



GOJ PUBLIC PROCUREMENT PAGE

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system (www.gojep.gov.jm);
- II. Select the **Supplier management** link (under the Supplier Administration section on the left);
- III. Select the **Edit organisation** link/button;
- IV. For the **Taxation Registration Number (TRN)**: prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - b. Tax eligibility information for your organization will print on the Tender Opening Reports generated by the system;
 - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organization's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the **Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251** or by sending an email to: papucustomer@mf.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



INVITATION FOR BIDS

The Culture, Health, Arts, Sports and Education (CHASE) Fund now invites sealed bids from eligible CONTRACTORS for the proposed "Construction, Renovation and Expansion" of the following schools:

- **Wakefield Primary & Infant School – Wakefield District, St. Catherine**
- **Fruitful Vale Primary & Infant School – Fruitful Vale District Portland**
- **Prickly Pole Primary & Infant School – Prickly Pole District, St. Ann**

DESCRIPTION OF WORKS

Wakefield Primary School – 6 months

The construction of a new three (3) classroom Infant Department building to include: office, kitchen, sickbay and bathroom facilities.

Fruitful Vale Primary School – 6 months

The construction of a new three (3) classroom Infant Department building to include: bathroom, staffroom, offices, kitchenette and sickbay.

Prickly Pole Primary & Infant School – 3 Months

Renovation and expansion of the existing school building into two (2) classrooms, bathroom, kitchen and sickbay.

ELIGIBILITY:

It is mandatory that contractors be registered with the National Contracts Commission in the category of "Building Construction" **Grade 2** and above for Wakefield and Fruitful Vale Primary Schools Infant Department and **Grade 3** and above for Prickly Pole Primary & Infant School.

All bidders must be **Tax Compliant** at the bid opening. Bidding will be in accordance with tender procedures and guidelines specified in the Handbook of Public Sector Procurement Procedures (March 2014).

AVAILABILITY OF BID DOCUMENTS:

Eligible bidders can obtain tender Documents as of **Monday, October 22, 2018 to Friday, October 26, 2018** between **9:00 a.m. - 4:00 p.m.** at the office of: CHASE Fund, 8 Belmont Road, Kingston 5. A non-refundable fee of **Five Thousand Dollars (\$5,000.00)** in cash or Manager's cheque made payable to CHASE will be required for each set of tender documents. All queries concerning the Tender documents/drawings shall be made in writing to the Chief Executive Officer, CHASE, 8 Belmont Road, Kingston 5.

SUBMISSION OF TENDERS:

The Tender/s along with the required documents, i.e. NCC certificate of registration, a valid TCC/ TCL and Tender Bond, are to be placed in a sealed envelope and placed in the designated tender box provided marked with the name of the respective schools which is located in the waiting area of the CHASE Office, 8 Belmont Road, Kingston 5, on or before **2:00 p.m. Friday, November 9, 2018. Late Bids will be rejected.**

OPENING OF TENDERS:

Tender envelopes will be opened publicly on **Friday, November 9, 2018** in the main conference room at CHASE Fund, 8 Belmont Road, Kingston 5 at the following times:

- **Wakefield Primary & Infant School – 2:15 p.m.**
- **Fruitful Vale Primary & Infant School – 2:30 p.m.**
- **Prickly Pole Primary & Infant School – 2:45 p.m.**

After evaluation of these documents by the evaluating committee, and subsequent referral to the appropriate authorities for approval, the successful contractor will be accordingly notified.

CHASE FUND is not obliged to accept the lowest or any bid and also reserves the right to terminate the bid process at any point before the award of a contract without incurring liability to any of the bidders. **(TENDERERS SHOULD NOTE THAT THE CONTRACT IS FIXED AND NOT SUBJECT TO PRICE ADJUSTMENTS.)**

CHASE FUND
8 Belmont Road, Kingston 5
Tel: 876-908-4134/4144
Email: chase12@cwjamaica.com



Framework Agreement for Contractors - Labour and Small Material Programme (LSMP)

Procuring Entity:	National Housing Trust
Scope:	The NHT requires contractors to undertake the construction of studios, 1 and 2 bedrooms on serviced lots located in NHT's developments islandwide.
NCC Grade/Category:	Grade 3 or Grade 4 rating in the category of Building Construction
Procurement Method:	Local Competitive Bidding
Contact Information:	Manager, Procurement Unit
Address of Entity:	4 Park Boulevard, Kingston 5
Telephone Number(s):	876-929-6500-9, Ext. 8414/7279
Email Address:	procurement@nht.gov.jm

Application packages are available on the payment of a non-refundable fee of **\$1,000.00** (payable in cash or Manager's Cheque at the NHT Cashier – 4 Park Blvd.) from **Thursday, October 18, 2018**. Applications must be submitted to Procurement Unit, on or before **10 am on Tuesday, November 13, 2018**; public opening of applications same day immediately after the Application submission deadline. Please visit the website at www.nht.gov.jm for the details.

Note: Failure to directly purchase the Application Documents directly from the NHT will make that bid ineligible for participating in the procurement process.



INVITATION TO BID

Procurement of Auditing Services

The Development Bank of Jamaica Limited (DBJ) invites proposals from qualified Audit firms/Chartered Accounting Firms to perform the annual audit of its Financial Statements for a period of three (3) years.

The bid document will be available for download via the electronic portal (www.gojep.gov.jm) by **Monday, October 22, 2018**.

SCOPE OF WORK

The Audit Firm/Chartered Accounting Firms will be responsible for:

- Examination of DBJ's Annual Financial Statements in accordance with the provisions of the International Financial Reporting Standards (IFRS).
- Testing DBJ's compliance with the Public Sector Procurement Policies/Procedures in accordance with Government of Jamaica's (GOJ's) Procurement Guidelines.
- Examination of and testing the Internal Control Systems.
- Determining whether funds expended are in compliance with DBJ's established policies/procedures.
- Determining whether revenues are being properly collected, deposited and accounted for.
- Confirm whether:
 1. Proper books of accounts have been kept by the DBJ.
 2. The DBJ's statement of financial position, statements of Profit and Loss and other comprehensive income, Statement of Changes in Accumulated Fund, Statements of Cash Flows and other explanatory notes are in agreement with the accounting records.

ELIGIBILITY

Consultants must provide:

- Evidence of Tax Compliance
- Copy of valid Certificate of Practice in Jamaica by the Public Accountancy Board and the Institute of Chartered Accounts of Jamaica (ICAJ) for the Lead Partner on this assignment.

SUBMISSION OF PROPOSALS

- Bidders must first be registered on the Government of Jamaica Electronic Procurement System at www.gojep.gov.jm. To register, please select the "Registrar as a supplier" link from the system's homepage.
- Bids must be submitted online via www.gojep.gov.jm by **Monday, November 12, 2018 at 3:00 p.m. (EST)** no hard copy document should be submitted. Late proposals will be automatically rejected by the system. Bidders are therefore urged to commence tender upload at least two (2) hours prior to the submission time. The GOJ will not be held liability for tenders not submitted on time due to late commencement of tender upload. At the FIRST sign of any technical difficulties, kindly make contact with the Ministry of Finance via the contact numbers listed below.
- An online bid opening will take place on **Monday, November 12, 2018 at 3:15 p.m.**
- **Deadline for Clarification:** All clarifications should be submitted on or before **November 5, 2018** via the electronic portal www.gojep.gov.jm.

For assistance regarding training, download of tender document and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at: 876-932-5220/932-5253/932-5246 or via email at papucustomer@mf.gov.jm.

**For any other query contact the Procuring Entity:
Development Bank of Jamaica Limited
11A-15 Oxford Road, Kingston 5
Email: dsimpson@dbankjm.com or whussey@dbankjm.com**

The Bank is not obliged to accept the lowest or any of the bids received and reserves the right to terminate the bidding process at any point prior to the award of the contract without incurring any liability.



SUPPLY OF PAINT YEAST PLANT, MASEMURE & CASHEW GROVE HOUSING DEVELOPMENTS

Procuring Entity:	National Housing Trust
Scope:	To supply paint for three (3) of the following Housing Developments: <ul style="list-style-type: none"> • Lot # 1 – Yeast Plant; • Lot # 2 – Masechure; and • Lot # 3 – Cashew Grove Note: Three (3) separate contracts will be awarded from this tender process. Therefore, suppliers are permitted to bid on one (1), two (2) or all three (3) locations.
NCC Grade/Category:	Hardware and Haberdashery
Tender Security:	N/A
Procurement Method:	Local Competitive Bidding
Contact Information:	Manager, Procurement Unit
Address of Entity:	4 Park Boulevard, Kingston 5
Telephone Number(s):	876-929-6500-9, Ext. 7271/7298; 876-929-6529 (Straightline)
Email Address:	procurement@nht.gov.jm

Bid packages are available at a cost of \$1,000.00 (non-refundable) from **Tuesday, October 16, 2018**. Bids must be submitted on or before **11 a.m. on Wednesday, November 07, 2018**; public opening of bids same day immediately after the Application submission deadline. Please visit the website at www.nht.gov.jm for the details.

Note: Failure to directly purchase the Tender/Bid Documents from the Procuring Entity will result in ineligibility/non-responsiveness of that bid from participating in the procurement process.