



Grant No. GA33/JAM

1. The Government of Jamaica has received funding from the Caribbean Development Bank/Basic Needs Trust Fund Seventh (BNTF7) Programme towards the cost of the Jamaica Social Investment Fund Project, and it intends to apply part of the proceeds of this grant to cover payments under the following contract:

**Chepstowe Water Supply – Portland (#073345)
Bid No. 7265**

The Jamaica Social Investment Fund now invites sealed bids from eligible and qualified bidders for **Chepstowe Water Supply**. The scope of work involves but is not limited to the **construction of an entombment/dam at proposed source (Marsham Spring), connection of the new source to the existing system (Bybrook / Skibo water supply which is supplied by the clear spring source), installation of a chlorinator and sterilization system, installation of 1900m of supply pipelines and 2500m of 2" distribution pipelines and installation of 250 laterals**. The delivery/construction period is **Four (4) months**.

All Bidders must be registered with the National Contracts Commission (NCC) at the time of bid opening in the category **"Pipe Laying" in Grade 2 and/or "Civil Engineering" in Grade 3 or higher (See www.ncc.gov.jm)**

Bids shall be accompanied by a Bid Security in the amount of **One Hundred Thousand Jamaican Dollars (J\$100,000.00)**.

**Trenail District Water Supply – St. Elizabeth (#073001)
Bid No. 7262**

The Jamaica Social Investment Fund now invites sealed bids from eligible and qualified bidders for **Trenail District Water Supply**. The scope of work involves but is not limited to the **installation of chain-link 139m perimeter fence, rehabilitation to existing 80,000 gallon tank, rehabilitation and extension of the concrete catchment pad (307m²), construction of 31 m³ sand filter, construction of 3m³ chlorination system, testing and sterilization of previously laid PVC pipeline, commissioning of system**. The delivery/construction period is **Two (2) months**.

All Bidders must be registered with the National Contracts Commission (NCC) at the time of bid opening in the categories **"Pipe Laying" Grade 2 or higher and/or "Civil Engineering" in Grade 3 or higher (See www.ncc.gov.jm)**

Bids shall be accompanied by a Bid Security in the amount of **One Hundred Thousand Jamaican Dollars (J\$100,000.00)**.

2. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the Caribbean Development Bank (CDB) Guidelines for Procurement Under Basic Needs Trust Fund Sub-Projects (September 2013), and as defined in the Government of Jamaica Handbook of Public Sector Procurement Procedures (Revised March 2014), Volume 2 of 4 Procedures for the Procurement of Goods, General Services & Works.

3. Interested eligible bidders may obtain further information from:
**The General Manager, Finance & Procurement
Jamaica Social Investment Fund
The Dorchester (Ground Floor)
11 Oxford Road (Entrance on Norwood Avenue)
Kingston 5, Jamaica
Phone: 876-968-4545,
E-mail: contracting@jisif.org and inspect the Bidding Documents.**

4. All national Bidders must be tax compliant at bid opening and a valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL) must be submitted with their bid at the time of bid opening. (See www.ncc.gov.jm).

5. Interested eligible bidders may obtain further information from and inspect the bidding documents at the Jamaica Social Investment Fund at the address below from **8:30 a.m. to 4:45 p.m.** Bid collection period **Tuesday, August 30, 2016 to Wednesday, September 14, 2016**. A complete set of bidding documents in English may be purchased by interested bidders on the submission of a written Application to the address below and upon payment of a non-refundable fee of **Two Thousand, Five Hundred Jamaican Dollars (J\$2,500.00) for printed copy or Five Hundred Jamaican Dollars (J\$500.00) for Compact Disc (CD)** in cash or certified cheque made payable to the Jamaica Social Investment Fund. **All bids must be submitted in printed copy.**

ORIGINAL AND COPY OF THE BID MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTION TO BIDDERS.

6. Bids must be delivered to the address below by **12:00 noon on Thursday September 15, 2016**. Late bids will be rejected. Bids will be opened in the presence of bidders' representatives who choose to attend at the address below on **Thursday, September 15, 2016 at 12:05pm**

The Distribution of Bidding Document Form can be downloaded from our website at http://www.jamaicasif.org/sites/default/files/Distribution_of_Bidding_Documents_Form.pdf

Jamaica Social Investment Fund
General Manager, Finance & Procurement
The Dorchester (Ground Floor)
11 Oxford Road (Entrance on Norwood Avenue)
Kingston 5, Jamaica



**EXPRESSION OF INTEREST
(DEBT COLLECTION SERVICES)
CP-14/2016**

Name of Entity: National Water Commission
Scope of Work: Provision of Debt Collection Services
NCC (Required): General Services (Specializing in Debt Collection Services)
TCC: Required
Procurement Method: Local Competitive
Closing Date: Friday, September 30, 2016 at 10:00 a.m.
Opening Date: Friday, September 30, 2016 at 10:15 a.m.
Contact Information: Purchasing Manager

Prospective applicants may download the documents as of Tuesday, August 30, 2016 from the NWC website www.nwcjamaica.com/tender and may obtain further information at the:

Purchasing Department
National Water Commission
18 Oxford Road, Kingston 5.
Telephone: 926-5825-7
Email: purchasing.manager@nwc.com.jm



NMA Airports Limited wishes to invite eligible bidders to submit sealed bids to provide Pest Management Services (Termite Treatment Only) for the Norman Manley International Airport (NMIA).

PROCURING ENTITY: NMIA Airports Limited (NMIAL)
SCOPE: Provision of pest management services (termite treatment only) for indoor and outdoor spaces at the Norman Manley International Airport (NMIA).

ELIGIBILITY: Submission of a valid National Contracts Commission Certificate (NCC) in categories of Chemicals and Pesticides; Janitorial, Sanitation Services; or General Services.

Submission of a valid Tax Compliance Certificate (TCC) indicating tax compliance at the time of Bid submission.

CONTACT INFORMATION: Environment and Occupational Health Manager Engineering, Maintenance and Projects Division NMIA Airports Limited

ADDRESS OF ENTITY: NMIA Airports Limited Norman Manley International Airport, Palisadoes, Kingston

TELEPHONE NO.: 924-8452

EMAIL ADDRESS: cmclCarthy@aaj.com.jm

COLLECTION DATE: Bidding Documents may be obtained from **Wednesday, August 3, 2016 to Monday, August 15, 2016** between the hours of **9:00 a.m. and 3:00 p.m. EST** at the Front Desk of the AAJ/NMIAL Administration Building located at the address above for a non-refundable fee of **\$2,000** in Jamaican currency acceptable in cash or Manager's cheque for each Bidding Document. Failure to purchase the Bidding Document from the Procuring Entity will result in ineligibility/non-responsiveness of that Bid.

TENDER BRIEFING: **Tuesday, August 16, 2016 at 10:00 a.m.** The Tender Briefing, to be followed immediately thereafter by a Site Visit, will be held in the Fort Charles room at the Airports Authority of Jamaica (AAJ)'s Learning and Development Center (LDC) located in front of the General Aviation Building at the Norman Manley International Airport.

BID CLOSING: **Friday, September 30, 2016 at 10:00 a.m.**

BID OPENING: **Friday, September 30, 2016 at 10:15 a.m.** Tenders will be opened at the address of the entity in the Board Room located at the AAJ/NMIAL Administration Building. Bidders and their representatives are invited to attend the opening.

**NOTICE
PLEASE CHECK THE
MINISTRY'S WEBSITE FOR THE
FULL DOCUMENTS**



INVITATION FOR BIDS

Project Name: PROVISION OF JANITORIAL & SANITATION SERVICES
Contract/Bid#: RFP ADMIN2016 Q2/2
IFB #: RFP ADMIN2016 Q2/2-1

Description of Works: To carry out janitorial and sanitation services at eGovJa's facilities at 235B Old Hope Road, Kingston 6, as indicated below:

- 1) Monday to Fridays – 7:30 a.m. – 3:30 p.m.
- 2) Monday to Thursday – 5:00 p.m. – 8:00 p.m.
- 3) Saturdays - 9:00 a.m. – 5:00 p.m.

Procurement Method: Bidding will be conducted through the Local Competitive Bidding (LCB) procedures specified in the GOJ's Handbook of Public Sector Procurement Procedures. Funding will be provided by the Government of Jamaica.

Eligibility: NCC (Janitorial & Sanitation Services) and TCC required at the time of Bid Submission.

Site Visit: A site visit of the facilities will be conducted on **September 6, 2016 at 10:00 am**

Tender Document: Available at a non-refundable cost of **J\$1,500.00** each, in cash or manager's cheque payable to eGov Jamaica Limited.

Tender documents will be available from **August 29, 2016** between the hours of **9:00 a.m. and 4:00 p.m., Monday to Friday**.

Failure to directly purchase the Tender/Bid Documents from the Procuring entity will result in ineligibility/non-responsiveness of that bid from participating in the procurement process.

Deadline for Submission: Bids must be submitted no later than **September 19, 2016, at 2:00 pm**. Opening of bids commence on the same day at **2:15 p.m.**

Contact Information: Department Head – Enterprise Procurement
235B Old Hope Road, Kingston 6
876-927-1125-8
procurement@egovja.com

For additional info visit: <http://www.egovja.com/procurement-updates>

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): "Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings." The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- i. an irrevocable letter of credit or
- ii. a Bank guarantee or
- iii. a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- iv. a bid-securing declaration or
- v. a certified manager's cheque or
- vi. an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- i. It is denominated in Jamaican Dollars or the equivalent amount in a freely convertible currency;
- ii. It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- iii. It conforms with the bid validity period prescribed in the bidding documents;
- iv. It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- v. It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- vi. It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:

- It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
- It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may "enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement". Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, **"The STAMP DUTY PAID"** Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.