



GOJ PUBLIC PROCUREMENT PAGE

Circular No. 9 (March 13, 2014)

Re: Amendments to GOJ Handbook of Public Sector Procurement Procedures Approval for Direct Contracting

Section 1:

Procuring Entities are no longer required to obtain the prior approval of the National Contracts Commission (NCC) to use the Direct Contracting nor the Limited Tender Methodologies above the specified thresholds. Heads of Procuring Entities now have the authority to grant such approvals, however, the recommendation for contracts award must be submitted to the relevant authorities for final approval, in accordance with the thresholds established in the Handbook.

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): "Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings." The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- i. an irrevocable letter of credit or
- ii. a Bank guarantee or
- iii. a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- iv. a bid-securing declaration or
- v. a certified manager's cheque or
- vi. an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- i. It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- ii. It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- iii. It conforms with the bid validity period prescribed in the bidding documents;
- iv. It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- v. It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- vi. It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
 - It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
 - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may "enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement". Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, "The STAMP DUTY PAID" Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.

JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



"Investing for Community Development"

REQUEST FOR EXPRESSIONS OF INTEREST

Grant No. GA50/JAM

The Government of Jamaica has received funding from the Caribbean Development Bank (CDB) in the amount of US\$7,521,000 towards the cost of the Basic Needs Trust Fund Ninth Cycle (BNTF 9). The Jamaica Social Investment Fund, as the implementing agency, intends to apply part of the proceeds of this grant to cover payments under contracts for which this invitation is issued.

Bid No. 8047 Windalco/Kirkvine Cold Storage Facility Project, Manchester (#073577)

The services will entail the design and supervision involving the installation and retrofitting of two (2) 40ft refrigerated containers to provide cold storage capacity of 141.5 cubic metres: one container for ethylene producing crops and one for non-ethylene producing crops. The project will also involve the installation and retrofitting of one 40ft container to provide dry storage capacity of 70.7 cubic metres. The design formulation of the project structure will be based on the review of existing design drawings, with emphasis on substructure, external works, sewer treatment systems and building placement on the proposed project site.

Selection Method: Consultant's Qualification Selection

Contact Information: Procurement Manager
Address of Entity: Procurement Department
11 Oxford Road
Kingston 5

Telephone No(s): 876-968-4545
Email Address: contracting@jsif.org

Submission Date & Time: Friday, July 6, 2018 at 4:00 p.m.

Additional Information: Please visit <http://www.jsif.org> for detailed Advertisement, Terms of Reference and Expression of Interest Standard Forms

Expressions of Interest (EOIs) should be submitted in the format on the EOI Standard Forms provided and must be delivered to the address above or emailed to contracting@jsif.org on or before **4:00 p.m. on Friday, July 6, 2018.**

JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



"Investing for Community Development"

REQUEST FOR EXPRESSIONS OF INTEREST FOR VENDORS/SUPPLIERS TO PROVIDE GOODS IN CASE OF DISASTERS, BROUGHT ABOUT BY NATURAL HAZARDS

JAMAICA DISASTER VULNERABILITY REDUCTION PROJECT (JDVRP)

Loan No. 8581 JM

The Government of Jamaica (GOJ) has received a loan from the International Bank for Reconstruction and Development (World Bank) for the implementation of the Jamaica Disaster Vulnerability Reduction Project (JDVRP). The project objective is to enhance Jamaica's resilience to disaster and climate risk. The Contingent Emergency Response Component (CERC), will support Jamaica's emergency preparedness and response capacity to impact natural hazards. In collaboration with multiple partners, including the Office of Disaster Preparedness and Emergency Management (ODPEM) and the Ministry of Labour & Social Security (MLSS), the Jamaica Social Investment Fund (JSIF), as the executing agency, intends to apply part of the proceeds of this loan to cover payments under contracts for which this invitation is issued.

Scope: This exercise seeks to establish a shortlist of pre-qualified vendors to provide goods in the case where a natural hazard has resulted in the declaration of a national disaster. The Jamaica Social Investment Fund now invites interested eligible Firms to submit Expressions of Interest for the provision of "Non-perishable food/grocery items: Bedding: Haberdashery/ Hardware items: Emergency appliances: Gas and gas products and Safety Products

NCC Grade &/or Category: "Safety Products" and/or "General Supplies" and/or "Hardware & Haberdashery" and/or "Furniture Supplies" and/or "Merchandise" and/or "Petroleum Products" (See www.ocg.gov.jm)

Contact Information: Procurement Manager
Procurement Department

Address of Entity: Ground Floor, The Dorchester
11 Oxford Road (Entrance on Norwood Avenue)
Kingston 5

Telephone No: 876-968-4545

Email Address: contracting@jsif.org

Submission Date and Time: Friday, June 29, 2018 at 4:00 p.m.

Additional Information: Please visit <http://www.jsif.org> for detailed Advertisement.

Expressions of Interest must be deposited in the tender box at the above address by **4:00 p.m. Friday, June 29, 2018.**

JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



"Investing for Community Development"

REQUEST FOR EXPRESSIONS OF INTEREST

Grant No. GA50/JAM

The Government of Jamaica has received funding from the Caribbean Development Bank (CDB) in the amount of US\$7,521,000 towards the cost of the Basic Needs Trust Fund Ninth Cycle (BNTF 9). The Jamaica Social Investment Fund as the implementing agency intends to apply part of the proceeds of this grant to cover payments under contracts for which this invitation is issued.

Bid No. 8048 Windsor Community Water Supply Rehabilitation, Portland (#073573)

The services include design and supervision of the rehabilitation of existing distribution water supply pipelines and construction of the necessary water catchment, treatment and storage infrastructure to achieve sustained reliable water supply. The project will also make considerations towards the necessary upgrades where necessary to existing water supply infrastructure to increase operational efficiencies.

Selection Method: Consultant's Qualification Selection

Contact Information: Procurement Manager
Address of Entity: Procurement Department
11 Oxford Road
Kingston 5

Telephone No(s): 876-968-4545
Email Address: contracting@jsif.org

Submission Date & Time: Friday, July 6, 2018 at 4:00 p.m.

Additional Information: Please visit <http://www.jsif.org> for detailed Advertisement. Terms of Reference and Expression of Interest Standard Forms.

Expressions of Interest (EOIs) should be submitted in the format on the EOI Standard Forms provided and must be delivered to the address above or emailed to contracting@jsif.org on or before **4:00 p.m. on Friday, July 6, 2018.**

JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



"Investing for Community Development"

REQUEST FOR PROPOSALS

Loan No. 8356 JM

The Government of Jamaica has received a loan from the International Bank for Reconstruction and Development towards the cost of the **INTEGRATED COMMUNITY DEVELOPMENT PROJECT (ICDP)**, and it intends to apply part of the proceeds of this loan to cover payments under the contract for **Consultancy Firm Services for Supervision of the Rehabilitation of Green Spaces and Recreational Facilities in Kingston – Package I (Tivoli Gardens, Hannah Town and Wilton Gardens).**

Scope: The services of a consultant are required to provide full supervision of the rehabilitation of the Tivoli Gardens and Hannah Town and Wilton Gardens/Rema Parks. Works to include but not limited to landscaping architecture, changing rooms, construction of gazebos and vending kiosks.

Selection Method: Least Cost Selection

Contact Information: Procurement Manager

Address of Entity: 11 Oxford Road
Kingston 5

Telephone No: 876-968-4545

Email Address: contracting@jsif.org

Collection Period: Request for Proposals document may be collected from **Wednesday June 13, 2018 at 8:30 a.m. to Wednesday July 11, 2018 at 11:00 a.m.**

Bid submission Deadline: July 11, 2018 at 12:00 noon

Additional Information: Please visit <http://www.jsif.org> for detailed Advertisement.