



Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - b. Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
 - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@mf.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



Invites sealed bids for

Procurement of Service and Material for move to New Laboratory

Scope: Petrojam Limited hereby invites bids from suitably experienced contractors to assist with the transfer of operations from its Old Laboratory to the New Laboratory Building located at 75-96 Marcus Garvey Drive. The move to the New Laboratory will take place over a period of one (1) year, with the various tasks expected to be non-routine and require the contractor to be "on call". The duties are to be performed on an as needed basis and with payments made based on work performed.

Eligibility Requirements: (1) Copy of valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL); (2) Valid National Contracts Commission Certificate in the category of **Building Maintenance Grade 3** with their bids.

A complete set of Bidding Documents in English will be available for download as at **Wednesday, October 31, 2018** on the Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Registration instructions are available on the website listed on the system. **Registration is required for vendors to participate in the Tender.**

A mandatory Site Visit will be held on **Wednesday, November 7, 2018 at 11:00 a.m.**, at Petrojam Limited's Kingston Refinery, 96 Marcus Garvey Drive, Kingston 15, Jamaica, location only. All interested contractors are required to contact Mr. Hugh Golding at hugh.golding@petrojam.com/876-923-8611-5 to make arrangements to attend. **Safety shoes, hats, pants, shirts, overalls and glasses are required for the Site Visit. Failure to attend the Site Visit shall result in the rejection of the bidder's bid.**

Bids shall be valid for a period ninety (90) calendar days after the bid closing date. Bids must be submitted online via www.gojep.gov.jm no later than **Friday, November 16, 2018 at 11:00 a.m.** Online Bid Opening takes place on **Friday, November 16, 2018 at 11:05 a.m.** An online bid opening report will be sent to all bidders that submitted a proposal.

For additional information, please visit Petrojam Limited's website at <http://www.petrojam.com>.

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids.

To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm.

Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at: 876-932-5220.



Invites sealed bids for

RENTAL OF PORTABLE AIR COMPRESSOR 1170 CFM

Scope: Petrojam Limited hereby invites eligible bidders to submit a bid for the **Rental of Portal Compressor of 1170 CFM** for a period of **six (6) months** at its Refinery located at 96 Marcus Garvey Drive, Kingston 15.

Eligibility Requirements: (1) Valid Tax Compliance Certificate (TCC); (2) A valid Letter of Registration with the National Contracts Commission (NCC) of Jamaica in the category of General Services, specializing in "Heavy Duty Equipment Rental, Heavy Equipment Rental or Equipment Rental."

A complete set of Bidding Documents in English will be available for download as at **Tuesday, October 30, 2018** on the Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Registration instructions are available on the website listed on the system. **Registration is required for vendors to participate in the Tender.**

Bids shall be valid for a period **ninety (90)** calendar days after the bid closing date. Bids must be submitted online via www.gojep.gov.jm no later than **Monday, November 12, 2018 at 3:00 p.m.** Online Bid Opening takes place on **Monday, November 12, 2018 at 3:05 p.m.** An online bid opening report will be sent to all bidders that submitted a proposal.

For additional information, please visit Petrojam Limited's website at <http://www.petrojam.com>.

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Government of Jamaica

Ministry of Economic Growth and Job Creation



NATIONAL WORKS AGENCY

Invitation for Tender

The National Works Agency invites eligible contractors to submit tenders for **Road Rehabilitative Works for Eltham Park, Spanish Town** located in the parish of St. Catherine. The works consist of earth works, drainage and pavement works.

Eligibility: It is mandatory that contractors be on the National Contracts Commission (NCC) List of Registered Contractors at the specified level in any of the following categories for their tenders to be eligible: Grades 1, 2 or 3 in the Civil Engineering Works or General Road Works Categories.

Availability: Tender Documents will be made available as of Monday, November 5, 2018, at the National Works Agency, Corporate Office, 140 Maxfield Avenue, Kingston 10 in the Directorate of Regional Implementation & Special Projects.

Fee: A non-refundable payment of J\$3,000 in cash or Managers' Cheque, payable to the Chief Executive Officer, National Works Agency, is required for each set of Tender Documents.

The closing date for the return of Tenders is **11:00 a.m. on Tuesday, November 20, 2018** and Tenders will be opened **on the same day at 11:15 a.m.** Please log on to www.nwa.gov.jm OR contact **Moira Williamson, Major Projects Manager (Acting) at 1-876-733-4069 / email: moirawilliamson@nwa.gov.jm** for further details.