



GOJ PUBLIC PROCUREMENT PAGE

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): “Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings.” The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- an irrevocable letter of credit or
- a Bank guarantee or
- a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- a bid-securing declaration or
- a certified manager’s cheque or
- an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- It conforms with the bid validity period prescribed in the bidding documents;
- It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
 - It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
 - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may “enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement”. Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, “**The STAMP DUTY PAID**” Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.



EXPRESSIONS OF INTEREST

FOR ENVIRONMENTAL CONSULTANCIES AND OCCUPATIONAL HEALTH AND SAFETY PRACTITIONERS FOR THE DBJ VOUCHER PROGRAMME

The Development Bank of Jamaica (DBJ) is seeking Expressions of Interest (EOI) from companies to provide advisory services to assist Micro, Small and Medium-sized Enterprises (MSMEs) under our **Voucher for Technical Assistance (VTA)** Programme.

The aim of the programme is to assist MSMEs to access various business development services and support from our approved Business Development Organizations (BDO).

For further details on our VTA programme, kindly visit our website at www.dbjvoucher.com.

The main responsibilities of the Consultancy will be to:

- Assist companies in achieving environmental compliance for NRCA/NEPA by obtaining environmental permits and/or licences and/or planning permission.
- Assist companies in achieving compliance to occupational health and safety requirement for the Factories Act by obtaining the relevant registration.
- Assist companies in improving environmental performance through environmental audits and other activities relevant to the operation.
- Conduct energy audits.
- Design wastewater treatment plants.
- Design water-harvesting systems.
- Design renewable/alternative energy systems for wind, solar or other sources.
- Provide quality business development services to the MSMEs in accordance with the standards expected by DBJ’s Approved Financial Institutions (AFIs); and
- Provide reports of the impact of the services rendered to MSMEs.

Application documents are available for download on <http://dbankjm.com/tenders-and-job-opportunity>. Further information on completing the application is contained in the *Guidelines for BDO Application* which is also available for download from the website.

Interested Consultants should submit completed application forms no later than **Friday, June 15, 2018 at 3:00 p.m.** **Late applications will not be accepted.**

Applications must be dropped in the relevant box at the DBJ and addressed as follows:

**VOUCHER FOR TECHNICAL ASSISTANCE PROGRAMME
ATTN: MANAGER – CAPACITY DEVELOPMENT
STRATEGIC SERVICES DIVISION
DEVELOPMENT BANK OF JAMAICA
11A -15 OXFORD ROAD, KINGSTON 5**

For further queries please email ssdprocurement@dbankjm.com.



INDEPENDENCE PARK LTD

INVITATION TO TENDER – SAFETY & SECURITY SERVICES

Independence Park Ltd (IPL), a Government-owned company, invites tenders from suitably qualified providers for the provision of security services.

SCOPE OF WORK

To provide unarmed security services on a 24-hour basis at the following locations:

- INDEPENDENCE PARK** (National Stadium Complex)
- TRELAWNY STADIUM**

Contractors are requested to provide separate bids for each of the two (2) locations. Contractors may bid on any one location or both locations.

ELIGIBILITY OF CONTRACTOR

Companies responding to the tender should:

- Submit a valid National Contracts Commission (NCC) certificate in the grade and category of Private Security Services
- Submit a valid Tax Compliance Certificate (TCC)
- Submit Private Security Regulation Authority (PSRA) certification for the company and Security Officers
- Demonstrate competency and experience in the provision of similar services.

TENDER DOCUMENTS

Available from **Tuesday 22nd May 2018, Monday to Friday** between **9:00 a.m. and 3:00 p.m.** at the offices of Independence Park Ltd. located on the 3rd floor of the National Stadium in Kingston. (Tel. # (876) 968-5280)

FEE

A non-refundable fee of three thousand five hundred dollars (JA\$3,500-00) in cash or manager’s cheque made payable to Independence Park Ltd. will be required for each Tender Document.

RETURN OF TENDERS

Tenders should be submitted in a plain sealed envelope and should bear the following identifying marks:

**REQUEST FOR PROPOSAL
IPL 2018-SEC-01
PROVISION OF SAFETY & SECURITY SERVICES**

Tenders will be received no later than **12 noon on Friday 22nd June 2018** and to be deposited in the Tender Box located in the Administration Office of Independence Park Ltd. located on the 3rd floor of the National Stadium, Statue Road, Kingston 6. Late bids will be rejected.

OPENING OF TENDERS

Public opening of tenders will be on **Friday 22nd June 2018 at 12:15 p.m.** in the IPL conference room located on the 3rd floor of the National Stadium.

JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



“Investing for Community Development”

REQUEST FOR EXPRESSIONS OF INTEREST FOR THE PROVISION OF SOFT SKILLS TRAINING SERVICES

INTEGRATED COMMUNITY DEVELOPMENT PROJECT (ICDP)

Loan No. 8356 JM

The Jamaica Social Investment Fund (JSIF) was established in 1996 as a component of the Government of Jamaica’s strategy to reduce poverty. The Fund promotes, appraises, finances and supervises social and economic infrastructure projects, including but not limited to schools, roads, agro-processing, water sanitation, health centres, community centres, scholarship programmes, internships, and capacity building training. **Expressions of Interest (EOIs)** are now invited from private sector institutions and non-governmental organizations for the provision of **‘Soft and Life Skills’/ Personal Capacity Building Coaching Services to young adults from the targeted communities as identified below.**

Scope: Specifically, guided by psychological assessment, the consultant will develop and execute training programme in specific soft skills targeting youth 17-29 years old in 18 communities (listed below) under the Integrated Community Development Project (ICDP):

Kingston & St. Andrew: Denham Town, Greenwich Town, Hannah Town, Majesty Gardens, Rema, Rose Town, Tivoli Gardens, Maxfield Park. **St. Catherine:** Ellerslie Gardens. **Clarendon:** York Town, Canaan Heights, Treadlight. **St. James:** Granville, Anchovy, Barrett Town, Retirement. **St. Ann:** Steer Town. **Westmoreland:** Russia.

Service Providers will be responsible for routine supervision of trainees, including submission of attendance registers, performance reviews. The Service Provider will also be responsible for transportation of trainees from central points to training facilities and back and for the provision of meals per training day.

Selection Method: Consultants’ Qualifications Selection (CQS)

Additional Information: Please visit <http://www.jsif.org> for detailed advertisement, Terms of Reference and Expressions of Interest Standard Form

Expressions of Interest (EOIs) using the Expressions of Interest Standard Forms should be submitted to the address below or emailed to contracting@jsif.org at or before 4:00 p.m. on Friday, June 8, 2018.

The Procurement Manager
Jamaica Social Investment Fund
Ground Floor, The Dorchester
11 Oxford Road (Entrance on Norwood Avenue), Kingston 5
Phone: (876) 968-4545; Fax: (876) 929-3784
www.jsif.org

JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



“Investing for Community Development”

REQUEST FOR EXPRESSIONS OF INTEREST

Grant No. GA50/JAM

The Government of Jamaica has received funding from the Caribbean Development Bank (CDB) in the amount of US\$7,521,000 towards the cost of the Basic Needs Trust Fund, Ninth Cycle (BNTF 9). The Jamaica Social Investment Fund as the implementing agency, intends to apply part of the proceeds of this grant to cover payments under contracts for which this invitation is issued.

Bid No. 8025 **Hall’s Delight Main Road Rehabilitation (St. Andrew) #073587**
The scope of work involves Design Services to include *inter alia* the preparation of Engineering Designs suitable for the region, soil type, traffic-flow exposure to surface water runoffs, Engineering Survey such as topographical surveys, etc. Construction Drawings and Construction Supervision Services.

Selection Method: Least Cost Selection Method

Contact Information: Procurement Manager

Address of Entity: Procurement Department
11 Oxford Road
Kingston 5

Telephone No(s): 968-4545

Email Address: contracting@jsif.org

Submission Date & Time: **Friday, June 15, 2018 at 4:00 p.m.**

Additional Information: Please visit <http://www.jsif.org> for detailed Advertisement

Expressions of Interest (EOIs) must be delivered to the address above or emailed to contracting@jsif.org on or before 4:00 p.m. on Friday, June 15, 2018.