



## Circular No. 9 (March 13, 2014)

### Re: Amendments to GOJ Handbook of Public Sector Procurement Procedures Approval for Direct Contracting

#### Section 1:

**Procuring Entities are no longer required to obtain the prior approval of the National Contracts Commission (NCC) to use the Direct Contracting nor the Limited Tender Methodologies above the specified thresholds. Heads of Procuring Entities now have the authority to grant such approvals, however, the recommendation for contracts award must be submitted to the relevant authorities for final approval, in accordance with the thresholds established in the Handbook.**



#### REQUEST FOR PROPOSAL

##### PURPOSE

The Students' Loan Bureau invites suitable companies to submit a Proposal to Implement an IT Infrastructure Upgrade.

##### OBJECTIVE AND SCOPE OF SERVICES

The work will encompass a review of hardware, networking capacity and Business Continuity solution. The main deliverable of this activity is to allow the organization to deliver IT solutions and services to its employees, customers and other stakeholders.

The main responsibilities and deliverables of the firm are as follows:

1. Review specifications provided for current server infrastructure and make recommendations for the improvement and/or replacement of current server infrastructure:
  - a. Assess and report on current infrastructure with recommendations for improvement. Reports should address the following components:
    - i. Workload management
    - ii. Network architecture and capacity
    - iii. Storage management
    - iv. Supporting operational procedures
    - v. Capacity planning
  - b. Provide servers that can replace current servers
  - c. Provide recommendations for industry acceptable RAID (redundancy array of independent disks) levels
  - d. Provide overall architectural infrastructure design with all recommendations and justifications
  - e. vendor warranty.
2. Virtualization of the infrastructure to support business processes
  - a. Virtualize the current environment that consists of ten (10) physical servers and eleven (11) virtual machines (VMs)
  - b. Adequate scope for additional virtual servers and storage capacity.
3. Develop, document and implement business continuity strategy taking into account Recovery Time Objective (RTO) and Recovery Point Objective (RPO). Any proposal should include the utilization of the SAN (Storage Area Network).

##### TENDER REQUIREMENTS

The following documents must be submitted in tenders:

- Valid Tax Compliance Certificate (TCC)
- Proof of valid registration with the National Contracts Commission (NCC)
- Company profile
- List of key personnel
- Qualifications and Experience
- Financial Capability, and
- Commitments.

In the assessment of submissions, consideration will be given to technical competence, qualifications and experience on similar assignments. All information must be submitted in English.

Tenders that are not accompanied by the above-mentioned documents will be regarded as non-compliant and will be rejected at the time of Tender Opening.

##### TENDERING

**Tendering period:** 14 days  
**Tender validity period:** 90 days

##### TENDER DOCUMENTS

Interested Bidders may obtain further information at the address or email given below as of **Monday, May 21, 2018 to Friday, June 1, 2018 between 9:00 a.m. and 3:30 p.m.:**

**The Procurement Officer**  
**Students' Loan Bureau**  
**1<sup>st</sup> & 2<sup>nd</sup> Floors**  
**Sagikor Sigma Building**  
**63-67 Knutsford Boulevard**  
**Kingston 5**  
**Jamaica**  
**Tel: 876-619-4752 ext. 5693/5629**  
**Email: procurement@slbja.com**  
**Ref: RFQ #: SLB/LCB/18/02**  
**Tender documents cost: \$2,000.00 (non-refundable).**

##### RECEIPT AND OPENING OF TENDERS

Four (4) hard copies of the Proposals must be received at the address above. The sealed envelope containing each submission should include the name and address of the applicant and shall be clearly marked: **"SLB/LCB/18/02-To Implement an IT Infrastructure Upgrade"**.

**Date of Return of Tenders:** **Monday, June 4, 2018; 2:00 p.m.** (local time)  
**Location of Tender Box:** 2<sup>nd</sup> Floor, Sagikor Sigma Building  
63-67 Knutsford Boulevard, Kingston 5  
**Date of Opening:** Monday, June 4, 2018; 2:15 p.m. (local time)  
**Location of Opening:** 2<sup>nd</sup> Floor, Sagikor Sigma Building  
63-67 Knutsford Boulevard, Kingston 5

Tenders will be opened in the presence of Bidders or their representatives who choose to attend the Tender Opening.

**Note:** Bidders are entirely responsible for ensuring that Bids are deposited in the "Tender Box" on or before the date and time designated for the return of Tenders.



#### National Environment & Planning Agency

##### Specific Procurement Notice for Design, Implementation and Monitoring of a Carbon Stock Monitoring Programme

**Institution:** Inter-American Development Bank  
**Country:** Jamaica  
**Project:** Integrated Management of Yallahs and Hope River Watershed Management Areas Project  
**Sector:** Environment & Natural Disaster  
**Loan/Credit/Grant No.:** JA-G1001  
**Contract/Bid No.:** GRT-FM-14607-JA  
**Deadline:** 02 July 2018

General Procurement notice advertised for this project published in Development Business Online, edition No. IDB508-04/15 of 23-04-2015.

The Government of Jamaica, through the Inter-American Development Bank (IDB), has received financing from the Global Environment Facility (GEF) and it intends to apply part of the proceeds to payments under the Integrated Management of Yallahs and Hope River Watershed Management Areas Project, for the engagement of a **Consulting Firm** to design, implement and monitor a Carbon Stock Monitoring Programme and to strengthen capacity, knowledge and capabilities to sustain the programme after the consultancy has concluded.

The National Environment & Planning Agency (NEPA), executing agency for the project, now invites eligible consulting firms ("Consultants") to indicate their interest in undertaking **Design, Implementation and Monitoring of a Carbon Stock Monitoring Programme**. The main objective is to design a carbon stock monitoring programme for the Yallahs River and Hope River WMUs and monitor its implementation for two (2) years.

Specific experience and/or capabilities of the firm, team leader and team members can be viewed on the Evaluation rubric. The shortlist may comprise national and international consultants. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Expressions of Interest (EOIs) must include copies of Curricula Vitae to show experiences and qualifications and any other literature outlining experience undertaking the design, implementation and monitoring of a carbon stock monitoring program.

A Consulting Firm will be selected in accordance with the Selection Based on the Consultants' Qualification (CQS) as specified in the Inter-American Development Bank's Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank (GN-2350-9) and the Government of Jamaica (GOJ) Public Sector Procurement Procedures, and is open to all eligible and qualified bidders as defined in the Inter-American Development Bank policies eligibility rules and procedures.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. For the purpose of establishing the shortlist, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it.

To participate in this tender opportunity, suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender documents and upload of tender proposals/EOI, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/932-5253 or email [papucustomer@moef.gov.jm](mailto:papucustomer@moef.gov.jm).

**Bid Submission Date:** Expressions of Interest (EOIs) must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **11:59 p.m. Jamaica time on Monday, July 02, 2018. Late EOIs will be automatically rejected by the system.**

Specific procurement notice (SPN) and Evaluation rubric for the EOIs can be viewed at: [www.nepa.gov.jm](http://www.nepa.gov.jm) and [www.gojep.gov.jm](http://www.gojep.gov.jm). Further information can be obtained at the address below during office hours **08:30-16:30 hours.**

**National Environment & Planning Agency**  
**Attn: Yallahs-Hope Project Procurement Officer**  
**11 Caledonia Avenue, Kingston 5**  
**St. Andrew, Jamaica**  
**Tel: 876-754-7540 Fax: 876-754-7596**  
**Email: [christine.orgill@nepa.gov.jm](mailto:christine.orgill@nepa.gov.jm)**



#### Building Works

##### Hummingbird Meadows Housing Development, Phase I Sevens Birds Hill, Clarendon

**Procuring Entity:** National Housing Trust  
**Scope:** Undertake works which include:  
• construction of 80 one-bedroom detached units, and  
• associated external works (driveways & sewage connection)  
**NCC Grade/Category:** Grade 1 rating in Building Construction  
**Tender Security:** Tender Security in the amount of \$3,500,000 is required  
**Procurement Method:** Local Competitive Bidding  
**Contact Information:** Manager, Procurement & Stores Unit  
**Address of Entity:** 4 Park Boulevard, Kingston 5  
**Telephone Number(s):** 929-6500-9, Ext. 7270/7280  
**Email Address:** [procurement@nht.gov.jm](mailto:procurement@nht.gov.jm)

Bid packages are available on the payment of a non-refundable fee of \$4,500 (payable in cash or Manager's Cheque at the NHT Cashier - 4 Park Blvd.) from **Monday, June 11, 2018**. Bids must be submitted to Procurement & Stores Unit, on or before **10:00 am on Wednesday, July 11, 2018**. Public opening of bids will take place same day immediately after bid submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for details.

*Note: Failure to purchase the bid documents directly from the NHT, will make that bid ineligible for participating in the procurement process.*