



GOJ PUBLIC PROCUREMENT PAGE

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system (www.gojep.gov.jm);
- II. Select the **Supplier management** link (under the Supplier Administration section on the left);
- III. Select the **Edit organisation** link/button;
- IV. For the **Taxation Registration Number (TRN)**: prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - b. Tax eligibility information for your organization will print on the Tender Opening Reports generated by the system;
 - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organization's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the **Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251** or by sending an email to: papucustomer@mf.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

OFFICE OF THE PRIME MINISTER

REQUEST FOR EXPRESSIONS OF INTEREST

EVENTS MANAGER FOR KINGSTON 3

COUNTRY: JAMAICA
PROJECT: YOUTH EMPLOYMENT IN THE DIGITAL AND ANIMATION INDUSTRIES
IBRD LOAN NO: 84050
COMPONENT: SKILLS AND CAPACITY TO ENHANCE EMPLOYABILITY AND ENTREPRENEURSHIP
BID NO: JM-OPM-89982-CS-INDV
SELECTION METHOD: INDIVIDUAL CONSULTANT SELECTION

The Government of Jamaica has received financing from the World Bank towards the cost of the Youth Employment in the Digital and Animation Industries Project and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") are to provide, *inter alia*, services with regard to the preparation for and Production of all events and activities that constitute KingstOOn, management of all logistics, management of the flow of activities and events.

Interested Consultants should provide Curriculum Vitae with detailed information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- i. Qualifications of a Master's/Bachelor's degree in event management/hospitality/project management/marketing or related field.
- ii. Minimum of 3 years' experience in managing events of a similar nature and magnitude (budgets greater than J\$15 M, and an expected daily attendance of approximately 1500 persons). Previous experience with the KingstOOn or similar event would be an asset.

OR

- i. Minimum qualifications of a Certificate in event/hospitality management/ /project management/marketing or related field.
- ii. Minimum of 7 years' experience in managing events of a similar nature and magnitude (budgets greater than JMD \$15 M, and an expected daily attendance of approximately 1500 persons). Previous experience with the KingstOOn or similar event would be an asset.

Only persons shortlisted will be contacted. Shortlisted candidates may be required to participate in an interview.

The attention of interested Consultants is drawn to Section III paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IFP Borrowers" July 2016, setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultants Selection Method set out in the Procurement Regulations. Further information can be obtained at the address below during office hours **Mondays to Thursdays, 09:00 hours to 17:00 hours and on Fridays, 09:00 hours to 16:00 hours.**

Office of the Prime Minister
Youth Employment in the Digital and Animation Industries Project
Attn: Procurement Specialist
47B South Camp Road
Kingston 4
Jamaica
Tel: 876-930-7620
Email: ibrdyedaip@opm.gov.jm

Expressions of Interest, including Curriculum Vitae, must be delivered in a written form to email address ibrdyedaip@opm.gov.jm by **December 21, 2018 on or before 9 a.m. GMT-5**. The subject line should read: **JM-OPM-89982-CS-INDV: EVENTS MANAGER FOR KINGSTON 3**. The detailed Terms of Reference for the Consultancy Service are available on the website of the Office of the Prime Minister at: www.opm.gov.jm.



HEART Trust/NTA

INVITATION FOR BIDS

Scope: Seeking the services of an experienced Marketing Production Agency to design and produce a Marketing and Communications campaign to support the implementation of the National Training Programmes for HEART Trust/NTA.
RFP #: HEART-MARCOMMS-2018-12

Procurement Method: Local Competitive Bidding

Contact: **Mr Handel Blake**
Procurement Officer

Address of Entity: 6B Oxford Road, Kingston 5

Telephone No(s): 876-929-3410-8

Email Address: Handel_Blake@heart-nta.org

Collection and Submission:

This is an online process where tenders will only be accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender box for drop-off of tender documents. To submit tender, please register on the e-GP System (www.gojep.gov.jm) by selecting the Register as a supplier link from the home page. Documents will be available online as of **Wednesday, December 12, 2018**. Clarification deadline date is **Friday, December 28, 2018**. Closing date for tender is **3 p.m., Friday, January 4, 2019**.

MINISTRY OF LABOUR & SOCIAL SECURITY NATIONAL INSURANCE FUND

INVITATION FOR PROPOSALS INSURANCE SERVICES

Procuring Entity: NATIONAL INSURANCE FUND
C/o Ministry of Labour & Social Security

Scope: To provide insurance services for the Braco Hotel property, located in Rio Bueno, Trelawny, Jamaica.

The Scope of coverage is Commercial All Risks of direct physical loss or damage including Machinery Breakdown and Business Interruption.

NCC Category: Insurance Services

Procurement Method: Local Competitive Bidding

Collection of Documents:

The Request For Proposal (RFP) will be available for collection on weekdays as of **Thursday, December 20, 2018 between 9:00 a.m. and 3:00 p.m.** from the offices of the **National Insurance Fund, 4th Floor, 40 Knutsford Boulevard, Kingston 5**. A non-refundable fee of \$5,000.00, payable by Manager's Cheque ONLY, is required for the Tender documents. The cheque is to be made payable to National Insurance Fund.

Date and Time For Submission of Proposals:

Proposals must be clearly marked "**Braco Hotel Insurance**" and shall be deposited in the Tender Box located in the Lobby of the offices of the National Insurance Fund, 4th Floor, 40 Knutsford Boulevard, Kingston 5, on or before **Thursday, January 24, 2019 at 3:00 p.m.** Late bids will not be accepted.

Public Opening of proposals will take place on **Thursday, January 24, 2019 at 3:15 p.m.** in the Conference Room of the National Insurance Fund.

For further information, please contact:

Manager, Property/Projects
National Insurance Fund
4th Floor, 40 Knutsford Boulevard
Kingston 5

Telephone No (s): 876-908-0019-22

Email: secretariat@nif.gov.jm



Request for Proposals

Consultant to Provide Mechanical Integrity Support Services

Scope: Petrojam Limited invites firms to submit proposals for the provision of **Consultancy Mechanical Integrity Support Services** in support to its Technical Services Unit.

Eligibility:

INTERNATIONAL BIDDERS

- International bidders while not required to submit a Jamaican Tax Compliance Certificate at the time of bid submission, if successful must demonstrate tax compliance in their country of registration **prior** to the contract award.

LOCAL BIDDERS

- Local bidders while not required to submit a Jamaican Tax Compliance Certificate at the time of bid submission, if successful must provide Petrojam Limited with a valid Jamaican Tax Compliance Certificate prior to contract award.

Collection Date: A complete set of Bidding Documents in English will be available for download from **Monday, December 17, 2018** on the Government of Jamaica's Electronic Procurement website www.gojep.gov.jm. Registration instructions are available at www.gojep.gov.jm and all interested Applicants are required to register.

Submission Deadline: Applications must be submitted online via www.gojep.gov.jm no later than **Monday, January 7, 2019 at 11:00 a.m. Jamaica time (UTC-05:00)**.

For additional information, please visit Petrojam Limited's website at <http://www.petrojam.com>.

Petrojam reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time, without thereby incurring any liability to bidders.

This is an online managed tender, and bidding documents and bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copy) bids will be accepted and there will be no physical tender box for drop-off of bids. To participate in this tender opportunity, bidders must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm.

Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at: 876-932-5220.