



CAREER OPPORTUNITY

The **Jamaica Information Service (JIS)**, an Executive Agency, invites applications from suitably qualified professionals for the following position:

SENIOR GRAPHIC ARTIST

St. Thomas Regional Office

Salary range: \$3,770,761.00 - \$5,071,254.00 p.a

Job Scope:

Under the supervision of the Manager, St. Thomas Regional Office, the Senior Graphic Artist will be responsible to produce high quality layout, graphic designs and visuals for digital and television productions. The incumbent will create digital assets for multimedia and graphics projects, including websites, mobile apps, advertising, animation, and social media.

Core Functions

- Develops, in conjunction with the Manager, ideas for effective and creative graphics and visuals.
- Coordinates work with the Manager for the effective production of high-quality designs and visuals.
- Conceptualises and executes creative solutions that can be translated across various media platforms within the slated deadlines.
- Produces innovative graphics using computerised equipment and traditional drawing skills, in keeping with clients specifications, budgets and schedules.
- Prepares brief for each project and presents design ideas to the Manager and other relevant stakeholders.
- Design high-quality print materials including those in support of the Agency's branding and public education initiatives.
- Liaises with relevant external stakeholders, on the authority of the Manager, in order to meet quality standards and agreed deadlines.
- Collaborates with the Computer Services and Television Departments to ensure the smooth implementation of new content.

MINIMUM REQUIRED QUALIFICATIONS AND EXPERIENCE:

- First Degree in Journalism, Graphic Art, Graphic Design, or related field.
- Proven experience of at least three (3) years in a professional digital design role.
- Portfolio of previous digital design work to showcase experience and creativity.

REQUIRED COMPETENCIES:

- Knowledge and understanding of Adobe Creative Suite, Adobe Photoshop, Quark Express, Adobe InDesign, InVision, Microsoft Office, and other design software.
- Knowledge of social media and television graphics.
- Good organisational, communication and time management skills.
- Ability to capture ideas in a creative way, as well as solve visual problems and challenges.
- Ability to quickly produce graphic material and work within a fast-paced environment.

Applications should be forwarded no later than **Friday, February 9, 2024** to:

The Director, Human Resources
Jamaica Information Service 58a
Half Way Tree Road Kingston 10
Email: hrmanager@jis.gov.jm

We thank all applicants for their expressions of interest; however, only shortlisted candidates will be contacted.