



GOJ PUBLIC PROCUREMENT PAGE

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- Verify Supplier's details;
- Allow for retrieval of Tax Compliance information for Supplier and;
- Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- Login to the system (www.gojep.gov.jm);
- Select the Supplier management link (under the Supplier Administration section on the left);
- Select the Edit organisation link/button;
- For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below:
- For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
 - The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation		
Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/ 0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers:
876-932-5220/932-5251/932-5244/932-5251 or by sending an email to:
papucustomer@moef.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

MINISTRY OF LOCAL GOVERNMENT & COMMUNITY DEVELOPMENT

TENDER NOTICE

INSURANCE PLACEMENT

Offers are invited for tenders from pre-qualified registered insurance companies and brokers registered with the Financial Services Commission (FSC) and which are on the National Contracts' Commission (NCC) register for insurance services to the Ministry of Local Government & Community Development

Procurement Method: Local Competitive Bidding

Eligibility: Registered Pre-qualified Brokers and Insurers will be required to submit along with their tenders:

- Copies of a valid Tax Compliance Certificate (TCC) indicating tax compliance at the time of tender submission
- Copies of valid NCC registration

Collection of Documents: **As of Monday, September 24, 2018 (Mondays-Thursday, 8:30 a.m. to 4:30 p.m. and Fridays, 8:30 a.m. to 3:30 p.m.)**

Tender Packages are available at a cost of \$2,000.00 (non-refundable) payable in cash or Manager's cheque to the Ministry of Local Government and Community Development.

The period of placement will be for three (3) years with the successful Broker.

Cover is required for the following classes of insurance:-

- **Equipment All Risks**
- **Private Comprehensive Motor**
- **Private Commercial Motor Comprehensive**
- **Special Type Motor Comprehensive**

Return of Tenders:

Sealed Bids must be deposited in the designated tender box located in the lobby area at Ministry of Local Government & Community Development by **3:00 p.m. on Tuesday, November 6, 2018**. Bid opening follows at **3:15 p.m.** in the Conference Room at the Ministry. **Late submissions will not be accepted.**

Contact Information: Procurement Manager
wharris@mlgcd.gov.jm

Address of Entity: Ministry of Local Government & Community Development
85 Hagley Park Road, Kingston 10
Telephone No. 876-754-0992-9

Failure to directly purchase the Tender/Bid document from the Procuring Entity will result in ineligibility/non-responsiveness of that bid from the procurement process.

Recommendations for award(s) will not necessarily be made to the lowest tender, but in respect of the best overall proposal(s).



Invites sealed bids for

P1-100 POWER CABLE REPLACEMENT

Scope: Petrojam Limited hereby invites sealed bids from eligible and qualified bidders to **supply labour, material and supervision to remove and install cables for Pump P1-100 at its refinery plant**, located at 75-96 Marcus Garvey Drive, Kingston 15.

The expected duration of the contract is twenty (20) calendar days.

Eligibility Requirements: (1) Valid Tax Compliance Certificate (TCC); (2) Valid National Contracts Commission's (NCC) Certificate of Registration as a Public Sector Works Grades 1-4 Contractor in the category of **Electrical Works Grade 3 minimum**.

A complete set of Bidding Documents in English will be available for download as at **Tuesday, September 25, 2018** on the Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Registration instructions are available on the website listed on the system. **Registration is required for vendors to participate in the Tender.**

Bids shall be valid for a period **ninety (90)** calendar days after the bid closing date. Bids must be submitted online via www.gojep.gov.jm no later than **Friday, October 12, 2018 at 2:00 p.m.** Online Bid Opening takes place on **Friday, October 12, 2018 at 2:05 p.m.** An online bid opening report will be sent to all bidders that submitted a proposal.

For additional information, please visit Petrojam Limited's website at <http://www.petrojam.com>.

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids.

To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm.

Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at: 876-932-5220.

NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:

jisadvertising@gmail.com, procurement@jis.gov.jm