



Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
  - II. Allow for retrieval of Tax Compliance information for Supplier and;
  - III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.
- To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:
- I. Login to the system ([www.gojep.gov.jm](http://www.gojep.gov.jm));
  - II. Select the **Supplier management** link (under the Supplier Administration section on the left);
  - III. Select the **Edit organisation** link/button;
  - IV. For the **Taxation Registration Number (TRN):** prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
  - V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
    - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
    - b. Tax eligibility information for your organization will print on the Tender Opening Reports generated by the system;
    - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organization's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
  - VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the **Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251** or by sending an email to: [papucustomercare@mof.gov.jm](mailto:papucustomercare@mof.gov.jm).

**GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.**



PROCUREMENT NOTICE

FINANCIAL SERVICES COMMISSION

Consultancy Services for the Execution of a Customer Satisfaction Survey

<b>Institution:</b>	The Financial Services Commission
<b>Country:</b>	Jamaica
<b>Project:</b>	Strengthening the Institutional Capacity of the Financial Services Commission
<b>Sector:</b>	Financial
<b>Abstract:</b>	The Financial Services Commission (FSC), an integrated financial service regulator, was established in 2001. The FSC is responsible for supervising and regulating the securities, insurance, and the private pensions industries in keeping with the Financial Services Commission Act and other relevant legislation. In keeping with the aforementioned legislation, the FSC oversees the registration, solvency and conduct of over 600 firms and approximately 5000 individuals doing business in the securities, insurance and private pensions industries. Based on consultation with our external stakeholders and a commitment to proactively improve our services, there is a need to: <ul style="list-style-type: none"><li>Formally document feedback from our stakeholders about our current systems;</li><li>Understand the prevailing perception of the services we provide;</li><li>Determine any gaps in service delivery and how those can be addressed; and</li><li>Reassess the needs of our stakeholders within the context of the evolving Jamaican financial services sector.</li></ul>
<b>Loan/Credit/Grant No.:</b>	ATN/OC-15771-JA
<b>Contract/Bid No.:</b>	FSC/IDB/OCIR/SR 022-2018
<b>Deadline:</b>	September 28, 2018

The FSC has received financing from the Inter-American Development Bank (IDB), and it intends to apply part of the proceeds to payments under the project Strengthening the Institutional Capacity of the Financial Services Commission, for the execution of a customer satisfaction survey.

The FSC now invites sealed bids from eligible bidders for the procurement of consultancy services to develop and implement a customer satisfaction survey to ascertain customer satisfaction levels and current market needs.

Bidding will be conducted through the national competitive bidding procedures as specified in the Inter-American Development Bank's Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank GN2350-9, and is open to all eligible bidders as defined in the policies.

Interested eligible bidders may obtain further information and inspect the bidding documents from the FSC at the address stated at the end of the document; during office hours **8:30 a.m. to 4:30 p.m.** Bidding documents are available and may be purchased at the address below by interested bidders upon payment of a non-refundable fee of \$2000.00 Jamaican Dollars. The method of payment will be cash or managers cheque.

All bids must be delivered to the address below by **3:00 p.m. on September 28, 2018**. They will be opened on **September 28, 2018 at 3:05 p.m.**, in the presence of bidders' representatives, who choose to attend, at the address below. Late bids will be rejected.

**Address:**  
**The Financial Services Commission**  
**Attn: The Procurement Officer**  
**39-43 Barbados Avenue, Kingston 5**  
**Tel: 876-906-3010**  
**Email: [brownn@fscjamaica.org](mailto:brownn@fscjamaica.org)**  
**Website: [www.fscjamaica.org](http://www.fscjamaica.org)**



LAND SURVEYING SERVICES FOR HAGUE HOUSING DEVELOPMENT, TRELAWNY

<b>Procuring Entity:</b>	National Housing Trust
<b>Scope:</b>	The scope of services to be provided includes: <ul style="list-style-type: none"><li>Preparation of the Subdivision Plan</li><li>Provision of controls to the civil infrastructure and building works contractor</li><li>Preparation of surveyor ID Reports</li><li>Pegging of lots and establishing legal marks</li><li>Preparation and submission of plan to NLA for pre-checking</li><li>Submission of surveyor's Declaration to the NLA along with the subdivision plan</li></ul>
<b>NCC Grade/Category:</b>	Not Applicable
<b>Procurement Method:</b>	Local Competitive Bidding
<b>Contact Information:</b>	Manager, Procurement Unit
<b>Address of Entity:</b>	4 Park Boulevard, Kingston 5
<b>Telephone Number(s):</b>	876-929-6500-9, Ext. 7271/7280
<b>Email Address:</b>	<a href="mailto:procurement@nht.gov.jm">procurement@nht.gov.jm</a>

Tender packages are available for download from the e-procurement website at <https://www.gojep.gov.jm> from **Wednesday, September 5, 2018**. Proposals must be submitted online by or before **11 am on Tuesday, September 18, 2018**; opening of proposals will be done online via the e-procurement website at <https://www.gojep.gov.jm> same day immediately following bid submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for the details.

MINISTRY OF LOCAL GOVERNMENT & COMMUNITY DEVELOPMENT

INVITATION TO BID

The Ministry of Local Government and Community Development now invites sealed bids from eligible and qualified bidders for the Procurement of Standby Generators for Infirmaries Island Wide.

<b>Scope:</b>	To supply 13 Standby Generators for Infirmaries island wide
<b>Procurement Method:</b>	Local Competitive Bidding
<b>Eligibility:</b>	A valid Tax Compliance Certificate (TCC), a valid National Contract Commission (NCC) registration certificate in the category of Electrical Appliance & Equipment or Electrical & Communication supplies

A complete set of Bidding Documents in English will be available for download as at **Monday September 10, 2018** on the Government of Jamaica Electronic Procurement website [www.gojep.gov.jm](http://www.gojep.gov.jm). Bidder MUST be registered on the GOJEP system in order to access the bidding documents and participate in the tender. Registration can be done by following instructions listed on the website at [www.gojep.gov.jm](http://www.gojep.gov.jm).

Bids shall be valid for a period of 120 days after bid closing date.

Bid Submission & Opening:

Bids must be submitted online via the Government of Jamaica Electronic Procurement website [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Tuesday October 02, 2018 at 3:00 p.m.** Online Bid Opening will take place on **Tuesday October 02, 2018 at 3:15 p.m.** An online Bid Opening Report will be sent to all bidders. The system will automatically reject late submissions.

<b>Contact information:</b>	Procurement Manager <a href="mailto:wharris@mlgcd.gov.jm">wharris@mlgcd.gov.jm</a>
<b>Address of Entity:</b>	Ministry of Local Government & Community Development 85 Hagley Park Road, Kingston 10 Telephone No. 876-754-0992-9

The Ministry of Local Government & Community Development reserves the right to accept or reject any or all bids and restart the entire bid process.



JAMAICA CIVIL AVIATION AUTHORITY

Invitation to Bid

The Jamaica Civil Aviation Authority (JCAA) invites sealed bids from eligible bidders for the following procurement opportunities:

**RFQ# JCAA/00148: - The Procurement of Electrical Equipment**  
**RFQ# JCAA/00149: - The Provision of Transportation Services for the JCAA**

The details of the engagements are included in the Request for Quotations (RFQ), which may be viewed at the Jamaica Civil Aviation Authority's website [www.jcaa.gov.jm](http://www.jcaa.gov.jm), as of **Tuesday, September 11, 2018**.

The closing date for the submission of the proposals is **September 20, 2018 at 3:00 p.m.**

Bidders **must** submit valid/current copies of the following documents with their quotations:

- Tax Compliance Letter (TCL);
- NCC Registration under the relevant category stated in the RFQ

**\*Late submissions will not be accepted\***

The Jamaica Civil Aviation Authority reserves the right to reject all bids.

Proposals should be deposited in the tender box located in the lobby at the address below:

**The Procurement Manager**  
**Jamaica Civil Aviation Authority**  
**4 Winchester Road**  
**Kingston 10**



DEADLINE EXTENDED  
SUPPLY AND INSTALLATION OF 40KW PHOTOVOLTAIC SYSTEM AT THE NHT

<b>Procuring Entity:</b>	National Housing Trust
<b>Scope:</b>	To supply and install a 40KW Photovoltaic System at the NHT's Michael Manley Building, located at 4 Park Boulevard, Kingston 5.
<b>NCC Grade/Category:</b>	Renewable Energy Systems OR General Supplies specializing in Renewable Energy Systems and Solar Water Heaters and Photovoltaic OR Photovoltaic & Wind Powered Systems
<b>Tender Security:</b>	N/A
<b>Procurement Method:</b>	Local Competitive Bidding
<b>Contact Information:</b>	Manager, Procurement & Stores Unit
<b>Address of Entity:</b>	4 Park Boulevard, Kingston 5
<b>Telephone Number(s):</b>	876-929-6500-9, Ext. 7270/7280
<b>Email Address:</b>	<a href="mailto:procurement@nht.gov.jm">procurement@nht.gov.jm</a>

Bid packages are available on the payment of a non-refundable fee of \$1,000 (payable in cash or Manager's cheque at the NHT Cashier – Head Office) from **Monday, July 30, 2018**. Bids must be submitted by or before **10 a.m. on Tuesday, September 18, 2018**; public opening of bids same day immediately following bid submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for the details.

**Note:** Failure to directly purchase the Tender/Bid Documents from the NHT will result in ineligibility of that bid from participating in the procurement process.