



REQUEST FOR PROPOSAL

ESTABLISHMENT OF PROGRAMME OFFICE *Government Campus Project*

The Urban Development Corporation (UDC) invites suitably qualified consultants to submit proposals for the **establishment and operation of a Programme Management Office (PMO)** for the Government Campus at National Heroes Park in Jamaica under a Public Private Partnership (PPP).

Background:

This project will seek to:

- Create a Government Campus to house ministries, departments and agencies around Heroes Circle;
- Implement a Light Rail System to improve connectivity between lower Downtown and Heroes Circle; and
- Create new residential and commercial zones around the Government Campus.

Scope of Service:

The consultant will be required to develop a detailed blueprint for the PMO including:

- Governance of assurance processes using existing UDC processes & procedures, in alignment with Government requirements and refinements to include private sector involvement
- Organizational structure and its interfaces with key stakeholders
- Overall reporting process, responsibilities and initial templates
- Determining the key roles and responsibilities for PMO leadership team
- Determining the general staffing and resourcing requirement and plan for the PMO
- Developing a Programme Management Plan to include all programme controls and configuration management
- Developing a programme execution plan based on the scope of development
- Developing a communication plan and public relations strategy

Eligibility Criteria:

Proof of Tax Compliance - A copy of a valid Tax Compliance Letter or Tax Compliance Certificate.

Proposals submitted without a valid TCC will be automatically rejected.

Collection of Request for Proposal Documents:

This is an online tender, where Request for Proposal documents and proposal will **ONLY** be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm).

Request for Proposal documents will be available, for download, as of **Tuesday May 1, 2018**.

Submission of Request for Proposal Documents:

The deadline for submission of proposals shall be **Tuesday, June 19, 2018 at 10:00 a.m.** The time displayed on the e-GP System will be used as the submission time.

Proposals submitted after the stipulated deadline date and time will be automatically rejected by the electronic portal.

No offline (hard copies) will be accepted and there will be no physical tender box for drop-off of Request for Proposal documents.

To submit proposals, please register on the e-GP System (www.gojep.gov.jm).

Interested consultants may contact the support desk of the Ministry of Finance & the Public Service at (876) 932-5220, for assistance and training in the use of the e-GP system, and the Strategic Sourcing and Procurement Department, Urban Development Corporation at (876) 656-8031.

The UDC reserves the right not to accept the lowest or any other proposal or to annul the procurement process and reject all proposals at any time prior to the award without incurring any liability.



12 Ocean Boulevard, Kingston Mall, Jamaica W.I.
Telephone: (876) 656-8031 Telefax: (876) 922-9326
Email: info@udcja.com Website: www.udcja.com



REQUEST FOR PROPOSAL

FINANCIAL AND COMMERCIAL ADVISORY SERVICES *Government Campus Project*

The Urban Development Corporation (UDC) invites suitably qualified consultants to submit proposals for the provision of **Financial and Commercial Transaction Advisory Services** for Government Campus at National Heroes Park in Jamaica under Public Private Partnership (PPP).

Background:

This project will seek to:

- Create a Government Campus to house ministries, departments and agencies around Heroes Circle;
- Implement a Light Rail System to improve connectivity between lower Downtown and Heroes Circle; and
- Create new residential and commercial zones around the Government Campus.

Scope of Service:

The consultant is required to:

- Conduct an assessment of the interest of local and international companies to engage in the design, building, maintenance and financing of the project
- Identify and assess the transaction structures available to deliver the project, covering in particular its financial implications
- Conduct detailed Value for Money (VFM) and transaction structure analysis. The consultant shall provide detailed guidance to the UDC on the development of VFM model and transaction structure options
- Participate in two (2) risk workshops to facilitate collective identification, valuation and allocation of project risks, financial costs, financial benefits and non-financial benefits
- Assist in the documenting of risks, costs and benefits associated with the proposed project for the business case

Eligibility Criteria:

Proof of Tax Compliance - A copy of a valid Tax Compliance Letter or Tax Compliance Certificate.

Proposals submitted without a valid TCC will be automatically rejected.

Collection of Request for Proposal Documents:

This is an online tender, where Request for Proposal documents and proposals will **ONLY** be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm).

Request for Proposal documents will be available, for download, as of **Tuesday, May 1, 2018**.

Submission of Request for Proposal Documents:

The deadline for submission of proposals shall be **Thursday, June 14, 2018 at 10:00 a.m.** The time displayed on the e-GP System will be used as the submission time.

Proposals submitted after the stipulated deadline date and time will be automatically rejected by the electronic portal.

No offline (hard copies) will be accepted and there will be no physical tender box for drop-off of Request for Proposal documents.

To submit proposals, please register on the e-GP System (www.gojep.gov.jm).

Interested Consultants may contact the support desk of the Ministry of Finance & the Public Service at (876) 932-5220, for assistance and training in the use of the e-GP system, and the Strategic Sourcing and Procurement Department, Urban Development Corporation at (876) 656-8031.

The UDC reserves the right not to accept the lowest or any other proposal or to annul the procurement process and reject all proposals at any time prior to the award without incurring any liability.



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REQUEST FOR PROPOSAL

LEGAL ADVISORY SERVICES *Government Campus Project*

The Urban Development Corporation (UDC) invites suitably qualified consultants to submit proposals for the provision of **Legal Advisory Services** for the Government Campus at National Heroes Park in Jamaica under Public Private Partnership (PPP).

Background:

This project will seek to:

- Create a Government Campus to house ministries, departments and agencies around Heroes Circle;
- Implement a Light Rail System to improve connectivity between lower Downtown and Heroes Circle; and
- Create new residential and commercial zones around the Government Campus.

Scope of Service:

The legal consultant will be required to:

- Identify and assess the transaction structures available to deliver the project, and work with other advisors to cover all the legal, organizational, technical, environmental, social and financial implications;
- Participate in two (2) risk workshops to facilitate collective identification, valuation and allocation of project risks, financial costs, financial benefits and non-financial benefits;
- Assist in the documentation of risks associated with the proposed project for the business case.

Eligibility Criteria:

Proof of Tax Compliance - A copy of a valid Tax Compliance Letter or Tax Compliance Certificate.

Proposals submitted without a valid TCC will be automatically rejected.

Collection of Request for Proposal Documents:

This is an online tender, where Request for Proposal documents and proposal will **ONLY** be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm).

Request for Proposal documents will be available, for download, as of **Tuesday, May 1, 2018**.

Submission of Request for Proposal Documents:

The deadline for submission of proposals shall be **Tuesday, June 12, 2018 at 10:00 a.m.** The time displayed on the e-GP System will be used as the submission time.

Proposals submitted after the stipulated deadline date and time will be automatically rejected by the electronic portal.

No offline (hard copies) will be accepted and there will be no physical tender box for drop-off of Request for Proposal documents.

To submit proposals, please register on the e-GP System (www.gojep.gov.jm).

Interested Consultants may contact the support desk of the Ministry of Finance & the Public Service at (876) 932-5220, for assistance and training in the use of the e-GP system, and the Strategic Sourcing and Procurement Department, Urban Development Corporation at (876) 656-8031.

The UDC reserves the right not to accept the lowest or any other proposal or to annul the procurement process and reject all proposals at any time prior to the award without incurring any liability.



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INVITATION TO TENDER

PROVISION OF PEST CONTROL SERVICES

The Urban Development Corporation (UDC) invites suitably qualified companies to submit bids to undertake Pest Control Services to the Corporation owned/operated facilities in Kingston and St. Catherine.

Scope of Works:

The scope of works is as defined in the bidding document.

Eligibility Criteria:

Bidders will be required to submit with their bids copies of valid Tax Compliance and NCC registration certificates in the category of General Services (specializing in Pest Control Services).

Tenders submitted without valid TCC and NCC certificates will be automatically rejected.

Collection of Tender Document

Tender documents will be available as of **May 10, 2018** and can be collected **Monday-Friday** between the hours of **9:00 a.m. to 4:00 p.m.**, from:

**Strategic Sourcing and Procurement Dept., 7th Floor
Urban Development Corporation
12 Ocean Boulevard
Kingston Mall, Kingston**

A non-refundable payment of **J\$3,000** in cash or manager's cheque, payable to the Urban Development Corporation, will be required when collecting the tender document.

Tenders must be deposited by **May 22, 2018 at 10:00 a.m.** in the **tender box** located at:

**Urban Development Corporation
Ground Floor, 12 Ocean Boulevard
Kingston Mall, Kingston**

Tenders submitted after this time and date will be automatically disqualified. Tender opening will be at **10:15 a.m.** on the same day of the closing on the Ground Floor at the UDC Office.



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