



If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.



**Invites sealed bids for
Supply of Docks Rehabilitation Electrical Materials**

Scope: To supply Electrical Materials for the Docks Rehabilitation to Petrojam Limited's Kingston location.

Eligibility Requirements: (1) Valid Tax Compliance Certificate or Tax Compliance Letter and; (2) Valid National Contracts Commission Certification in the category of **Electrical and Communication Supplies**. Bids submitted without the aforementioned documents will be rejected.

Collection of Bidding Documents: Bidding Documents will be available from **Monday, February 22, 2016 to Thursday, March 3, 2016** during **9:00a.m. and 4:00p.m.**, at Petrojam's Corporate Office located at 75 Marcus Garvey Drive, Kingston 15 at a cost of **J\$2000** via cash or manager's cheque.

Failure to purchase the bidding documents directly from Petrojam Limited shall result in the rejection of the bid.

Bids shall be valid for a period of **ninety 90 days** after the bid closing date. Bids must be submitted by **11:00 a.m., Tuesday, March 8, 2016**.

For additional information please visit Petrojam Limited's website at <http://www.petrojam.com>



**REQUEST FOR EXPRESSIONS OF INTEREST
for
Consultancy Services**

1. BACKGROUND TO THIS ASSIGNMENT

The **Tourism Product Development Co. Ltd. (TPDCo)** and the **Tourism Enhancement Fund (TEF)**, whose core commitment is to facilitate the development of the overall Tourism Product of Jamaica while promoting visitor experience, environmental sustainability, community based development and an inclusive industry, have undertaken to execute various projects. We have a set of projects/programmes air marked for immediate attention to include the following:

- Restoration of Historical Sites and Monuments
- Marine and Beach Redevelopment Projects
- Beautification and Maintenance
- New Developments
- Infrastructural and General Refurbishing projects

Services are required for specific programmes and projects currently funded and are at various stages along the project cycle. **Each consultancy contract is estimated to be for a maximum of one (1) year and no single contract will exceed the Jamaican equivalent of US\$100,000.** For any contract exceeding **Five Hundred Thousand Dollars (J\$500,000)** a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL) will be required for qualification.

2. OBJECTIVES OF THE ASSIGNMENT

The objective of this consultancy is to acquire the services of suitably qualified firms and or individuals (Project Managers, Quantity Surveyors, Architects and Engineers) to work on programmes and projects for an estimated period of a maximum of **one (1) year** at a time.

3. QUALIFICATIONS AND EXPERIENCE

The successful Consultant should possess the following qualifications as it relates to the relevant discipline:

The Project Manager should possess the following:

- Experience in pre and post contract project management of civil and building construction projects to include: knowledge of complete project cycle, selection and supervision of technical consultants, Permitting and approval process including liaising with relevant authorities, Contract administration, construction management and site supervision, project budgeting and financial analysis.
- Have qualification in the field of Engineering, Architecture, or related discipline
- Project Management Professional Certification (PMP or equivalent) would be an asset.

The Quantity Surveyor should possess the following:

- Registered with the Jamaica Institute of Quantity Surveyors or similar institution
- A minimum of five (5) years' experience in the field of Quantity Surveying with a proven track record in civil and building works project. Detailed knowledge of project budgeting, building economics and project auditing.

The Architect should possess the following:

- Duly registered with the Institute of Architects
- Experience in construction and related discipline in pre and post contract for civil and building construction projects, new and refurbishing works, heritage and other types of developments
- A minimum of five (5) years of experience as a RA

The Engineer should possess the following:

- Registration with the Professional Engineers Registration Board
- Experience in construction and related discipline in pre and post contract for civil and building construction projects, new and refurbishing works, heritage and other types of developments
- A minimum of five (5) years of experience as a PE

The Land Surveyor should possess the following:

- Registration with the Land Surveyors Board
- A minimum of five (5) years of experience as a Commissioned Land Surveyor

DURATION OF CONTRACT

One (1) year

A Consultant(s)/Firm(s) will be selected using the Consultant Qualification Selection (CQS) and/or the Least Cost Selection (LCS) method in accordance with the procedures set out in the Government of Jamaica Handbook of Public Sector Procurement Procedures (Revised March 2014), volume 3 of 4 Procedures for the Procurement of consulting Services.

Consultants will be shortlisted according to their expertise. Shortlisted Consultants will be included in both entities aforementioned vendor data base and subsequently invited to submit proposal(s) for specific sub-projects. Complete details of the selection process for the award of contract will be in the respective Requests for Proposals.

Interested Consulting Firms and / or Individual Consultants must provide a clear and detailed company profile, clearly outlining their qualifications and expertise, as well as experience in undertaking similar assignments and the necessary skills to deliver the relevant services. Consulting Firms and / or Individual Consultants must indicate precisely the area(s) of interest based on the scope of services listed above.

Expressions of Interest (EOI) and curriculum vitae of team members must be delivered to the address below or emailed to RFQ@tpdco.org at or before **4:00 p.m. by March 7, 2016**

**Tourism Product Development Co. Ltd
4th Floor 64 – 70 Knutsford Blvd
Kingston 5, Jamaica
Tel: (876) 968-3626/ Fax: (876) 929-8269**



STUDENTS' LOAN BUREAU (SLB)

REQUEST FOR PROPOSAL

I. PROJECT

To provide Debt Recovery and Skip Tracing Services for two (2) years for the Students' Loan Bureau.

II. TENDER REQUIREMENTS

The following documents must be submitted in tenders:

- Valid Tax Compliance Certificate (TCC).
 - Proof of valid registration with the National Contracts Commission (NCC).
- Tenders that are not accompanied by the above-mentioned documents will be regarded as non-compliant and will be rejected at the time of Tender Opening.**

III. TENDERING

Tendering period: 21 days
Tender validity period: 90 days

IV. TENDER DOCUMENTS

Interested Bidders may obtain further information and collect tender documents at the address given below as of **Tuesday, February 23, 2016 to Wednesday, March 23, 2016** between the hours of **9:30 a.m. and 2:30 p.m.**:

**The Procurement Officer
Students' Loan Bureau
1st and 2nd Floors,
Sagikor Sigma Building
63-67 Knutsford Boulevard, Kingston 5
Tel: 936-4491**

**Attn: Samuel Pinnock
Ref: RFQ #: SLB/LT/16/04**

Tender documents cost: **\$2,000.00 (non-refundable).**

V. RECEIPT AND OPENING OF TENDERS

Completed tender documents along with all required enclosures must be placed in plain envelope clearly marked: **SLB/LT/16/04- Debt Recovery and Skip Tracing Services** and returned to the abovementioned address.

Date of Return of Tenders: Wednesday, March 23, 2016; 2:00 p.m. (local time)

**Location of Tender Box: 2nd Floor, Sagikor Sigma Building,
63-67 Knutsford Boulevard, Kingston 5**

Date of Opening: Wednesday, March 23, 2016; 2:15 p.m. (local time)

**Location of Opening: 2nd Floors, Sagikor Sigma Building,
63-67 Knutsford Boulevard, Kingston 5**

Tenders will be opened in the presence of Bidders or their representatives who choose to attend the Tender Opening.

Note: Bidders are entirely responsible for ensuring that Bids are deposited in the "Tender Box" on or before the date and time designated for the return of Tenders.

NOTICE

**PLEASE CHECK THE
MINISTRY'S WEBSITE FOR THE
FULL DOCUMENTS**



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