



Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system (www.gojep.gov.jm);
- II. Select the **Supplier management** link (under the Supplier Administration section on the left);
- III. Select the **Edit organisation** link/button;
- IV. For the **Taxation Registration Number (TRN)**: prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below:
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - b. Tax eligibility information for your organization will print on the Tender Opening Reports generated by the system;
 - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organization's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the **Ministry of Finance, Public Procurement Customer Care Help Desk** numbers: **876-932-5220/932-5251/932-5244/932-5251** or by sending an email to: papucustomercore@mof.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

PH PETROJAM LIMITED

Invitation to Tender

Supply of Oil Spills – Emergency Response and Equipment Maintenance Services

Scope:

Petrojam Limited invites firms to submit tenders for the provision of **Oil Spills – Emergency Response and Equipment Maintenance Services** in accordance with the terms and conditions disclosed in the bidding documents.

Collection Date:

A complete set of Bidding Documents in English will be available for download from **Tuesday October 2, 2018**, on the Government of Jamaica's Electronic Procurement website www.gojep.gov.jm. Registration instructions are available at www.gojep.gov.jm and all interested bidders are required to register.

Eligibility Requirements:

Valid Tax Compliance Certificate and valid National Contracts Commission Registration in the category of **Industrial Maintenance Grade 3 OR Mechanical Works Grades 1-2 OR Equipment Maintenance Services**

Submission Deadline:

Bids must be submitted online via www.gojep.gov.jm no later than **Wednesday, October 17, 2018 at 2:00 p.m.** Jamaica time (UTC-05:00) and bids must be valid for One Hundred and Twenty (120) calendar days after the date of bid submission. Late Bids will be rejected. Bids will be opened online on **Wednesday, October 17, 2018 at 2:05 p.m.** Jamaica Time (UTC -05:00).

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm.

Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at: 876-932-5220.

PH PETROJAM LIMITED

Petrojam Limited
Invites sealed bids for
Provision of Labour for Terminal Operations & Bunkering Services

Scope: Petrojam Limited hereby invites suitably qualified and experienced bidders to submit bids for the provision of skilled and unskilled labour for the performance of Terminal Operations and Bunkering Services for a period of one (1) year period at the following locations:

- 1. Refinery Plant (Marcus Garvey Drive)
- 2. Kingston Industry Loading Rack (Marcus Garvey Drive)
- 3. Montego Bay Terminal (Mobay Freeport)
- 4. Petrojam's Customer's Installations island wide

Eligibility Requirements: (1) Copy of valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL); (2) Valid National Contracts Commission Certificate in the category of Mechanical Works Grade 1-2 and/or Marine Services with their bids.

A complete set of Bidding Documents in English will be available for download as at **Saturday, September 29, 2018** on the Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Registration instructions available on the website listed on the system. **Registration is required for vendors to participate in the Tender.**

Mandatory Site Visits will be held on **Friday, October 5, 2018 at 10:00 a.m., at Petrojam Limited's Kingston Industrial Loading Rack and the facility in Freeport Montego Bay on Monday, October 8, 2018 at 10:00 a.m.** All interested contractors are required to contact Mr. Hugh Hines at hugh.hines@petrojam.com / **923-8611-5** to make arrangements to attend. **Safety shoes, hats, pants, shirts, coveralls and glasses are required for the Site Visit. Failure to attend both Site Visits shall result in the rejection of the bidder's bid.**

Bids shall be valid for a period of one hundred and twenty (120) calendar days after the bid closing date. Bids must be submitted online via www.gojep.gov.jm no later than **Wednesday, October 17, 2018 at 11:00 a.m.** Online Bid Opening takes place on **Wednesday, October 17, 2018 at 11:05 a.m.** An online bid opening report will be sent to all bidders that submitted a proposal.

For additional information please visit Petrojam Limited's website at <http://www.petrojam.com>

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids.

To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm.

Please register on the e-GP System, by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at: (876) 932-5220.



REQUEST FOR PROPOSAL (RFP)

PROCURING ENTITY: CANNABIS LICENSING AUTHORITY
INVITATION TO TENDER: ICB/CLA No: ADM-2018-001
PROCUREMENT METHOD: INTERNATIONAL COMPETITIVE BIDDING (ICB)

SCOPE: The Cannabis Licensing Authority (CLA), an agency of the Ministry of Industry, Commerce, Agriculture and Fisheries (MICAFA), was established in 2015 under the Dangerous Drugs Amendment Act (DDA), with a specific role to establish and regulate Jamaica's legal ganja and hemp industry.

The Authority seeks to identify a qualified organization to provide a Seed-to-Sale (STS) Software Tracking System to capture data, collate, manage, store and produce reports on individual cannabis plants as they move through the supply chain from cultivation, retail, transportation, processing or research and development.

Qualified bidders are invited to submit electronic proposals for the required Seed-to-Sale (STS) Software Tracking System. The subject line should read **“Track and Trace Seed-to-Sale (STS) Software Infrastructure”**.

The proposal should include detail explanation of the following:

a. Provide performance metrics and system availability measures

b. Provide security features and procedures: Inclusive of security and protection for the database inclusive of areas such as the data element level. This system may interface with existing programs in multiple locations, describe how data will be isolated by program and/or location and protected from unauthorized users. Description of login and authentication processes, including role management, logging, and auditing. Protections in place in the event that a local device is stolen or used by an unauthorized person.

c. Support Data exchange: Describe features that support data exchanges (both import and export – ASCII, XML, HL7), MS Excel spreadsheet, etc.).

The details of the Request for Proposal may be viewed at www.cla.org.jm as at September 29, 2018.

REQUIREMENTS:

Interested firms should provide information demonstrating that they have the required qualification and relevant experience to perform the services. The shortlisted criteria are:

- a. Local Bidders must possess a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL) and National Contracts Certificate (NCC) upon submission of bid
- b. Overseas Bidders must submit a valid TCC prior to the award of contract
- c. Technical capacity – successful track record of executing activities of a similar nature
- d. Qualification and at least three (3) years relevant experience of key staff, including professional affiliations.

CLARIFICATIONS:

All clarifications should be done in writing via email procurement@cla.org.jm. The deadline for the receipt of clarifications is **October 16, 2018 at 11:00 a.m. Proposals shall be valid for 120 days after the closing October 19, 2018.**

CLOSING DATE AND TIME:

Proposals must be submitted no later than **Friday, October 19, 2018 at 2:45 p.m.** Bid opening will be **Friday, October 19, 2018 at 3:00 p.m.** and a bid opening report will be sent to all bidders who submitted a proposal. **Late submission** will not be accepted.

CONTACT INFORMATION:

Track and Trace Seed-to-Sale (STS) Software Infrastructure”
Cannabis Licensing Authority
4th Floor, Pan Jam Building,
60 Knutsford Boulevard
Kingston 5
Attn: Ouida Harrison
OR: online to procurement@cla.org.jm
Website: www.cla.org.jm



**Government
of Jamaica**



Invitation for Bids (IFB)
Procurement of Equipment and Reagents for the
Department of Government Chemist
- FAMP/DGC/2018/LCB-001

September 28, 2018
FAMP/DGC/2018/LCB-001

- 1. **Department of Government Chemist** now invites sealed bids from eligible and qualified bidders for **Procurement of Equipment and Reagents for the Department of Government Chemist**. This includes specialized testing equipment, materials and associated reagents.
- 2. Bidders must possess a valid Tax Compliance Certificate/ Tax Compliance Letter and must be registered with the National Contracts Commission in order to participate.
- 3. Interested eligible bidders may obtain further information from **Procurement Manager, Ministry of Health (on behalf of Department of Government Chemist) – thompsonmi@moh.gov.jm** and may collect the Bidding Documents free of charge at the address given below from **9:00 a.m. to 4:00 p.m. commencing October 2, 2018.**
- 4. Bids shall be valid for a period of **one hundred and twenty (120) days** after bid closing and shall be deposited in the tender box located at **Procurement Unit – Ground Floor of the Ministry of Health on behalf of the Department of Government Chemist** on or before **Thursday, November 1, 2018 at 11:00 a.m.** Late bids will be rejected.
- 5. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below: **Procurement Unit, Ministry of Health, 10-16 Grenada Way, Kingston 5, on Thursday, November 1, 2018 at 11:15 a.m.**