



# GOJ PUBLIC PROCUREMENT PAGE

## Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): “Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings.” The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

**The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:**

- an irrevocable letter of credit or
- a Bank guarantee or
- a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- a bid-securing declaration or
- a certified manager's cheque or
- an insurance certificate.

**A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:**

- It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- It conforms with the bid validity period prescribed in the bidding documents;
- It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
  - It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
  - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may “enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement”. Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, “**The STAMP DUTY PAID**” Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. In such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

**Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.**



SERVING YOU IN SO MANY WAYS  
INVITATION TO TENDER

### SUPPLY OF SAFETY APPARATUS AND SUPPLIES CP-07/2016

The National Water Commission invites tenders from suitably qualified entities to provide Safety Apparatus & Supplies. Selection procedures will be restricted to companies who are currently registered with the National Contracts Commission (NCC) as suppliers of goods and services to the Government of Jamaica, in the category of Safety Products, and have a valid Tax Compliance Certificate.

Prospective applicants may download the documents as of **Monday August 22, 2016** from the NWC website: [www.nwcjamaica.com/tender](http://www.nwcjamaica.com/tender) and may obtain further information at the:

**Purchasing Department  
National Water Commission  
18 Oxford Road  
Kingston 5.  
Telephone: 926-5825-7  
Email: [purchasing.manager@nwc.com.jm](mailto:purchasing.manager@nwc.com.jm)**

All Bids shall be submitted along with Bid Security no later than **11:00 am on Thursday September 15, 2016** to:

**“The Tender Box”  
National Water Commission  
18 Oxford Road  
Kingston 5.**

Bids shall be appropriately marked on the outside of the envelope:  
**“Tender for Supply of Safety Apparatus & Supplies”**

Bids will be opened on **Thursday September 15, 2016 at 11:15 a.m.** at 18 Oxford Road, Kingston 5, 1st floor Conference Room. Bidders are invited to send a representative to the bid opening. **Late bids will not be accepted.**

**The National Water Commission is not obliged to accept the lowest price bid or any tender.**

The “Tender Box” is located in the Cashier’s section, to the immediate left upon entering the building at 18 Oxford Road.

## NOTICE

PLEASE CHECK THE MINISTRY’S WEBSITE FOR  
THE  
FULL DOCUMENTS

**For Bookings Email:  
[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com)  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)**



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TENDER NOTICE

### PREQUALIFICATION FOR THE SUPPLY AND INSTALLATION OF RENEWABLE ENERGY SOLUTION (SOLAR – PHOTOVOLTAIC SYSTEM) CP-12/2016

The NWC wishes to invite eligible bidders, through a competitive bidding process for the supply and installation of Renewable Energy Solution (solar – Photovoltaic system). Prequalification is opened to suitable qualified Firms and Joint Ventures of sound financial status. The minimum requirements for qualification include the following:

- Evidence of capital or financing raised in the last five (5) years from non-related companies of an aggregated amount of at least **US\$4.5 Million**
- General Construction and Design Experience in Solar Photovoltaic (PV) system of at least two projects with size **500KW**
- Experience in SCADA/DCS control systems relating to PV systems, the commissioning of photovoltaic (solar) systems and experience in the operation & maintenance (O&M) of photovoltaic (solar) systems

Prospective applicants may download the prequalification document as of **Monday, August 22, 2016** from the NWC website at [www.nwcjamaica.com/tender](http://www.nwcjamaica.com/tender) and may obtain further information at the:

**Purchasing Department  
National Water Commission  
18 Oxford Road, Kingston 5.  
Telephone: 926-5825 – 7  
E-mail: [purchasing.manager@nwc.com.jm](mailto:purchasing.manager@nwc.com.jm)**

Bids shall be submitted no later than **11:00 a.m. on Thursday October 20, 2016** to:

**“The Tender Box”  
National Water Commission  
18 Oxford Road  
Kingston 5**

Bids shall be appropriately marked on the outside of the Envelope:

**“Prequalification for the supply and installation of Renewable Energy Solution (Solar – Photovoltaic system)”**

Bids will be opened on **Thursday October 20, 2016, at 11:15 a.m.** at 18 Oxford Road, Kingston 5, 1st Floor Conference Room. Bidders are invited to send a representative to the bid opening. Late submissions will not be accepted.

The National Water Commission is not obliged to accept the lowest priced bid or any tender.

The “Tender Box” is located in the Cashier’s Section, to the immediate left upon entering the building at 18 Oxford Road.



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REQUEST FOR INFORMATION

### ICT LEGACY MODERNIZATION, TRANSITION AND TRANSFORMATION MANAGEMENT CP-13/2016

NWC is inviting Request for Information (RFI) from firms, with strong capabilities and experience with ICT legacy modernization and ICT transition and transformation management, who are interested in being an ICT Services Partner and willing to co-invest in the future of NWC. This RFI process will provide Interested Firms with the opportunity to provide information for NWC to assess and select a shortlist of capable firms to which a Request for Proposal (RFP) may be issued or to engage directly in negotiations with appropriately qualified firms. NWC is seeking service providers who can offer complete end-to-end services.

Interested firms are invited to complete the RFI document that is available on NWC’s website at [www.nwcjamaica.com/tender](http://www.nwcjamaica.com/tender) as of **Tuesday, August 23, 2016**. This document provides additional information on this procurement.

Prior to completion of the RFI document, Interested Firms are to complete the Confirmation of Interest form, which is included in the RFI, and submit via email to NWC, at the email address indicated, by **Thursday, September 1, 2016**.

Email: [purchasing.manager@nwc.com.jm](mailto:purchasing.manager@nwc.com.jm)

The Original and **three (3) copies** of the Request for Information (RFI) document must be delivered at the address indicated below no later than **Friday September 30, 2016 at 3:00 PM** to:

**“The Tender Box”  
National Water Commission  
18 Oxford Road  
Kingston 5**

The RFI should be appropriately marked on the outside of the envelope:  
**“Request for Information –ICT Legacy Modernization, Transition and Transformation Management”**

The “Tender Box” is located in the Cashier’s section, to the immediate left upon entering the building at 18 Oxford Road.



Water is life

REQUEST FOR APPLICATION  
Government of Jamaica  
National Water Commission

### Design, Construction and Financing of Sewer Extension in Selected Areas in Kingston and St. Andrew (Contract No. CP-11/2016)

#### GENERAL INFORMATION

**Country:** Jamaica  
**Project:** Kingston and St. Andrew Sewer Extension  
**Contracting Agency:** National Water Commission  
**Contractual Arrangement:** Public-Private Partnership

The Government of Jamaica through the National Water Commission (NWC) wishes to invite private sector participation, through a competitive bidding process, to enter into a public-private partnership (PPP) for the design, construction, financing, and maintenance of selected trunk and conveyance sewers in its capital city of Kingston and St. Andrew (KSA) under a Design, Build, and Finance arrangement.

The NWC has identified three (3) areas within KSA that are suited for this type of arrangement “Public-Private Partnership,” to extend the sewer network. The three (3) catchment areas are:

- Upper Constant Spring Road** - along upper Constant Spring Road from Manor Park to the Sandy Gully Bridge, and surrounding communities; along Manning’s Hill Road from Cassava Piece to its intersection with Constant Spring Road.
- Mona Heights/Hope Pastures** - along Old Hope Road from Papine to its intersection with Munroe Road; Mona Heights and Hope Pastures communities.
- Dillsbury/Millsborough Area** - Millsborough and Dillsbury Avenues and surrounding communities, with its borders running along Barbican to the south, Widcombe Road (east) and Jacks Hill Avenue to the west.

**Prequalification is open to suitable qualified Firms and Joint Ventures of sound financial status. The minimum requirements for qualification include the following:**

- Evidence of capital or financing raised in the last ten (10) years from non-related companies of an aggregated amount of at least US\$35 Million,
- Minimum average net worth of US\$25 Million for the last five (5) years, and
- Minimum average annual turnover of US\$10 Million, calculated as total certified payments received for contracts in progress or completed, within the last five (5) years.

Interested applicants may download the prequalification document as of **Wednesday, August 17, 2016** from the NWC website: [www.nwcjamaica.com/tender](http://www.nwcjamaica.com/tender).

Applications for prequalification must be returned in sealed plain packages /envelopes (as outlined in the Prequalification Document) and deposited to the address stated below no later than **2:00 p.m. on Wednesday, September 21, 2016**. The packages/envelopes should be sealed and appropriately marked on the outside of the envelopes/packages:

**“Kingston and St. Andrew Sewer Extension - Design, Construction and Financing of Sewer Extension in Selected Areas in Kingston and St. Andrew, Jamaica (CP-11/2016).**

**“The Tender Box”  
Ground Floor Receptionist Area  
National Water Commission  
18 Oxford Road, Kingston 5, Jamaica, W.I.  
Tel: (876) 926-5825-7; Fax: (876) 929-1480**

All applications submitted will then be publicly opened on **Wednesday, September 21, 2016** at NWC 1st Floor Conference Room, 18 Oxford Road, Kingston 5 commencing at **2:15 p.m.** in the presence of applicants/representatives who may choose to attend.

**The National Water Commission is not obliged to accept any application and reserves the right to terminate the prequalification process at any point to the award of Contract without incurring liability to any of the participants.**