



Circular No. 9 (March 13, 2014)

Re: Amendments to GOJ Handbook of Public Sector Procurement Procedures Approval for Direct Contracting

Section 1: Procuring Entities are no longer required to obtain the prior approval of the National Contracts Commission (NCC) to use the Direct Contracting nor the Limited Tender Methodologies above the specified thresholds.

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 - Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): "Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings."

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- i. an irrevocable letter of credit or
ii. a Bank guarantee or
iii. a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
iv. a bid-securing declaration or
v. a certified manager's cheque or
vi. an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- i. It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
ii. It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
iii. It conforms with the bid validity period prescribed in the bidding documents;
iv. It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
v. It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
vi. It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
- It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
- It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may "enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement".

That is, "The STAMP DUTY PAID" Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.



AERONAUTICAL TELECOMMUNICATIONS LIMITED (AEROTEL)

Invitation for Bids (IFB)

Date: June 16, 2018
Contract identification: Ref. No. ARTL-JUN-2018-1

- 1. On behalf of the Government of Jamaica - Ministry of Transport and Mining, the Procuring Entity AERONAUTICAL TELECOMMUNICATIONS LTD. (AEROTEL) has committed funding to purchase three (3) motor vehicles. Ref. No. ARTL-JUN-2018-1
2. The Procuring Entity (AEROTEL) now invites sealed bids from eligible and qualified bidders as follows:

Scope of Bid: To supply and deliver three (3) Pickups as defined in the bidding document.

Procurement Method: Local Competitive Bidding

Eligibility Criteria: Bidders must submit the following along with their bids:

- Copy of valid National Contracts Commission Certificate (NCC) in the category of Motor Vehicle and Spares
• Copy of valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL)

Bids without valid NCC and TCC/TCL certificates will be rejected.

3. Tender Document Availability
Date: Bidding documents will be available free of cost from Monday June 18, 2018 in electronic (soft-copy) format only by sending an email request to: athomas@aerotel-jm.com

4. Contact Information: Andrea Thomas, Procurement and Contracts Officer

Address of Entity: 1 Braemar Avenue, Kingston 10

Telephone: 876-978-3974 or 876-978-4037

Email Address: athomas@aerotel-jm.com

5. Bids shall be valid for a period of 180 days after bid closing. Bids shall be deposited in the tender box located at the reception area at AEROTEL, 1 Braemar Avenue, Kingston 10, on or before 10:00 a.m., Tuesday July 3, 2018. Late bids will be rejected.

6. Bids will be opened in the presence of bidders who wish to attend at 10:15 a.m. Tuesday July 3, 2018 in the AEROTEL Boardroom, 1 Braemar Avenue, Kingston 10.

GOVERNMENT OF JAMAICA MINISTRY OF FINANCE AND THE PUBLIC SERVICE

INVITATION TO BID MOFP - OM#1668/2018

The Ministry of Finance and the Public Service invites bids from qualified Financial Institutions, local and overseas, for the provision of a Credit Card Payment System. Funding will be provided by the Government of Jamaica ("GOJ").

ELIGIBILITY REQUIREMENTS

- Bidder must be a legally registered financial institution in their domicile country.
• Must be a credit card service provider for a minimum of 5 years.

Procurement Method: International Competitive Bidding

Contact Information: Director of Procurement, Property and Office Services Ministry of Finance and the Public Service 30 National Heroes Circle Kingston 4

Telephone: 876-922-6635

Email: mofprocure@mof.gov.jm

COLLECTION DATE

Bidding documents may be downloaded from Ministry of Finance and the Public Service website www.mof.gov.jm, starting Wednesday, June 9, 2018 between 9:00 a.m. and 5:00 p.m.

Deadline for clarification of bids: Tuesday, June 5, 2018.

BID Closing: Friday, June 15, 2018 3:30 p.m. Bids are to be deposited in Tender Box located in the Customer Service Area, Block D Ministry of Finance and the Public Service, 30 National Heroes Circle, Kingston 4.

Submission Date Extension: June 29, 2018 at 2:00 p.m.

NOTICE PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email: jisadvertising@gmail.com, procurement@jis.gov.jm

GOVERNMENT OF JAMAICA MINISTRY OF ECONOMIC GROWTH AND JOB CREATION

Adaptation Programme & Financing Mechanism For the Pilot Programme for Climate Resilience

INVITATION FOR BIDS

The Ministry of Economic Growth and Job Creation (MEGJC) has received financing from the Inter-American Development Bank (IDB), towards the implementation of the Adaptation Programme & Financing Mechanism (AP&FM) for the Pilot Programme for Climate Resilience (PPCR) Jamaica, and it intends to apply part of the proceeds to the Construction of One Thousand Eight Hundred (1,800) MICRO Check Dams in the Upper Rio Minho Watershed (URMW) area in Clarendon.

The MEGJC now invites sealed bids from Construction Firms for:

CONSTRUCTION OF ONE THOUSAND EIGHT HUNDRED (1,800) MICRO CHECK DAMS IN THE UPPER RIO MINHO WATERSHED (URMW) AREA, CLARENDON

Under the IDB's procurement policy GN-2349-9, each tenderer must be a member of an IDB member country. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the Inter-American Development Bank's Policies for the Procurement of Goods and Works [GN2349-9]: Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank and the Government of Jamaica Procurement Handbook: Volume 2: Procedures for the Procurement of Goods, General Services and Works.

Interested eligible bidders may obtain further information from the Ministry of Economic Growth and Job Creation; Mr. Mauro Lewis at mauro.lewis@megjc.gov.jm and inspect the Bidding Documents at the address given below.

Qualifications requirements include: A minimum ten (10) years' experience in construction and, in particular the construction of MICRO Check Dams; and similar works of civil engineering with emphasis on construction, and in particular, the construction of MICRO Check Dams and having an adequate-sized construction team to complete physical works within agreed timeline.

National Contracts Commission "Register of Public Sector Contractors", the required registration grade is Grade 1

Further details of the engagement are included in the Bidding Documents which will be available as of Wednesday June 20, 2018 between 9:00 a.m. and 3:00 p.m. at the Ministry of Economic Growth and Job Creation, 16A Half Way Tree Road, Kingston 5.

Contact Information: Mr. Mauro Lewis, mauro.lewis@megjc.gov.jm

Procurement Method: National Competitive Bidding (NCB)

TCC Registration: Each tender must be accompanied with a valid Tax Compliance Certificate

Bid Validity Period: 120 days

Bids must be labelled "Construction of MICRO Check Dams" and must be deposited in the tender box by or before 02:00 p.m. local time, Tuesday July 3, 2018 in the Upstairs Lobby at the address below: The bids will be opened at 2:15 p.m. on the same day.

Upstairs, Lobby Area Ministry of Economic Growth and Job Creation 16A Half Way Tree Road, Kingston 5



INVITATION TO BID

PROCURING ENTITY: The Port Authority of Jamaica

PROJECT NAME: Proposed Reception/Security Building (S1-C2) at Reynolds Pier, Ocho Rios, St. Ann

SCOPE: The project will include the construction of 191sqm, Reception/Security Building at the Reynolds Pier, Ocho Rios, St. Ann.

NCC GRADE/CATEGORY: Minimum Grade 2, Building Construction or Civil Engineering

PROCUREMENT METHOD: Local Competitive Bidding

CONTACT INFORMATION: Senior Vice President - Engineering & Port Development

ADDRESS OF ENTITY: 15-17 Duke Street, Kingston, Jamaica

TELEPHONE NUMBERS: 876-922-0290-8

EMAIL ADDRESS: chamilton@portjam.com, paj@portjam.com or jdelahaye@portjam.com

COST OF TENDER DOCUMENT: J\$5,000.00

BID COLLECTION DATE: Tuesday, June 19, 2018

BID RETURN DATE: No later than Friday, July 20, 2018 at 2:00 p.m. (Bids to be placed in the Tender Box located in the lobby of the Port Authority of Jamaica 15-17 Duke Street)

TENDERERS MUST PROVIDE: Evidence of Tax Compliance Copy of Valid National Contracts Commission Registration Certificate