



CAREER OPPORTUNITY

The Jamaica Information Service (JIS), an Executive Agency, invites applications from suitably qualified professionals for the following position:

**Senior Photographer/Videographer –
St. Thomas Regional Office(2 Positions)
Salary Range: \$3,770,761.00 - \$5,071,254.00
per annum**

Job Scope:

Under the supervision of the Manager, St. Thomas Regional Office, the Senior Photographer/Videographer is responsible for producing high-quality photography images and video recordings and related information from the coverage of events for Portfolio Ministries, Departments and Agencies (MDAs) in the parishes of St. Thomas, Portland, and St. Mary, in keeping with the mandate of the Agency

Core Functions

- Covers assignments on location.
- Provides photography, video and audio recordings of events in the assigned region.
- Liaises with assigned/approved team members to set up photo and video shoots.
- Captures and documents all photography, video and audio assignments and submits report to the Editorial & Photography, Social Media, Radio and Television Departments, as required.
- Produces accurate photo captions and video shot lists to accompany photographs and video recordings, respectively, as determined by the Manager, St. Thomas Regional Office or other approved authority within the Agency.
- Ensures the security and safety of photographic and ENG equipment on assignment at all times.
- Upload files to the St. Thomas Regional Office's or Agency's approved shared drive and/or hard drive after each assignment.
- Liaises with the Manager or assigned staff to index video footage.
- Communicates with stakeholders and camera (still & video) subjects in the field to capture artistic images and recordings.
- Uses computer and/or other approved technologies to edit video and photographic to produce outputs in the desired format.
- Promotes JIS products and services in the eastern region of the island (St. Thomas, Portland, St. Mary).

Minimum Required Qualifications and Experience:

- Degree in Videography, Photography, Journalism, Television Production or related years experience
- Completion of relevant Photography and/or Videography training
- At least two (2) years' experience in Electronic News Gathering (ENG) camera operations

Required Competencies:

- Good communication, interpersonal and customer relations skills.
- Sound knowledge of videography, sound recording and photography.
- Good video editing skills.
- Knowledge of electronics and digital equipment as well as the operation of multi-media systems.
- Working knowledge of the Agency's policies, procedures and practices.
- Working knowledge of protocols for state and diplomatic events.

Special Conditions:

- Required to work beyond normal working hours, on week ends and public holidays;
- Required to travel extensively in the eastern region of the island.

Applications along with résumés should be forwarded no later than

**Friday, February 9, 2024 to:
The Director, Human Resources
Jamaica Information Service
58a Half-Way Tree Road, Kingston 10
Email address: hrmanager@jis.gov.jm**

We thank all applicants for their expressions of interest; however, only shortlisted candidates will be contacted.