



CAREER OPPORTUNITY

The Jamaica Information Service (JIS), an Executive Agency, invites applications from suitably qualified professionals for the following position:

REPORTER

Salary range:

\$3,501,526.00 - \$4,709,163.34 per annum

Job Scope

Reporting to the Managing Editor, the successful candidate will be required to cover assignments and write News Releases & Feature Stories about the Government of Jamaica's programmes and policies.

Core Functions

- Covers Government assignments to produce News Releases and Feature Stories.
- Conducts interviews to write updates on Government projects, News Releases and Feature Stories.
- Writes captions for photographs to accompany News Releases and Feature Stories.
- Researches information on Government's policies, programmes and projects for news features.

Key Competencies, Qualifications and Experience

- First Degree in Journalism, Public Relations, Mass Communication or English. A postgraduate qualification in Journalism is highly desirable although not essential.
- At least 2 years' experience as a Reporter, in the Newspaper or News Agency Industry.
- The ability to communicate clearly and concisely, both orally and in writing and to conduct in-depth interviews with Government Officials and Sector Leaders.
- Proficient with Microsoft applications, particularly Microsoft Word.
- Team oriented with strong work ethic and the ability to multitask & meet tight deadlines.

Applications along with résumés should be forwarded
no later than **Friday, June 6, 2025** to:

**The Director,
Human Resource Management & Development
Jamaica Information Service
58a Half-Way Tree Road
Kingston 10
Email address: hrmanager@jis.gov.jm**

**We thank all applicants for their expressions of interest;
however, only shortlisted candidates will be contacted.**