



INVITATION TO BID

Supply and Installation of Energy Efficient Air-Conditioning Retrofits at the Post and Telecommunications Department (POSTEL) MSET/PCJ/2018/10/216 – EECF

The Ministry of Finance and the Public Service has made funds available for the Petroleum Corporation of Jamaica's (PCJ) Energy Efficiency and Conservation Programme (EECP), to promote energy efficiency and to initiate energy conservation projects.

The PCJ now invites sealed bids from eligible and qualified bidders for the Supply and Installation of Energy Efficient Air Conditioning Retrofits at the Post and Telecommunications Department (POSTEL), located on 6-8 South Camp Road.

NCC Category: Heating, Ventilation, Air-Conditioning and Refrigeration Grades 1-2

Contact Information: Procurement Officer –
ProcurementU@pcj.com

Bid Documents will be available on **Monday, October 29, 2018**, between **9:00 a.m. and 4:00 p.m.** from the Receptionist on the 5th Floor of the PCJ Building, 36 Trafalgar Road, Kingston 10, at a cost of JA\$3,000.00 and on the PCJ's website <http://www.pcj.com/working-with-pcj/>. A site visit will be conducted on **November 14, 2018 at 10 a.m.** at the Post and Telecommunications Department (POSTEL), 6-8 South Camp Road, and this will be immediately followed by a Pre-Bid Meeting. Kindly confirm your attendance via the email address above.

Tender Closing Date: Wednesday, December 12, 2018 at 2:00 p.m.
Late Bids will not be Accepted.

Tender Opening: Wednesday, December 12, 2018 at 2:15 p.m.
Blue Meeting Room, 5th Floor, PCJ Resource Centre Building

Submission:
Bidders must submit one (1) original, five (5) copies, and a soft copy on a CD or Flash Drive of their proposal in a sealed envelope. All bids must be accompanied by a valid Tax Compliance Certificate (TCC) and proof of current registration with the National Contracts Commission (NCC) in the above-mentioned category. All bid submissions must be addressed to The Procurement Unit and should be placed in the Tender Box located at:

**Petroleum Corporation of Jamaica (PCJ)
5th Floor, PCJ Resource Centre Building
36 Trafalgar Road, Kingston 10**

Please note that the PCJ is not obliged to accept the lowest or any of the bids received and reserves the right to cancel the tender at any time prior to contract award without incurring liability to any bidder.



INVITATION TO BID

For the Development of a Hazardous Waste Management Manual for Energy Efficiency & Conservation (EEC) Interventions in the Public Sector MSET/PCJ/2018/10/217– EECF

The Ministry of Finance and the Public Service has made funds available for the Petroleum Corporation of Jamaica's (PCJ) Energy Efficiency and Conservation Programme (EECP), to promote energy efficiency and to initiate energy conservation projects.

The PCJ now invites sealed bids from eligible and qualified consultants to develop a Hazardous Waste Manual for Energy Efficiency and Conservation Interventions in the Public Sector.

The consultant(s) shall submit the following with their proposal at the time of opening:

- Copy of a valid Tax Compliance Letter (TCL)

Contact Information: Procurement Officer – ProcurementU@pcj.com

Qualified consultant(s) can collect bid document on **Monday, October 29, 2018**, between **9:00 a.m. and 4:00 p.m.** from the Receptionist on the 5th Floor of the PCJ Building, 36 Trafalgar Road, Kingston 10, at a cost of **JA\$1,500.00 (cash or Manager's Cheque)** or on the PCJ's website <http://www.pcj.com/working-with-pcj/>.

A Bidders' Conference will be held on **Tuesday November 6, 2018 at the PCJ Resource Centre Building, 5th Floor, Boardroom.**
Kindly confirm your attendance via the email address above.

Tender Closing Date: Tuesday, November 20, 2018 at 2:00 p.m.
Late Bids will not be accepted.

Tender Opening: Tuesday, November 20, 2018 at 2:15 p.m.
Blue Meeting Room, 5th Floor,
PCJ Resource Centre Building

Submission:
Bidders must submit One (1) Original, Five (5) copies, and a soft copy version on a flash drive/CD of their proposal in a sealed envelope. All bid submissions must be delivered to the tender box and addressed to:

**The Procurement Unit
Petroleum Corporation of Jamaica (PCJ)
5th Floor, PCJ Resource Centre Building
36 Trafalgar Road, Kingston 10**

Please note that the PCJ is not obliged to accept the lowest or any of the bids received and reserves the right to cancel the tender at any time prior to contract award without incurring liability to any bidder.

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - b. Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
 - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered. No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomercare@mof.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

NOTICE
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS
For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm



Government of Jamaica

Ministry of Economic Growth and Job Creation



NATIONAL WORKS AGENCY

Invitation for Tender

The Government of Jamaica (GoJ) has allocated funding **FOR THE RURAL ROAD REHABILITATION PROGRAMME**. The programme of works will be executed by the National Works Agency (NWA), an Executive Agency of the Government of Jamaica to carry out overall improvement works on 8.5km of roadway from May Pen to Sour Sop Turn in the parish of Clarendon.

The Ministry of Economic Growth and Job Creation (MEGJC)/National Works Agency (NWA) invites eligible contractors to submit pre-qualification applications for the overall rehabilitation of the roadway from May Pen to Sour Sop Turn.

Scope of Works: The proposed works will be over a distance of 8.5 km and will include geometric realignment, upgrading of drainage facilities with new and improved surface and subsurface drains, upgraded pavement with standard shoulders and sidewalks, improved safety facilities to include reinforced concrete and rubble masonry walls and jersey barriers, improved traffic management facilities to include road markings, raised pavement markers, bus bays and passing lanes.

Eligibility: Pre-qualification is a pre-requisite for Invitation to Tender. Contractors must be registered with the National Contracts Commission (NCC) in Grade 1 of the "General Road Works" Category, and must have a valid Tax Compliance Certificate (TCC) at the time of tendering.

The closing date for the return of Tenders is **12 noon on Monday, November 26, 2018** and Tenders will be opened **on the same day at 12:15 p.m.** Please log on to www.nwa.gov.jm OR contact **Project Manager, Rural Road Rehabilitation Programme**, National Works Agency, 140 Maxfield Avenue, Kingston 10, Jamaica W.I. for further details.