



Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
 - b. Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
 - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin Incorporated with digit 0 (Zero) and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@mf.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



National Housing Trust
...the key to your home

DEADLINE FURTHER EXTENDED SUPPLY, DELIVERY & INSTALLATION OF KITCHEN CUPBOARDS Darliston & Shrewsbury Housing Developments, Westmoreland

Procuring Entity: National Housing Trust

Scope: Supply, deliver and install kitchen cupboards for:

1. Twenty-nine 201C two-bedroom units on serviced lots at the Darliston Housing Development, Westmoreland.
2. Twelve 201C two-bedroom units on serviced lots at the Shrewsbury Housing Development, Westmoreland.

NOTE: The NHT will be awarding two separate contracts from this tender. Therefore, contractors are allowed to bid on one or both locations.

Procurement Method: Local Competitive Bidding

Contact Information: Manager, Procurement Unit

Address of Entity: 4 Park Boulevard, Kingston 5

Telephone Number(s): 929-6500-9, Ext. 7289/7280

Email Address: procurement@nht.gov.jm

Bid packages are available on the payment of a non-refundable fee of \$1,000 (payable in cash or Manager's Cheque at the NHT Cashier – 4 Park Blvd.) from **Tuesday, June 26, 2018**. Bids must be submitted to the Procurement Unit, on or before **11:00 am on Monday, August 13, 2018**. Public opening of bids will take place same day immediately after bid submission deadline. Please visit the website at www.nht.gov.jm for the full details.

Note: Failure to purchase the bid documents directly from the procuring entity, will make that bid ineligible/non-responsive for participating in the procurement process.



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SUPPLY AND INSTALLATION OF 40KW PHOTOVOLTAIC SYSTEM AT THE NHT

Procuring Entity: National Housing Trust

Scope: To supply and install a 40KW Photovoltaic System at the NHT's Michael Manley Building, located at 4 Park Boulevard, Kingston 5.

NCC Grade/Category: Renewable Energy Systems OR General Supplies specializing in Renewable Energy Systems and Solar Water Heaters and Photovoltaic

Tender Security: N/A

Procurement Method: Local Competitive Bidding

Contact Information: Manager, Procurement Unit

Address of Entity: 4 Park Boulevard, Kingston 5

Telephone Number(s): 876-929-6500-9, Ext. 7270/7280

Email Address: procurement@nht.gov.jm

Bid packages are available on the payment of a non-refundable fee of \$1,000 (payable in cash or Manager's cheque at the NHT Cashier – 4 Park Blvd.) from **Monday, July 30, 2018**. Bids must be submitted on or before **10 a.m. on Tuesday, August 21, 2018**; public opening of bids same day immediately following bid submission deadline. Please visit the website at www.nht.gov.jm for the details.

Note: Failure to directly purchase the Tender/Bid Documents from the Procuring Entity will result in ineligibility/non-responsiveness of that bid from participating in the procurement process.



National Housing Trust
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DEADLINE EXTENDED Civil Engineering-Led Team of Consultants MOUNT NELSON HOUSING DEVELOPMENT, MANCHESTER

Procuring Entity: National Housing Trust

Scope: The team of consultants will provide the following services for this housing development:

- preparation of designs for the housing & infrastructure works
- obtaining the approvals from the relevant agencies for all designs
- facilitate the procurement of a construction contractor for the housing & infrastructure works, and
- administration of the housing & infrastructure works contract.

NCC Grade/Category: N/A – Consultancy Services

Procurement Method: Local Competitive Bidding

Contact Information: Manager, Procurement Unit

Address of Entity: 4 Park Boulevard, Kingston 5

Telephone Number(s): 929-6500-9, Ext. 7265/7280

Email Address: procurement@nht.gov.jm

Proposals are available on the payment of a non-refundable fee of \$3,500 (payable in cash or Manager's Cheque at the NHT Cashier – 4 Park Blvd.) from **Tuesday, June 26, 2018**. Proposals must be submitted to the Procurement Unit, on or before **10:00 am on Wednesday, August 8, 2018**. Public opening of proposals take place same day immediately after submission deadline. Please visit the website at www.nht.gov.jm for the full details.

Note: Failure to purchase the bid documents directly from the procuring entity, will make that bid ineligible/non-responsive for participating in the procurement process.



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SUPPLY OF GENERAL CONSTRUCTION MATERIALS FOR MAJESTY GARDENS HOUSING DEVELOPMENT, PHASE 1A, ST. ANDREW

Procuring Entity: National Housing Trust

Scope: Supply, deliver, and offload general construction materials at the Majesty Gardens Housing Development, Phase 1A, located in the parish of St. Andrew

NCC Grade/Category: Hardware and Haberdashery

Tender Security: N/A

Procurement Method: Local Competitive Bidding

Contact Information: Manager, Procurement & Stores Unit

Address of Entity: 4 Park Boulevard, Kingston 5

Telephone Number(s): 876-929-6500-9, Ext. 7270/7280

Email Address: procurement@nht.gov.jm

Bid packages are available at a cost of \$1,000.00 (non-refundable) from **Tuesday, July 31, 2018**. Bids must be submitted on or before **10:00 a.m. on Wednesday, August 22, 2018**; public opening of bids same day immediately following bid submission deadline. Please visit the website at www.nht.gov.jm for details.

Note: Failure to directly purchase the Tender/Bid Documents from the NHT will result in ineligibility of that bid from participating in the procurement process.