



MINISTRY OF LABOUR AND SOCIAL SECURITY

REQUEST FOR INDIVIDUAL CONSULTANCY SERVICE

Individuals are being invited to submit a Letter of Interest and full Curriculum Vitae, for the following position:

CONSULTANCY – DEVELOPMENT OF AN END-USER APPLICATION SYSTEM TO SUPPORT THE CASE MANAGEMENT RESILIENCE SCALES

ASSIGNMENT OBJECTIVE

The overall objective of the consultancy is to provide technical services for the development of an end-user program (system) to support the Case Management Resilience Scale module. This consultancy forms part of a broader activity to develop a Management Information System for the provision and monitoring of Case Management services within the Ministry of Labour and Social Security in the following ways:

1. To provide a user friendly software platform to host the Resilience Matrix for use by the Ministry's Social Workers in the Case Management Practice.
2. To enhance reliability of data capturing by correctly categorising clients for appropriate interventions.
3. To standardize the resilience matrix used by each parish, eliminating potential manipulation by end-users.
4. To improve Monitoring and Evaluation reporting to enable management actions on trends identified.

QUALIFICATIONS AND EXPERIENCE

- i. At least a B.Sc. in Information Technology, Computer Science, Software Engineering or a related field.
- ii. At least **5-10 years'** experience in developing application software in Jamaica or the Caribbean.
- iii. Demonstrates an understanding of system development life cycle, especially the process of designing and testing.
- iv. Knowledgeable about functional design in areas such as identifying appropriate system platform, components, inputs, additional interface requirements, and dependencies which will ensure that the programme will achieve its objectives
- v. Experience in developing Human Service Software would be an asset.

A copy of the Terms of Reference may be had at the addresses:
<http://www.mlss.gov.jm/pub/index.php?artid=75> or www.lmis.gov.jm

Responses should be submitted in hard copy or via e-mail no later than the close of business **FRIDAY FEBRUARY 19, 2016**, to the attention of:

Procurement Manager
Ministry of Labour and Social Security
14 National Heroes Circle, Kingston 4
Telephone: 876-967-0420
E-mail: consultancy@mlss.gov.jm

NOTICE

PLEASE CHECK THE
MINISTRY'S WEBSITE FOR THE
FULL DOCUMENTS

 **Government of Jamaica**
Ministry of Transport, Works & Housing

 **NATIONAL WORKS AGENCY**

Invitation to Tender

The National Works Agency invites eligible contractors to submit tenders for Rehabilitation Works at **Dawkins Drive, St. Catherine**. The works include, but is not limited to, site clearance, earthworks and pavement application along the road sections as specified.

Eligibility: It is mandatory that contractors be on the National Contracts Commission (NCC) List of Registered Contractors, at the specified level in any of the following categories, for their tenders to be eligible: Grades 1 or 2 in the Asphaltic Concrete Works, or General Road Works categories

Availability: Tender Documents will be made available from **Thursday, February 4, 2016, to Friday, February 26, 2016** from the National Works Agency, Corporate Office, 140 Maxfield Avenue, Kingston 10 in the Directorate of Regional Implementation & Special Projects.

The closing date for the return of Tenders is **10:15 a.m on Monday, February 29, 2015**. Please log on to www.nwa.gov.jm for further details.

"Developing Safe, Reliable & Quality Roads" www.nwa.gov.jm

MINISTRY OF LABOUR AND SOCIAL SECURITY

JAPAN POLICY HUMAN DEVELOPMENT GRANT SOCIAL AND ECONOMIC INCLUSION OF PERSONS WITH DISABILITIES PROJECT

REQUEST FOR INDIVIDUAL CONSULTANCY

Individuals are being invited to submit a **Letter of Interest** and **full Curriculum Vitae**, for the following position:

CONSULTANCY TO COMPLETE LABOUR MARKET STUDY

ASSIGNMENT OBJECTIVE

The overall objective of the Consultancy is to provide a baseline analyses of the supply and demand of skills of persons with disabilities in the Jamaican labour market. The findings of this research will be used to inform stakeholders of the general trends in the labour market relating to the participation of persons with disabilities and highlight areas for policy responses that will foster greater inclusion of persons with disabilities in the workforce while contributing to Jamaica's economic growth and development. This report will contextualise the labour market experience of persons with disabilities in Jamaica and outline opportunities for economic inclusion of this vulnerable population.

QUALIFICATIONS AND EXPERIENCE

- A minimum of a Masters Degree in related Social Science Discipline such as **Statistics, Economics or Social Policy**.
- Specialization in economics would be an asset
- At least **five (5) years'** experience working on similar assignments requiring assessments, evaluation or reviews in related areas – labour market research, development of labour market policies or strategies
- PLA and other participatory research methodologies
- Proven excellent oral and written communication skills
- In particular the consultant should have expertise in data management, as well as qualitative and quantitative research

A copy of the Terms of Reference may be had at the address below.

Responses should be submitted in hard copy or via e-mail no later than the close of business **FRIDAY FEBRUARY 12, 2016**, to the attention of:

Procurement Manager
Ministry of Labour and Social Security
14 National Heroes Circle, Kingston 4
Telephone: 876-967-0420
E-mail: consultancy@mlss.gov.jm



PASSPORT, IMMIGRATION AND CITIZENSHIP AGENCY

INVITATION FOR BIDS

CLOSED USER GROUP (CUG) SERVICES

Passport, Immigration and Citizenship Agency (PICA) wishes to invite qualified bidders to submit bids for the provision of **CLOSED USER GROUP (CUG) SERVICES**. The contract duration is **two (2) years**.

ELIGIBILITY

To be considered eligible, bidders must possess and provide proof of the following:

- Current registration with the National Contracts Commission as a supplier of Goods and Services in the category **Information Technology Services**
- A valid Tax Compliance Certificate

COLLECTION OF BIDDING DOCUMENTS

A complete set of Bidding Documents in English may be purchased at a non-refundable fee of **Two Thousand Dollars (\$2,000)** in Jamaican Currency upon **submission of a written Application**. The method of payment will be Cash, Manager's Cheque, Debit or Credit Card.

Payments will be collected at: PICA, Cashier Section, Ground Floor, 25c Constant Spring Road, Kingston 10.

Bidding Documents will be available for inspection and issuance upon submission of a valid receipt at PICA, 2nd Floor, Balmoral House, 2 Balmoral Avenue, Kingston 10. Payment, inspection and issuance will be facilitated from **Tuesday, February 9 – Friday, February 12, 2016; 9:00 a.m. - 3:00 p.m.**

RETURN OF BIDS

Sealed bids must be delivered and submitted in the Tender Box labelled **"CLOSED USER GROUP (CUG) SERVICES"** located in the Reception Area, 2nd Floor, Balmoral House, 2 Balmoral Avenue, Kingston 10 on or before **Friday, February 26, 2016 at 2:00 p.m.**

BID OPENING

Public opening of bids will take place in the Conference Room, 2nd Floor, Balmoral House, 2 Balmoral Avenue, Kingston 10 on **Friday, February 26, 2016 at 2:15 p.m.**

For further information and clarification, please contact:
The Director Administration
Passport, Immigration & Citizenship Agency
2nd Floor, Balmoral House
2 Balmoral Avenue, Kingston 10
Tel: 754-7422; Fax: 968-1121