



Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their (TRN) and Tax Compliance Certificate (TCC) information on the Government of Jamaica Electronic Government Procurement System (GOJEP).

The purpose of a valid TRN in GOJEP is to:

- I. Verify Supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contracts Commission (NCC) registration system using the supplier's TRN as shared identifier between both systems.

To update your organisation's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Login to the system ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN): prompt – Enter your organisation's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC) # prompt – Enter the last TCC# issued to your organisation by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your organisation's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your organisation's record in GOJEP;
  - b. Tax eligibility information for your organisation will print on the Tender Opening Reports generated by the system;
  - c. The system will send you an email reminder, fourteen (14) days prior to the expiration of your organisation's tax compliance status. Upon the expiration and renewal of your TCC, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

#### TRN Format Rules:

Organisation Type	Format	Rules
1 Limited Liability	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered.
3 Sole Trader or Trading As Entity	100009999/ 0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003, etc. No '-' or space shall be entered.
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered. No '-' or space shall be entered.

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@moj.gov.jm](mailto:papucustomer@moj.gov.jm).

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



Invites sealed bids for

## PROVISION OF CESSPOOL SERVICES

**Scope:** Petrojam Limited hereby invites bids from suitably qualified and experienced contractors for the **Provision of Cesspool Services** at 75-96 Marcus Garvey Drive, Kingston 15, and Petrojam Terminal, Freeport, Montego Bay, Jamaica.

The scope of services includes but is not limited to the provision of labour, equipment, supervision and the services necessary to perform all works to clean sewerage pits, manholes and trenches on Petrojam Limited's properties for two (2) years, after award of Contract.

**Eligibility Requirements:** (1) Copy of valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL); (2) Valid National Contracts Commission Certificate in the category of **Janitorial, Sanitation Services specializing in Cesspool Services with their bids.**

A complete set of Bidding Documents in English will be available for download as at **Monday, July 30, 2018** on the Government of Jamaica Electronic Procurement website [www.gojep.gov.jm](http://www.gojep.gov.jm). Registration instructions are available on the website listed on the system. **Registration is required for vendors to participate in the Tender.**

A mandatory Site Visit will be held on **Wednesday, August 8, 2017 at 2:00 p.m.**, at Petrojam Limited's Kingston Refinery, 96 Marcus Garvey Drive, Kingston 15, Jamaica, location only. All interested contractors are required to contact Mr. Kwabena McInnis at [kwabena.mcinis@petrojam.com](mailto:kwabena.mcinis@petrojam.com)/876-923-8611-5 to make arrangements to attend. For the St. James facility, arrangements will be made for Contractors who wish to visit at their own expense by also contacting Mr. McInnis. **Safety shoes, hats, pants, shirts, coveralls and glasses are required for the Site Visit. Failure to attend the Site Visit shall result in the rejection of the bidder's bid.**

Bids shall be valid for a period ninety (90) calendar days after the bid closing date. Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Thursday, August 16, 2018 at 11:00 a.m.**

Online Bid Opening takes place on **Thursday, August 16, 2018 at 11:05 a.m.** An online bid opening report will be sent to all bidders that submitted a proposal.

For additional information, please visit Petrojam Limited's website at <http://www.petrojam.com>

**This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids.**

**To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, [www.gojep.gov.jm](http://www.gojep.gov.jm).**

**Please register on the e-GP System by selecting the Register as a supplier link from the home page.**

**For assistance and training, please contact the support desk at: 876-932-5220.**

## JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



"Investing for Community Development"

### REQUEST FOR EXPRESSION OF INTEREST

Loan No. 8356 JM

The Government of Jamaica has received a loan from the International Bank for Reconstruction and Development towards the cost of the **INTEGRATED COMMUNITY DEVELOPMENT PROJECT (ICDP)**, and it intends to apply part of the proceeds of this loan to cover payments under the contract for **Consultancy Firm to provide Solid Waste Management Performance Assessment of the National Solid Waste Management, Community Based Organizations and Environmental Wardens.**

#### Scope:

The JSIF wishes to engage qualified consulting firms to serve as an Independent Verification Agent (IVA) for the implementation of the third year of the Results Based Financing (RBF) Scheme in fifteen (15) communities. The IVA will be required to conduct regular community monitoring and inspections to evaluate solid waste management performance of the NSWMA, fifteen (15) Community Based Organizations and eighty (80) environmental wardens against predetermined criteria. The IVA will also be obligated to prepare monthly, quarterly and annual stakeholder performance reports and coordinate quarterly consultation meetings.

Please visit <http://www.jsif.org> to view the Terms of Reference.

#### Selection Method:

Consultant's Qualification Selection Method

#### Contact Information:

Procurement Manager

#### Address of Entity:

Procurement Department  
11 Oxford Road  
Kingston 5

#### Telephone No(s):

876-968-4545

#### Email Address:

[contracting@jsif.org](mailto:contracting@jsif.org)

#### Submission Date & Time:

Tuesday, August 14, 2018 at 4:00 p.m.

#### Additional Information:

Please visit <http://www.jsif.org> for detailed advertisement, Terms of Reference and Expression of Interest Standard Form.

**Expressions of Interest (EOIs) should be submitted in the format provided on the EOI Submission. Standard Forms must be delivered to the address above or emailed to [contracting@jsif.org](mailto:contracting@jsif.org) on or before 4:00 p.m. on Tuesday, August 14, 2018.**

**NOTICE**  
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:  
[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)