



All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - b. Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
 - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/ 0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomercare@mof.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



EXPRESSION OF INTEREST

Development of the National Water Commission's Oxford Road Property

NWC invites Expressions of Interest from suitably qualified firms (The "Developer") to undertake the redevelopment of its property situated at 18 Oxford Road, Kingston 5. The "Developer" will be required to finance, design, construct and operate a new Office Complex at the Oxford Road location. The NWC may opt to accommodate some of these new Offices. However, the remaining will be available for rental by other public and private sector entities.

Applicants are to complete the five (5) forms that are provided in the EOI document and must:

- Clearly mark the name of the firm and its mailing address on the envelope;
- Present all the information requested for Expression of Interest in the English Language;
- State the qualification and experience of key personnel who are proposed to be assigned to undertake the work;
- Provide audited financial statements (at least the last three (3) years) and sources of financing for previous relevant projects.

A shortlist of six (6) firms will be selected from among the Applicants based on the criteria set out in the document.

Interested firms are invited to download the EOI document which provides additional information on this procurement from NWC's website at www.nwcjamaica.com/tender as of **Wednesday, December 5, 2018**. Further information may be obtained at the:

Purchasing Department
National Water Commission
 18 Oxford Road
 Kingston 5.
 Telephone: 876-926-5825-7
 Email: purchasing.manager@nwc.com.jm

The original and two (2) copies plus one (1) soft copy of the Expression of Interest (EOI) document must be delivered at the address indicated below no later than **Tuesday, February 5, 2019 at 11:00 a.m. to:**

"The Tender Box"
National Water Commission
 18 Oxford Road
 Kingston 5

The EOI should be appropriately marked on the outside of the envelope:

"Expression of Interest for the Development of the National Water Commission's Oxford Road Property"

The **"Tender Box"** is located in the Cashier's section, to the immediate left upon entering the building at 18 Oxford Road.

The National Water Commission reserves the right to annul the tender process and reject all applications at any time prior to the shortlisting of applicants without incurring any liability.

Note: Failure to directly register and download the Tender/Bid Documents from the Procuring Entity's website will result in ineligibility/non-responsiveness of that bid from participating in the procurement process.



INVITATION TO BID

CONSUMER WATER METER INSTALLATION PROJECT

Procuring Entity: The National Water Commission

Procurement Procedure: Local Competitive Bid (LCB)

Description of Procurement: The NWC is inviting request for Proposals (RFPs) from firms, with strong capabilities, experience and qualified personnel in Project Management and water engineering to install consumer water meters. This is part of steps being taken by the NWC to increase meter coverage and reduce the level of non-revenue water (NRW) levels.

Eligibility Requirements: Tenderers must submit:

- A valid Tax Compliance Certificate (TCC)
- A valid National Contracts Commission (NCC) registration in the category of **Mechanical Works, Grade 1 minimum) OR Pipelaying (Grade 1, minimum) OR Civil Engineering Works (Grade 1, minimum)**
- Tender Security in the amount and format specified.
- Completed, signed and sealed Form of Tender.

Contact Information: Manager, Purchasing Department
 18 Oxford Road, Kingston 5, Jamaica, WI
 Tel: 876-926-5825-7, Fax: 876-929-1480
 email purchasing.manager@nwc.com.jm

Availability of Documents: As of Tuesday, December 4, 2018, Prospective Bidders may download the tender documents from the NWC's website www.nwcjamaica.com/tender.

Return of Tenders: No later than **Tuesday, February 19, 2019, at 11:00 a.m. to:**
"The Tender Box"
Ground Floor Reception Area
National Water Commission
 18 Oxford Road
 Kingston 5

Bids shall be appropriately marked on the outside of the envelope: **CONSUMER WATER METER INSTALLATION PROJECT**

Tender Opening: Public opening on **Tuesday, February 19, 2019**, at the 1st Floor Conference Room, 18 Oxford Road, Kingston 5, commencing at 11:15 a.m. Bidders are invited to send a representative to the bid opening. **Late bids will not be accepted.**

The National Water Commission is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.

The "Tender Box" is located in the Cashier's section, to the immediate left upon entering the building at 18 Oxford Road.

Note: Failure to directly register and download the Tender/Bid Documents from the Procuring Entity's website will result in ineligibility/non-responsiveness of that bid from participating in the procurement process.