



# GOJ PUBLIC PROCUREMENT PAGE

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below:
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
  - b. Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
  - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

## TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@moj.gov.jm](mailto:papucustomer@moj.gov.jm).

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

## THE MINISTRY OF JUSTICE

### INVITATION TO TENDER

#### ICT Equipment for Public Building West – Court of Appeal

The Ministry of Justice invites Suppliers to submit tenders for the above-stated Project.

#### ELIGIBILITY OF SUPPLIERS

To be considered eligible at the time of tender opening, your tender must include the following:

- Proof of registration with the National Contracts Commission (NCC), in the Category: **Information Technology Systems**
- Copy of a valid Tax Compliance Certificate (TCC)

**Non-compliance with all or any of the criteria above will result in automatic disqualification of tender.**

#### SCOPE OF WORK

Deliver and Supply ICT Equipment

#### AVAILABILITY OF TENDERS

Tender documents will be available on the Ministry of Justice website: [www.moj.gov.jm](http://www.moj.gov.jm) as at **September 7, 2018**.

#### Contact Information:

Triston Aiken: Director, Procurement Unit  
61 Constant Spring Road, Kingston 10  
Telephone: 876-906-4923-31

#### RETURN OF TENDERS

Tenders must be deposited in the Tender Box marked **"Public Building West [Court of Appeal] – ICT Equipment"**, located in the **Procurement Unit (Block A, Ground Floor) of the Ministry of Justice, 61 Constant Spring Road, Kingston 10**, by or before **10:00 a.m. Wednesday, September 26, 2018**.

Tenders will be opened on the same date, in the Procurement Unit (Block A, Ground Floor) of the Ministry of Justice at the address stated above, at **10:10 a.m.** Interested Suppliers or their Authorized Representatives are invited to attend the opening.

**The Ministry of Justice reserves the right to accept or reject all bids.**

Visit our website at [www.moj.gov.jm](http://www.moj.gov.jm)

**THE PROJECT IS BEING FUNDED BY THE MINISTRY OF JUSTICE.**



**National Housing Trust**  
...the key to your home

### LAND SURVEYING SERVICES FOR HAGUE HOUSING DEVELOPMENT, TRELAUNY

<b>Procuring Entity:</b>	National Housing Trust
<b>Scope:</b>	The scope of services to be provided includes: <ul style="list-style-type: none"> <li>• Preparation of the Subdivision Plan</li> <li>• Provision of controls to the civil infrastructure and building works contractor</li> <li>• Preparation of surveyor ID Reports</li> <li>• Pegging of lots and establishing legal marks</li> <li>• Preparation and submission of plan to NLA for pre-checking</li> <li>• Submission of surveyor's Declaration to the NLA along with the subdivision plan</li> </ul>
<b>NCC Grade/Category:</b>	Not Applicable
<b>Procurement Method:</b>	Local Competitive Bidding
<b>Contact Information:</b>	Manager, Procurement Unit
<b>Address of Entity:</b>	4 Park Boulevard, Kingston 5
<b>Telephone Number(s):</b>	876-929-6500-9, Ext. 7271/7280
<b>Email Address:</b>	<a href="mailto:procurement@nht.gov.jm">procurement@nht.gov.jm</a>

Tender packages are available for download from the e-procurement website at <https://www.gojep.gov.jm> from **Wednesday, September 5, 2018**. Proposals must be submitted online by or before **11 am on Tuesday, September 18, 2018**; opening of proposals will be done online via the e-procurement website at <https://www.gojep.gov.jm> same day immediately following bid submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for the details.



## PROCUREMENT NOTICE

### FINANCIAL SERVICES COMMISSION

#### Consultancy Services for the Execution of a Customer Satisfaction Survey

<b>Institution:</b>	The Financial Services Commission
<b>Country:</b>	Jamaica
<b>Project:</b>	Strengthening the Institutional Capacity of the Financial Services Commission
<b>Sector:</b>	Financial
<b>Abstract:</b>	The Financial Services Commission (FSC), an integrated financial service regulator, was established in 2001. The FSC is responsible for supervising and regulating the securities, insurance, and the private pensions industries in keeping with the Financial Services Commission Act and other relevant legislation. In keeping with the aforementioned legislation, the FSC oversees the registration, solvency and conduct of over 600 firms and approximately 5000 individuals doing business in the securities, insurance and private pensions industries. Based on consultation with our external stakeholders and a commitment to proactively improve our services, there is a need to: <ul style="list-style-type: none"> <li>• Formally document feedback from our stakeholders about our current systems;</li> <li>• Understand the prevailing perception of the services we provide;</li> <li>• Determine any gaps in service delivery and how those can be addressed; and</li> <li>• Reassess the needs of our stakeholders within the context of the evolving Jamaican financial services sector.</li> </ul>

**Loan/Credit/Grant No.:** ATN/OC-15771-JA  
**Contract/Bid No.:** FSC/IDB/OCIR/SR 022-2018  
**Deadline:** September 28, 2018

The FSC has received financing from the Inter-American Development Bank (IDB), and it intends to apply part of the proceeds to payments under the project Strengthening the Institutional Capacity of the Financial Services Commission, for the execution of a customer satisfaction survey.

The FSC now invites sealed bids from eligible bidders for the procurement of consultancy services to develop and implement a customer satisfaction survey to ascertain customer satisfaction levels and current market needs.

Bidding will be conducted through the national competitive bidding procedures as specified in the Inter-American Development Bank's Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank GN2350-9, and is open to all eligible bidders as defined in the policies.

Interested eligible bidders may obtain further information and inspect the bidding documents from the FSC at the address stated at the end of the document; during office hours **8:30 a.m. to 4:30 p.m.** Bidding documents are available and may be purchased at the address below by interested bidders upon payment of a non-refundable fee of \$2000.00 Jamaican Dollars. The method of payment will be cash or managers cheque.

All bids must be delivered to the address below by **3:00 p.m. on September 28, 2018**. They will be opened on **September 28, 2018 at 3:05 p.m.**, in the presence of bidders' representatives, who choose to attend, at the address below. Late bids will be rejected.

#### Address:

**The Financial Services Commission**  
**Attn: The Procurement Officer**  
**39-43 Barbados Avenue, Kingston 5**  
**Tel: 876-906-3010**  
**Email: [brown@fscjamaica.org](mailto:brown@fscjamaica.org)**  
**Website: [www.fscjamaica.org](http://www.fscjamaica.org)**