mechanical Works, Grades 1 to 4**

Collection Date: A complete set of Bidding Documents in English will be available for download from **Tuesday, December 4, 2018** on the Government of Jamaica's Electronic Procurement website – **www.gojep.gov.jm**. Registration instructions are available at **www.gojep.gov.jm** and all interested bidders are required to register.

Submission Deadline: Bids must be submitted online via **www.gojep.gov.jm** no later than **Tuesday, December 18, 2018** at **10:00 a.m. Jamaica time (UTC-05:00)** and bids must be valid for ninety (90) calendar days after the date of bid submission. Late Bids will be rejected. Bids will be opened online on **Tuesday, December 18, 2018** at **10:05 a.m. Jamaica Time (UTC-05:00)**.

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (**www.gojep.gov.jm**). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, **www.gojep.gov.jm**.

Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at: 876-932-5220.

Ministry of Finance and the Public Service

REQUEST FOR EXPRESSIONS OF INTEREST

GALLERY DESIGNER FOR THE JAMAICA MUSIC MUSEUM

COUNTRY: JAMAICA
PROJECT NAME: STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT
IBRD LOAN NO.: 8406JM
COMPONENT: STRENGTHENING THE PUBLIC INVESTMENT MANAGEMENT SYSTEM
BID NO: JM-MOFPS-83488-CS-INDV
SELECTION METHOD: INDIVIDUAL CONSULTANT SELECTION

The Government of Jamaica (GOJ) has received loan financing from the International Bank for Reconstruction and Development (IBRD) towards the cost of the Strategic Public Sector Transformation Project (SPSTP) and intends to apply part of the proceeds for the consulting services. The Project Development Objective (PDO) is to strengthen public resource management and support selected public sector institutions in facilitating a more enabling environment for private sector growth.

The Jamaica Music Museum (JaMM) is a special project of the Institute of Jamaica (IOJ). JaMM has no permanent infrastructure or designated space to properly house and preserve its wide cadre of artefacts and in this regard the rehabilitation of an old building owned by IOJ is to be done to facilitate the first phase of the JaMM. The main objective of the consultancy is to engage a consultant to design the gallery space, develop a bill of quantities, project schedule, and budget in close consultation with the Director/Curator. The work to be completed under the consultancy will be implemented over a period of **eighty (80) days**.

The Ministry of Finance and the Public Service now invites eligible individuals to indicate their interest in providing the consultancy service. Interested individuals should provide information demonstrating that they have the required qualifications and relevant experience to perform the service. The shortlisting criteria are:

- Bachelor of Arts in Communication, Design, Architecture or related field.
- At least 5 years experience in exhibit/display design and fabrication.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, Revised November 2017 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultant Selection Method set out in the Procurement Regulations. Further information can be obtained at the address below during office hours **Mondays to Thursdays, 9:00 a.m. to 5:00 p.m. and Fridays 9:00 a.m. to 4:00 p.m.**

Expressions of interest (including Curriculum Vitae) must be delivered in a written form to the address below (in person, by mail, fax or email) by **December 14, 2018**. The detailed Terms of Reference for the Consultancy Service is available on the website of the Ministry of Finance and the Public Service at **www.mof.gov.jm**.

Interested Consultants may submit Expressions of Interest/CV by **December 14, 2018** to:

THE PROCUREMENT AND ADMINISTRATIVE MANAGER
STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT
Ministry of Finance and the Public Service
30 National Heroes Circle
Kingston 4, Jamaica, WI
Tel: 876-932-5474
Fax: 876-932-5977
Email: spstp@mof.gov.jm



Planning Institute of Jamaica

REQUEST FOR PROPOSALS

GOJ ADAPTATION FUND PROGRAMME (GOJ/AFP) Design Review and Value Engineering Services

The Government of Jamaica, through the Planning Institute of Jamaica, has secured funding from the Adaptation Fund towards coastal rehabilitation works along sections of St. Mary and Portland. The programme of works will be executed by the National Works Agency (NWA), an Executive Agency of the Government of Jamaica, to carry out coastal protection works in Annotto Bay, Buff Bay and Orange Bay.

The Planning Institute of Jamaica (PIOJ) now invites eligible consultants to submit proposals for the Design Review and Value Engineering Services under the GOJ Adaptation Fund Programme (NORTH EASTERN COASTAL RESILIENCE BUILDING PROJECT).

The full Terms of Reference and submission template can be found at:

<https://www.pioj.gov.jm/VacanciesTenders/TenderNotices/tabid/116/Default.aspx>

Return of Documents: Completed proposals are to be placed in an envelope marked "GOJ/ADAPTATION FUND PROGRAMME – PROPOSALS FOR DESIGN REVIEW AND VALUE ENGINEERING SERVICES" and delivered in written form to the address below (in person or by registered mail) by **December 14, 2018 at 12:00 noon**.

Planning Institute of Jamaica
Attn: Shelia McDonald Miller
16 Oxford Road, Kingston 5, Jamaica
Tel: 876-935-5026
Email: AdaptationJamaica@pioj.gov.jm

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- Verify Supplier's details;
- Allow for retrieval of Tax Compliance information for Supplier and;
- Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- Login to the system (**www.gojep.gov.jm**);
- Select the **Supplier management** link (under the Supplier Administration section on the left);
- Select the **Edit organisation** link/button;
- For the **Taxation Registration Number (TRN):** prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued by your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - Tax eligibility information for your organization will print on the Tender Opening Reports generated by the system;
 - The system will send you an email reminder, fourteen (14) days prior to the expiration of your organization's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the **Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251** or by sending an email to: **papucustomer@car@mof.gov.jm**.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.