



# GOJ PUBLIC PROCUREMENT PAGE

GOVERNMENT PUBLIC  
PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.



Jamaica Information Service (JIS)

### INVITATION TO TENDER

#### RENOVATION OF OFFICE SPACE AT 5-9 SOUTH ODEON AVENUE, KINGSTON 10

The Jamaica Information Service, an Executive Agency of the Government of Jamaica, under the Office of the Prime Minister, invites eligible contractors to submit tenders for the renovation of office space to accommodate its Television Department at 5-9 South Odeon Avenue, Kingston 10.

The Scope of Works include renovating and refurbishing two existing office floors with demolition and installation of solid walls and dry walling, windows, doors, and painting, electrical and mechanical conversion of the space and finishes. In addition, it includes the installation of sound proofing material to floor, wall and ceiling.

#### ELIGIBILITY

To be considered eligible, bidders must provide proof of the following:

- Current registration with the National Contracts Commission in the Interior Construction Works or Building Construction Category Grade 1
- A valid Tax Compliance Certificate (TCC)

Failure to submit any of the above documents shall result in the rejection of the proposal.

#### AVAILABILITY OF TENDER DOCUMENTS

Tender documents will be available on **Friday, May 27, 2016**. Payments will be collected at: JIS, Cashier Section, at the Annex, 58a Half Way Tree Road, Kingston 10. A non-refundable fee of **Three Thousand Dollars (\$3,000)** in Jamaican currency will be charged. The method of payment will be cash, manager's cheque, debit or credit card.

A site visit will be facilitated on **Wednesday, June 8, 2016 at 2:00 p.m.** All queries concerning the tender document shall be made in writing and addressed to: **Mr. Roger A.B. Smith, Projects Manager, National Works Agency, Corporate Office, 140 Maxfield Avenue, Kingston 10** or via email to [rsmith@nwa.gov.jm](mailto:rsmith@nwa.gov.jm) and copied to [richardwalker@nwa.gov.jm](mailto:richardwalker@nwa.gov.jm) and [egardner@jis.gov.jm](mailto:egardner@jis.gov.jm). Contact numbers: **733-4055/45 (NWA) or 926-3740-6 (JIS) by Friday, June 24, 2016.**

#### RETURN OF PROPOSALS

Completed RFP documents together along with all required enclosures (TCC, NCC registration), are to be placed in an envelope labelled **"RENOVATION OF OFFICE SPACE, JAMAICA INFORMATION SERVICE, SOUTH ODEON AVENUE COMPLEX"**. The envelope should then be placed in the Tender Box similarly labelled and located in the reception area of the Jamaica Information Service, 58a Half Way Tree Road, Kingston 10. Price proposals are to be returned **no later than Monday, June 27, at Noon.**

#### OPENING OF RFP

RFP will thereafter be opened on **Monday, June 27, 2016 at 12:15 p.m.** in the main Conference Room, Jamaica Information Service, 58a Half Way Tree Road, Kingston 10. Representatives submitting RFPs are invited to the opening.

The Jamaica Information Service reserves the right not to accept the lowest, or any other tender or to annul the tender process and reject all tenders at any time prior to the award without incurring any cost.



Strategic Public Sector  
Transformation Project

#### TECHNICAL ADVISOR INDIVIDUAL CONSULTANT

The Government of Jamaica (GOJ) has received loan financing from the **International Bank for Reconstruction and Development (IBRD)** towards the cost of the **Strategic Public Sector Transformation Project (SPSTP)** and intends to apply part of the proceeds towards the hiring of a **Technical Advisor**.

The objective of this assignment is to advise the Government on the execution of the technical aspects of the contract for the Design, Supply and Installation of the Environmental Control Systems for the Mass and Dimensions Laboratories at the Bureau of Standards Jamaica (BSJ).

The Ministry of Finance & Public Service (MoFP) now invites eligible and qualified individuals to submit full Curriculum Vitae for Consultancy Services as **Technical Advisor** in the **Bureau of Standards Jamaica** for a period of five (5) months.

#### Major Tasks:

The Consultant is expected to among other things:

- Provide technical input on the contract of the successful bidder
- Provide advice to the contractor and the BSJ team during the preparation and execution of the contractor's work schedule including review of work schedule and make necessary technical input, review reports from the contractor and make technical input.
- Participate in site meeting discussions on any technical matter considered to be critical to the success of the project and prepare assessment of possible solutions to problems which may occur during the implementation schedule and which may have implications for the technical specifications of the installed system.

#### Qualification and Experience :

- Professional electrical/mechanical engineer, registered in Jamaica with at least a Bachelor's Degree in Engineering.
- At least 10 years experience in the installation and operation of HVAC systems.
- At least 5 years experience working with HVAC systems for environments in which temperature and humidity must be controlled within very narrow bands and air quality must be strictly controlled.
- At least 3 years experience in the development of metrology laboratories requiring rigid control of environmental conditions.

The detailed Terms of Reference for the Consultancy Services is available on the website of the Ministry of Finance and Public Service at [www.mof.gov.jm](http://www.mof.gov.jm).

Interested persons should forward their applications and curriculum vitae **NO LATER THAN Friday June 3, 2016 to: -**

The Procurement Specialist  
Strategic Public Sector Transformation Project  
Ministry of Finance & Public Service  
30 National Heroes Circle, Kingston 4  
Email: [spstp@mof.gov.jm](mailto:spstp@mof.gov.jm)

We thank all interested persons for applying, however please note that only short listed applicants will be contacted. The Ministry of Finance and Public Service reserves the right to withdraw this invitation without providing reasons(s) at any time before the indicated deadline for submission of curriculum vitae.

#### MINISTRY OF JUSTICE

#### REQUEST FOR EXPRESSIONS OF INTEREST

For the

#### DELIVERY OF SECURITY GUARD SERVICES

The Government of Jamaica (GOJ) through the Ministry of Justice hereby invites Expression of Interest (EOI) from firms to provide security services at its offices at 61 Constant Spring Road during normal operating hours.

The primary goal of the contract is to provide the Ministry of Justice (MOJ) with uniformed, unarmed and armed trained Security Guards to ensure safety and to avoid violence in any crisis situation while affording maximum protection to MOJ staff members, members of the public and public officials and to the MOJ buildings, grounds and premises, personal property, and to any other users of MOJ's facilities and services. The uniformed Security Guard force will act as a deterrent to anyone who may plan to commit an act of violence against MOJ persons and property.

Interested firms should provide information demonstrating that they have the capability, qualifications and experience to perform the required services, which include:

- Licensed as a qualified security services company for at least **ten (10) years** in accordance with the requirements of the laws of Jamaica
- Registered with the Private Security Regulations Authority (PSRA)
- Adequate number of Security Guards employees with valid licence
- Expert knowledge in Site specific Access Control procedures with respect to job assignment, maintenance of forms and records, and access authorization procedures
- Expert knowledge in Patrol and Inspection techniques
- Expert Knowledge and awareness in the importance of safe work practices, spotting unsafe conditions and reporting, correcting/mitigating safety violations or unsafe conditions
- Provide surveillance of all persons entering and exiting MOJ buildings
- Maintaining law and order within assigned areas consistent with Security Guard training and equipment so as not to unreasonably endanger property and/or persons
- Maintaining a mentally alert and rested guard force and to avoid Security Guards working in excess of the mandatory number of hours; and
- Capacity and capability to provide up to two (2) additional Security Guards to respond to any contingencies with a 24-hours' notice

#### Duration of Contract

The term of the Contract shall be for **one (1) year**, estimated to begin in **July, 2016**, with an option to renew thereafter for successive **(twelve) month periods**, up to **three (3) years**.

Interested firms must provide a clear and detailed company profile, clearly outlining their qualifications, expertise and capacity to deliver the security requirements in undertaking similar services. They will be shortlisted in accordance with their qualifications, references and experience and selected in accordance with the procedures set out in the **Government of Jamaica Public Sector Procedures, 2014**.

Additionally, all prospective local Firms **MUST** possess a valid Tax Compliant Certificate (TCC) and be registered with the National Contracts Commission (NCC) in the category of Safety and Security.

Expressions of Interest must be delivered to the address below at or before **2:00 p.m. by June 6, 2016**. Kindly visit the Ministry's website: [www.moj.gov.jm](http://www.moj.gov.jm) for further information.

LATE SUBMISSIONS WILL NOT BE ACCEPTED.

Director, Procurement and Office Services,  
Ministry of Justice,  
61 Constant Spring Road, Kingston 10.  
Telephone: 906 4923 -31 Ext.5491

## NOTICE

PLEASE CHECK THE  
MINISTRY'S WEBSITE FOR THE  
FULL DOCUMENTS



Housing Agency of Jamaica Limited (HAJL)

Invites sealed bids for

#### Provision of Security Services- Whitehall III Housing Development

#### Specification & Description of Services

The specification and description of services includes but is not limited to the provision of security services for **one hundred and fifty-four (154) studio units** and related infrastructure as per the requirements of the Bidding Document. The duration of the services is **one (1) year**.

#### Eligibility Requirements

- Valid Tax Compliance Letter (TCL) or valid Tax Compliance Certificate (TCC), if current/not expired.
- Valid National Contracts Commission certificate in the category of **Safety and Security Services**.
- Valid certificate of registration with the Private Security Regulations Authority (PSRA).
- Bid Security of J\$130,000.00 in one of the forms specified in the Bidding Documents.

#### Procurement Method:

Local Competitive Bidding

#### Collection of Bidding Documents

Bidding Documents are available as of **Tuesday May 24, 2016 @ 9:00 a.m. – 4:00 p.m.** No cost is attached to the Bidding Document.

#### Site Visit

A Site Visit will be held at the Whitehall III Housing Development in Negril Westmoreland on **Tuesday, May 31, 2016 at 12:00 noon**.

#### Submission Deadline

Bids shall be valid for a period of one hundred and twenty (120) calendar days after the bid closing date. Bids must be submitted by **10:00 a.m., Tuesday, June 7, 2016**.

For additional information please visit the **Housing Agency of Jamaica Limited's** website at <http://hajl.gov.jm/www/>