



GOJ PUBLIC PROCUREMENT PAGE

REQUEST FOR NOMINEES

Establishment of National Contracts Commission (NCC) Specialist Sector Committees.

The Ministry of Finance and Planning (MoFP) is now in the process of accepting applications from suitably qualified persons within the Public and Private Sector for selection to serve on the newly constituted Specialist Sector Committees (SSC). The new SSC structure will be in the following categories:

- Insurance
- General and Consulting Services
- Works
- Goods
- Information and Communication Technology

Responses must include Curriculum Vitae and should be forwarded through respective Permanent Secretaries, Heads of Departments, Chief Executive Officers, Heads of Procuring Entities and specific Private Sector Associations/Organizations.

Further details and a copy of a Terms of Reference to guide responses will be available on the Ministry of Finance and Planning's website at: www.mof.gov.jm

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.

MINISTRY OF LABOUR AND SOCIAL SECURITY

INTEGRATED SOCIAL PROTECTION AND LABOUR PROGRAMME – IDB LOAN
No: 2889/OC-JA

REQUEST FOR INDIVIDUAL CONSULTANCY SERVICE

Individuals are being invited to submit a Letter of Interest and full Curriculum Vitae, for the following positions:

AUDITOR – FMG/AS 3

JOB PURPOSE
To assist all levels of management in achieving the organizational objectives effectively, by examining the internal control systems in accordance with the Government policies and procedures to determine the adequacy and integrity of the system.

KEY OUTPUTS

- Audit Plan and programmes prepared
- Recommendation/ Advice made
- Working papers prepared
- Reports submitted

QUALIFICATIONS AND EXPERIENCE & REQUIRED SKILLS/COMPETENCIES

- First Degree in Accounts, Finance, Business Administration, Management or Economics
- ACCA Fundamentals or equivalent and over two (2) but less than five (5) years experience in audit/specialized area.
- Excellent knowledge of auditing standards and procedures including value for money audit
- Excellent knowledge of the organization's policies and procedures
- Excellent analytical and problem solving skills
- Good interpersonal and customer service skills
- Good presentation, oral and written communication skills
- Good planning and organizing skills
- Ability to lead and work in team
- Working knowledge of relevant computer application
- Sound knowledge of the FAA Act

MANAGEMENT ACCOUNTANT

ASSIGNMENT OBJECTIVE
Reporting to the Financial Manager - PATH, the Management Accountant is responsible for:

- Supervision of the Management Accounts Section of PATH Accounts Department;
- Ensuring that the Ministry's Projects budgets and cash flows are prepared in line with the guidelines of the Ministry of Finance and Planning as well as in accordance with the Operational and Procurement Plans of the Projects and Grants of the Ministry.
- Maintaining control over the level of public expenditure, ensuring that expenditures are kept within budgetary limits and resources are available.

REQUIRED SKILLS AND COMPETENCIES

- Proficient in the use of AccPac and capacity to apply training undertaken to on-the-job activities.
- Proficient in the preparation of Withdrawal application for International Lending agencies.
- Proficient in budgeting and cash management techniques
- Knowledge of government accounting principles and techniques
- Administration and Audit Act and other financial instructions.
- Strong customer service skills
- Good analytical skills
- Excellent problem solving skills
- Good team building skills
- Ability to meet deadlines
- Excellent oral and written communication skills

APPLICATIONS SHOULD BE SUBMITTED NO LATER THAN MONDAY OCTOBER 12, 2015, ADDRESSED TO:

Procurement Manager
Ministry of Labour and Social Security
14 National Heroes Circle, Kingston 4
Telephone: 876-967-0420
E-mail: consultancy@mlss.gov.jm



PROCURING ENTITY: BANK OF JAMAICA

SCOPE: Installation of XLPE (400mm) Electrical Cables

NCC GRADE &/OR CATEGORY: Electrical Works

CONTACT INFORMATION: Head of Procurement, Procurement Administration Section

ADDRESS OF ENTITY: Nethersole Place, Kingston

TELEPHONE NO(S): 876 922 0750-9

MANDATORY SITE VISIT: Monday, October 12, 2015

FOR ADDITIONAL INFORMATION: bojtender@boj.org.jm

COST OF TENDER DOCUMENT: No Cost. Download document from the Bank's Website www.boj.org.jm

DEADLINE: Wednesday, 21 October 2015 at 10:00 a.m.

For Additional Information Visit: (www.boj.org.jm) under the section Tenders

Please note that notwithstanding the information provided in this advertisement the final instructions to bidders is the RFP and any notification that may be posted on the Bank of Jamaica website. Bidders are therefore required to monitor the website for the most current information.



National Housing Trust
...the key to your home

CIVIL ENGINEERING-LED TEAM OF CONSULTANTS

VILLAGES OF COLBECK CASTLE HOUSING DEVELOPMENT, (PHASES 1 & 2), ST. CATHERINE

Procuring Entity: National Housing Trust

Scope: The team of consultants will provide the following services:

- preparation of designs for the Electrical Pole Line Infrastructure
- undertaking engineering and legal surveys
- obtaining the relevant agency approvals for all related designs
- contract administration and construction monitoring of the works
- preparation of interim payment certificates for the contractor, and
- completion of contract close-out.

NCC Grade/Category: N/A

Procurement Method: Local Competitive Bidding

Contact Information: Manager, Procurement & Stores Unit

Address of Entity: 4 Park Boulevard, Kingston 5

Telephone Number(s): 929-6500-9, Ext. 7281/7283

Email Address: procurement@nht.gov.jm

Request for proposals are available on the payment of a non-refundable fee of \$3,500 (payable in cash or Manager's Cheque at the NHT Cashier – 4 Park Blvd.) from Monday, October 5, 2015. Proposals must be submitted to Procurement & Stores Unit (PSU), on or before 10:00 am on Wednesday, November 4, 2015; public opening of proposals same day at 10:15 am. Please visit the website at www.nht.gov.jm for the full details.

NOTICE

PLEASE CHECK THE
MINISTRY'S WEBSITE FOR THE
FULL DOCUMENTS