



JAMAICA CIVIL AVIATION AUTHORITY

The Provision of Female Uniforms
(RFP#2016/JCAA/13)

The Jamaica Civil Aviation Authority (JCAA) invites sealed bids from eligible bidders for the provision of Female Uniforms.

ELIGIBILITY REQUIREMENTS

Companies must submit valid/current copies of the following documents with their technical proposal

- NCC Registration under the category Textile and Garments
- Tax Compliant Certificate/Letter (TCC/L)

BID DOCUMENT

Details of the engagement are included in the Request for Proposal which may be viewed at the Jamaica Civil Aviation Authority's Website at www.jcaa.gov.jm as of Tuesday, July 19, 2016 at 12 noon.

RETURN OF BID DOCUMENT

Companies will be expected to provide proposals for the provision of female uniform in accordance with the specification outlined in the Tender Documents.

Completed tender documents should be returned in sealed plain envelopes, clearly marked as follows:

**Request For Proposal, RFP # 2016/JCAA/13
The Provision of Female Uniform
Jamaica Civil Aviation Authority
4 Winchester Road, Kingston 10**

Envelopes should be deposited in the Tender Box at the Jamaica Civil Aviation Authority, 4 Winchester Road, Kingston 10, in the Lobby, no later than **Thursday, August 04, 2016 at 3:00 p.m.**

Public opening of bids follows at **3:15 p.m. on Thursday, August 04, 2016** in the Procurement Meeting Room of the Jamaica Civil Aviation Authority.

Late Submissions will NOT be accepted.



INVITATION TO BID

Procuring Entity: **JAMAICA CIVIL AVIATION AUTHORITY**

Scope: **The Rehabilitation of Doppler VHF Omni Range (DVOR) Counterpoise located at the Sangster International Airport.
Request for Quotation (RFQ) #JCAA00105**

Eligibility Criteria: 1. Proof of valid registration with the National Contracts Commission's in the category **Building Maintenance or Painting and Decorative Finishes - Grade 4 minimum**
2. Copy of Tax Compliance Certificate or Tax Compliance Letter (TCL)

Procurement Method: Local Competitive Bidding

Cost of Tender Document: No cost. Download document from the JCAA's website www.jcaa.gov.jm

For additional Information: procurement@jcaa.gov.jm. Bidding document will be available **Monday, July 18, 2016** at the JCAA's website www.jcaa.gov.jm

Mandatory Site Visit: **Tuesday, July 26, 2016 @ 11:00 a.m.** Please confirm attendance by writing to procurement@jcaa.gov.jm on or before **July 21, 2016**

Address of site visit: Sangster International Airport. Further details to be provided in bidding document online.

Deadline: **Wednesday, August 03, 2016 @ 3:00 p.m.**
Quotations should be deposited in the tender box located at the address below:

**The Procurement Manager
Jamaica Civil Aviation Authority
4 Winchester Road, Kingston 10
Jamaica, West Indies**



REQUEST FOR PROPOSALS

The Jamaica Civil Aviation Authority (JCAA) invites Companies to submit proposals for the following:

RFP#2016/JCAA/11: The Supply, Delivery, Installation, Testing and Commissioning of Back up Air Conditioning Units for the new Air Traffic Control Towers located at Norman Manley International Airport (NMIA) and the Sangster International Airport (SIA).

The details of the engagement are included in the Request for Proposal **RFP#2016/JCAA/11**, which may be viewed at the Jamaica Civil Aviation Authority's website, <http://www.jcaa.gov.jm> as at **Tuesday, July 19, 2016 @ 12 noon.**

Mandatory site visits are scheduled for **Monday, July 25, 2016 @ 12:00 noon at the NMIA.**
Tuesday, July 26, 2016 @ 11:00 at the SIA

Please confirm attendance by writing to procurement@jcaa.gov.jm on or before **July 21, 2016.**

All responses to request for clarifications will be posted on the JCAA's website at <http://www.jcaa.gov.jm>

Firms with Jamaican nationality must submit with their proposal valid Tax Compliance Certificate/Letter (TCC/L) and a National Contracts Commission Certificate (NCC) in the relevant category.

The closing date for the submission of proposal is as follows:

Wednesday, August 03, 2016 @ 3:00 p.m.

Proposals should be deposited in the tender box located at the address below:

**The Procurement Manager
Jamaica Civil Aviation Authority
4 Winchester Road, Kingston 10
Jamaica, West Indies**

Late submissions will not be accepted.



REQUEST FOR PROPOSAL (RFP)

The Jamaica Civil Aviation Authority (JCAA) invites Companies to submit proposals for the following:

RFP#2016/JCAA/10: The Supply, Delivery, Installation, Testing and Commissioning of Standby Generator for the Doppler VHF Omni Range (DVOR) located at the Norman Manley International Airport (NMIA) and the Sangster International Airport (SIA).

The details of the engagement are included in the Request for Proposal **RFP#2016/JCAA/10**, which may be viewed at the Jamaica Civil Aviation Authority's website, <http://www.jcaa.gov.jm> as at **Tuesday, July 19, 2016 @ 12 noon.**

Mandatory site visits are scheduled for: **Monday, July 25, 2016 @ 11:00 a.m. at the NMIA.**
Tuesday, July 26, 2016 @ 11:00 at the SIA

Please confirm attendance by writing to procurement@jcaa.gov.jm on or before **July 21, 2016.**

All responses to request for clarifications will be posted on the JCAA's website at <http://www.jcaa.gov.jm>

Firms with Jamaican nationality must submit with their proposal valid Tax Compliance Certificate/Letter (TCC/L) and a National Contracts Commission Certificate (NCC) in the relevant category.

The closing date for the submission of proposal is as follows:

Wednesday, August 03, 2016 @ 3:00 p.m.

Proposals should be deposited in the tender box located at the address below:

**The Procurement Manager
Jamaica Civil Aviation Authority
4 Winchester Road, Kingston 10
Jamaica, West Indies**

Late submissions will not be accepted.



TENDER NOTICE

Provision of Security Services

Name of Entity: **National Export-Import Bank of Jamaica Limited**

Scope of Work: **Tender – Security Services**

Procurement Method: Local Competitive Bidding

Document will be available: As of **Tuesday, July 19, at 12:00 Noon** at EXIM Bank's Offices located at Sagcor Building, 85 Hope Road, (Entrance on Cliveden Avenue), Kingston 6

Closing Date: **3:00 p.m. local time Thursday, July 28, 2016**

Contact Information: Manager, Human Resource and Administration Division

Address: 85 Hope Road, Kingston 6

Telephone No: 630-1400

E-mail Address: procurement@eximbankja.com

Cost of Document: **\$2,000.00 Managers' Cheque Only**

TENDERS SUBMITTED AFTER THIS TIME AND DATE WILL AUTOMATICALLY BE DISQUALIFIED



JAMAICA CIVIL AVIATION AUTHORITY (JCAA) TENDER NOTICE

CANTEEN CONCESSIONNAIRE

The Jamaica Civil Aviation Authority (JCAA) invites sealed bids from eligible bidders for the following:

The Provision of Canteen Concessionnaire Services for the JCAA (RFP# 2016/JCAA/09)

Full details of the engagement are included in the Request for Proposal (**RFP# 2016/JCAA/09**) which may be viewed at the Jamaica Civil Aviation Authority's website, <http://www.jcaa.gov.jm> as of **Thursday, July 14, 2016 @ 12 noon**

There will be a non-mandatory site visit on **Wednesday, July 20, 2016 @ 3:00 p.m.** for viewing of the Canteen Facilities at the location below.

Interested bidders must

- Be registered with the National Contracts Commission under the category "Catering"
- Present a valid NCC registration certificate
- Present a valid Tax Compliant Certificate

Envelopes should be deposited in the Tender Box located in the Lobby of the Jamaica Civil Aviation Authority, 4 Winchester Road, Kingston 10, no later than **Thursday, July 28, 2016 at 3:00 p.m.**

Public opening of bids follows at **3:15 p.m. on Thursday, July 28, 2016** in the Procurement Meeting Room of the JCAA:

Late Tenders will NOT be accepted.

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): "Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings." The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- an irrevocable letter of credit or
- a Bank guarantee or
- a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- a bid-securing declaration or
- a certified manager's cheque or
- an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- It conforms with the bid validity period prescribed in the bidding documents;
- It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
 - It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
 - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may "enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement". Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, "**The STAMP DUTY PAID**" Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.