JIS

Career Opportunity

The Jamaica Information Service (JIS), an Executive Agency, invites applications from suitably qualified professionals for the following position:

WRITER/PRODUCER/PRESENTER – TELEVISION

Salary range: $3,094,839.00 - $4,162,214.21 p.a.

Job Scope:

Under the supervision of the Senior Editor, the Writer/Producer/Presenter in the Television Department is responsible for producing television stories, features, programmes and public service announcements. In so doing, the incumbent aims to achieve synergy with other JIS departments in delivering Government's overall communications programme and to satisfy customer expectations.

Core Functions:

- Be aware of and fully understand Government communication plans.
- Plans, writes, and produces, features, news and studio productions as assigned by the Senior Editor.
- Produces news and current affairs programmes.
- Voices copy for news as well as on-camera link pieces for features and outside broadcasts.
- Assists in the planning and management of outside broadcasts.

Required Competencies:

- An understanding and full working knowledge of planning, writing, presenting, and producing television news, features, documentaries, dramas, and public service announcements.
- Highly developed television presentation skills.
- A strong ability to multitask, meet deadlines and work well in a team.
- A high degree of initiative and creativity.
- A passion for news gathering and television production.

Qualification and Experience:

- Bachelor's Degree in Mass Communication, Journalism, or equivalent qualifications.
- At least two years' experience in writing, producing and reporting in the broadcasting industry.

Applications along with résumés should be forwarded no later than **August 18, 2023** to:

The Director
Human Resources
Jamaica Information Service
58a Half-Way Tree Road, Kingston 10
Email address: hrmanager@jis.gov jm

We thank all applicants for their expressions of interest; however, only shortlisted candidates will be contacted.