



Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- Verify Supplier's details;
- Allow for retrieval of Tax Compliance information for Supplier and;
- Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- Login to the system (www.gojep.gov.jm);
- Select the Supplier management link (under the Supplier Administration section on the left);
- Select the Edit organisation link/button;
- For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below:
- For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
 - The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/ 0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@moj.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



JAMAICA CONSTABULARY FORCE

INVITATION TO TENDER

SUPPLY & DELIVERY OF INKS AND TONERS FOR JAMAICA CONSTABULARY FORCE LCB #: JCF-2018-07-0016

The Jamaica Constabulary Force now invites sealed bids from eligible and qualified suppliers for the Supply & Delivery of Inks and Toners. Bidding will be conducted through the Local Competitive Bidding (LCB) procedures as outlined in the Government of Jamaica handbook of Public Sector Procurement procedures, March 2014 (<http://www.mof.gov.jm>) and is open to all bidders locally.

Eligibility for Bid Submission:

In order to qualify bidders shall:

- Submit a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter with their proposals.
- Submit with their proposals a valid certificate showing that their company is registered with the National Contracts Commission (NCC) in the category of “Stationery Supplies and Books, General Supplies”. For more information see: <http://www.ocg.gov.jm>.

Collection of Bid Documents

A complete set of Bidding Documents in English will be available from **Tuesday, September 18, 2018 at 11 a.m.** Interested bidders are required to purchase the Bidding Documents for a non-refundable fee of **Two Thousand Dollars (\$2,000.00)** payable by cash or manager's cheque at the Cashier, 1st Floor, North Tower, NCB Building, 2 Oxford Road, Kingston 5, **9.00 a.m. to 3.00 p.m., Mondays to Fridays**. The name of the contact person, company name, mailing address, telephone number, and email address must be provided to facilitate processing. A Bidder's failure to directly purchase the Tender/Bid documents from the Jamaica Constabulary Force (JCF) will result in ineligibility/non-responsiveness of that bid from participating in the procurement process.

Bid must be placed in the designated Tender Box located in the Procurement Unit, Corporate and Special Services, 3rd Floor, South Tower, NCB Building, 2 Oxford Road, Kingston 5 on or before **Wednesday 2018 October 3 at 2:00 p.m.** Bids must be returned in a plain, sealed envelope appropriately marked on the outer envelope “**SUPPLY AND DELIVERY OF INK AND TONERS FOR JAMAICA CONSTABULARY FORCE – LCB#: JCF-2018-07-0016**”

Jamaica Constabulary Force
3rd Floor, South Tower
NCB Building
2 Oxford Road
Kingston 5

Tenders will be opened publicly at **10:15 a.m., Wednesday 2018 October 3 at 2:00pm** at the above address. Bidders or their representatives are invited to attend the tender opening.

Late bids will be rejected.

Tenders shall be valid for a period of 90 days after tender closing.

For further information, contact:
Procurement Officer
Jamaica Constabulary Force
3rd Floor, South Tower
NCB Building
2 Oxford Road
Kingston 5

Telephone: 876-754-0688 or 876-754-0600
kenroy.harrow@jcf.gov.jm



JAMAICA CIVIL AVIATION AUTHORITY

Invitation to Bid

The Jamaica Civil Aviation Authority (JCAA) invites sealed bids from eligible bidders for the following procurement opportunities:

RFQ# JCAA/00148: - The Procurement of Electrical Equipment
RFQ# JCAA/00149: - The Provision of Transportation Services for the JCAA

The details of the engagements are included in the Request for Quotations (RFQ), which may be viewed at the Jamaica Civil Aviation Authority's website www.jcaa.gov.jm, as of **Tuesday, September 11, 2018**.

The closing date for the submission of the proposals is **September 20, 2018 at 3:00 p.m.**

Bidders **must** submit valid/current copies of the following documents with their quotations:

- Tax Compliance Letter (TCL);
- NCC Registration under the relevant category stated in the RFQ

Late submissions will not be accepted

The Jamaica Civil Aviation Authority reserves the right to reject all bids.

Proposals should be deposited in the tender box located in the lobby at the address below:

The Procurement Manager
Jamaica Civil Aviation Authority
4 Winchester Road
Kingston 10

MINISTRY OF LOCAL GOVERNMENT & COMMUNITY DEVELOPMENT

INVITATION TO BID

The Ministry of Local Government and Community Development now invites sealed bids from eligible and qualified bidders for the Procurement of Standby Generators for Infirmaries Island Wide.

Scope: To supply 13 Standby Generators for Infirmaries island wide

Procurement Method: Local Competitive Bidding

Eligibility: A valid Tax Compliance Certificate (TCC), a valid National Contract Commission (NCC) registration certificate in the category of Electrical Appliance & Equipment or Electrical & Communication supplies

A complete set of Bidding Documents in English will be available for download as at **Monday September 10, 2018** on the Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Bidder **MUST** be registered on the GOJEP system in order to access the bidding documents and participate in the tender. Registration can be done by following instructions listed on the website at www.gojep.gov.jm.

Bids shall be valid for a period of 120 days after bid closing date.

Bid Submission & Opening:

Bids must be submitted online via the Government of Jamaica Electronic Procurement website www.gojep.gov.jm no later than **Tuesday October 02, 2018 at 3:00 p.m.** Online Bid Opening will take place on **Tuesday October 02, 2018 at 3:15 p.m.** An online Bid Opening Report will be sent to all bidders. The system will automatically reject late submissions.

Contact information: Procurement Manager
wharris@mlgcd.gov.jm

Address of Entity: Ministry of Local Government & Community Development
85 Hagley Park Road, Kingston 10
Telephone No. 876-754-0992-9

The Ministry of Local Government & Community Development reserves the right to accept or reject any or all bids and restart the entire bid process.