



# GOJ PUBLIC PROCUREMENT PAGE

## MINISTRY OF INDUSTRY, COMMERCE, AGRICULTURE & FISHERIES (MICAFA)

### INVITATION TO TENDER

**PROCURING ENTITY:** Ministry of Industry, Commerce, Agriculture & Fisheries (MICAFA)

**BID No.:** BID No. 500045/18

**PROCUREMENT METHOD:** Local Competitive Bidding (LCB)

**PROJECT:** "Pest Control Programme" at The Ministry of Industry, Commerce, Agriculture & Fisheries – Veterinary Services Division, Agricultural Land Management, Farmers Training Centre and Eltham Training Centre

**SCOPE:** Rodent control, specialized pest management applications

**REQUIREMENTS:** Tax Compliance Certificate (TCC) (valid at the time of bidding), National Contracts Commission Certificate (NCC) in, **General Service; Pest Control** (valid at the time of bidding).

**COLLECTION DATE:** **Wednesday, September 26, 2018 - Wednesday, October 24, 2018 from 9:00 a.m. to 3:00 p.m., Mondays to Fridays**

**CONTACT INFORMATION:** Mr. Steve Sylvester, Director of Facilities and Property Management Division (Acting)

**ADDRESS OF ENTITY:** Hope Gardens, Kingston 6

**TELEPHONE NO(S):** 876-927-1731-50

**ADDITIONAL INFORMATION:**  
**EMAIL ADDRESS:** facilities@micaf.gov.jm

T The bid documents are available at a non-refundable cost of \$2,500.00 payable to the cashier. Payment method shall be cash.

Bids must be valid for 120 days after the closing date. Bids must be submitted by **October 26, 2018 before 10:00 a.m.**

**Site visit for explanation of Tender document are as follows:**  
Eltham Training Centre October 10, 2018 @ 10:00 a.m.  
Veterinary Services Division & Agricultural Land Management Division October 11, 2018 @ 10:00 a.m.  
Farmers Training Centre October 12, 2018 @ 10:00 a.m.

**Note: Failure to directly purchase the tender/bid document from the Procuring Entity will result in ineligibility/non-responsiveness of that bid from participating in the procurement process**

**NOTICE**  
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:  
jisadvertising@gmail.com,  
procurement@jis.gov.jm



**PETROLEUM  
CORPORATION  
OF JAMAICA**

### REQUEST FOR EXPRESSION OF INTEREST

#### Consultancy Services – Technical and Socio/Economic Study of Total Access to Electricity in Jamaica

#### GENERAL INFORMATION

**Institution:** Inter-American Development Bank, Japan International Cooperation Agency and European Union Caribbean Investment Facility

**Country:** Jamaica

**Project:** Energy Management and Efficiency Programme

**Sector:** Energy

**Abstract:** Consultancy Services – Technical and Socio/Economic Study of Total Access to Electricity in Jamaica

**Loan/Grant No:** 3877/OC-JA; GRT/ER-16412-JA

**Contract/Bid No.:** EMEP-2.4.1/EU

**Executing Agency:** Petroleum Corporation of Jamaica

**Deadline:** October 30, 2018

This Expression of Interest follows the general procurement notice for this project that appeared in UN Development Business, Reference No: IDB1659-12/17 on December 22, 2017.

The Petroleum Corporation of Jamaica (PCJ), acting on behalf of the Government of Jamaica, has received financing from the Inter-American Development Bank, Japan International Cooperation Agency and European Union Caribbean Investment Facility. The PCJ now intends to apply part of the proceeds to the contracting of consulting services under the Energy Management and Efficiency Programme (EMEP). Bidding will be governed by the Inter-American Development Bank's and the European Union eligibility rules and procedures.

The PCJ now invites eligible consulting firms who are nationals of member countries of the IDB and eligible European Union countries to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the relevant experience to support the Energy Planning Function within the Ministry of Energy in the Office of the Prime Minister (OPM) in achieving Total Electricity Access in Jamaica.

Consultant will be selected in accordance with the procedures set out in the Inter-American Development Bank's: *Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank* GN-2350-9, the EU Rules on participation in procurement procedures and grants (PRAG) annex A2a and the Government of Jamaica (GoJ) Public Sector Procurement Procedures, and is open to all eligible and qualified bidders as defined in the Inter-American Development Bank policies and the European Union eligibility rules and procedures.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their experience. For the purpose of establishing the shortlist, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it.

A Consultant will be selected in accordance with the International Competitive Bidding (ICB) method set out in the Consultant Policies. Consultants eligible to participate are those who are nationals of member countries of the IDB and EU Eligible countries.

Interested applicants may download the Expression of Interest document for further information from the PCJ website <http://www.pcj.com/working-with-pcj/> as of **October 8, 2018**.

Interested applicants must complete the Confirmation Form located in the Expression of Interest Document and return via email to: [peu-emep@pcj.com](mailto:peu-emep@pcj.com) no later than **Tuesday, October 16, 2018**.

Expression of Interest must be delivered in a written form to the address below in person by **2:00 p.m. on Tuesday, October 30, 2018** and must be deposited at:

**"The Tender Box"**  
**Energy Management and Efficiency Programme**  
**Petroleum Corporation of Jamaica**  
**36 Trafalgar Road**  
**5<sup>th</sup> Floor, Reception Area**  
**Kingston 10, Jamaica, W.I.**

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
  - b. Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
  - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

#### TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.